

Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, October 11, 2023, at 7 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4 and on TEAMS platform.

Present:	Stephen Burke	Chairman
	Heather Clibbon	Commissioner (by TEAMS)
	Debbie Cornforth	Parent Commissioner (by TEAMS)
	David Eden	Commissioner
	Christian Falle	Parent Commissioner (by TEAMS)
	Debbie Ford-Caron	Commissioner (by TEAMS)
	André Gosselin	Commissioner (by TEAMS)
	Jessie Greene	Parent Commissioner
	Chantal Guay	Commissioner
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Ian O'Gallagher	Commissioner
	France Pedneault	Commissioner (by TEAMS)
	Stephen Pigeon	Director General
	Jean Robert	Vice-chairman
	Jo Rosenhek	Commissioner (by TEAMS)
	Jo-Ann Toulouse	Commissioner (by TEAMS)

Absent:

In Attendance:	Jacob Dussault-Marcoux	Recording Secretary
	Stephane Lagace	Director of Educational Services
	Vincent Laliberté	Secretary General
	Anissa Landry	Director of Financial Services
	Nancy L'Heureux	Assistant Director General and Director of Human Resources
	Benoît Sévigny	Director of Buildings & Equipment, Information Technologies

23-10.01 Call to Order

The Chairman called the meeting to order at 7:00 p.m.

23-10.02 Native Land Recognition Statement

We would like to begin by acknowledging, honouring, and paying respect to our First Nations Communities; the traditional owners and custodians of the land on which we gather for this event today.

23-10.03 Approval of the Agenda

It was MOVED by C. Guay, SECONDED by J. Kilganan and unanimously RESOLVED; THAT the agenda be approved as presented.

23-10.04 **Public Question Period**

There were no questions.

23-10.05 **Question Period for Students**

No students were present.

23-10.06 **Correspondence from Students**

No correspondence was received.

23-10.07 **Complaints**

No complaints were received.

23-10.08 **Approval of the Minutes of the Regular Meeting Held on September 13, 2023**

It was MOVED by J. Rosenhek, SECONDED by D. Cornforth and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, September 13, 2023, be accepted as presented.

Commissioner D. Eden abstained from voting.

23-10.09 **Business Arising from the Minutes**

The Director General, S. Pigeon, shared updates with the Council on the traffic situation around the Ste-Foy Elementary School. These are the means the school will put in place to deal with the safety issues: the current speed radar will be moved to a better location and a new one will be added on an adjacent street; illuminated speed signs will also be installed; a new speed bump will be built in front of the school, elevating the whole intersection which should slow traffic down more efficiently. All of these projects are planned for next year. S. Lagacé showed on screen a map displaying the positions of the radars, speed signs and the speed bump.

23-10.10 **Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- QESBA Board of Directors Meeting – September 15
- VEQ Fall Fest – September 23
- Agenda Meeting – September 28
- CQSB Cross Country Run – September 30
- Meeting with DG and Mayor of Saint-Gabriel-de-Valcartier – October 4

23-10.11 Director General's Report

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Update from Buildings & Equipment
- c) Negotiation Update
- d) Labour Relations Committees
 - i. Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii. Senior Staff of Schools and Centre – Principals
 - iii. Teachers
 - iv. Professionals
 - v. Support Staff

23-10.12 Strategic Planning

N. L'Heureux presented the action plans on how to achieve the organizational objectives. S. Lagacé presented the priorities of the school board and the objectives from the *Ministère de l'Éducation du Québec* (MEQ).

The Administrative Council will continue to report on the progress of the Commitment-to-Success Plan to the commissioners every month.

23-10.13 New Business

a) Criteria for the Admission and Enrolment of Students (deposit)

The draft Criteria for the Admission and Enrolment of Students for the 2024–2025 school year was deposited for consultation purposes. The final document will be presented for adoption at the December 13, 2023, meeting of the Council of Commissioners.

b) Hiring of a General Contractor: Housing in Kawawachikamach

WHEREAS the Central Québec School Board will use the compensation received following the loss to finance the reconstruction of the house that burned down at 105, Laurentide, Schefferville;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on July 11, 2023, and the envelopes were opened on August 24, 2023;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

23-10.13

New Business (continued)

b) Hiring of a General Contractor: Housing in Kawawachikamach (continued)

It was MOVED by I. O’Gallagher, SECONDED by D. Eden, and unanimously RESOLVED; THAT the Central Québec School Board’s Council of Commissioners accept the lowest tender that met the specifications for the reconstruction of the house in Schefferville (105, Laurentide, Shefferville, QC G0G 2T0) as submitted by Mishkau Construction (216, Route 138 Est, Maliotenam, QC G4R 4K2), in the amount of \$676,818.00 (*taxes not included*); and

THAT the Director General be authorized to sign the contract on behalf of the School Board.

c) Appointment of a CQSB Representative regarding the Application for Financial Aid from the City of Shawinigan

WHEREAS Shawinigan High School wants to submit a financial aid request to the city of Shawinigan in order to buy and provide semi-professional cameras to its students in the media program;

WHEREAS, according to the modalities of the city of Shawinigan’s financial aid program, only a representative nominated by the Council of Commissioners may deposit such a request;

It was MOVED by C. Guay, SECONDED by J. Greene, and unanimously RESOLVED; THAT the Central Québec School Board’s Council of Commissioners nominate Simon Taillefer, Principal at Shawinigan High School, to represent the school board in the financial aid request to the city of Shawinigan.

23-10.14

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents’ Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

A meeting was held on October 5, 2023. C. Lavallee did a report.

23-10.14 **Committee Reports (continued)**

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

23-10.15 **Quebec English School Boards Association**

a) Report from the Board of Directors

D. Ford-Caron and S. Burke did a report on the following topics:

Presentation of the Audited Financial Statements 2022–2023, Bill 40, Bill 23, QESBA’s Professional Development Session/ Annual General Meeting.

It was MOVED by D. Ford-Caron, SECONDED by C. Lavallee and unanimously RESOLVED; THAT the Council of Commissioners’ Chairman, Stephen Burke, be the proxy to vote on behalf of the CQSB at the QESBA Annual General Meeting to approve the financial statements that will be presented on October 21, 2023.

The next meeting will be held on Friday, October 20, 2023.

b) Report from Committees

No report was made.

23-10.16 **Next meeting**

The next regular meeting will be held on November 15, 2023.

23-10.17 **Question period**

a) Public

There were no questions.

b) Commissioners

The Chairman, S. Burke, asked about the new policy on the use of cellphones in schools. Director General, S. Pigeon, read an extract from the policy. In the case of smartwatches, they will be allowed if they only function as watches.

23-10.18 **In-camera session**

No in-camera session was held.

23-10.19 **Adjournment**

The meeting was ADJOURNED at 8:40 p.m. on a motion by D. Ford-Caron.

Vincent Laliberté
Secretary General

Stephen Burke
Chairman

Approved on November 15, 2023.