



**Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, May 18, 2022, at 7 p.m. on TEAMS platform.**

|                       |                   |   |
|-----------------------|-------------------|---|
| <b>Present:</b>       | Isabel Béland     | Parent Commissioner   |
|                       | Stephen Burke     | Chairman  |
|                       | Heather Clibbon   | Commissioner  |
|                       | Debbie Cornforth  | Parent Commissioner   |
|                       | David Eden        | Commissioner  |
|                       | Debbie Ford-Caron | Commissioner  |
|                       | André Gosselin    | Commissioner  |
|                       | Chantal Guay      | Commissioner  |
|                       | Jason Kilganan    | Parent Commissioner   |
|                       | Cameron Lavallee  | Commissioner  |
|                       | Ian O’Gallagher   | Commissioner  |
|                       | France Pedneault  | Commissioner  |
|                       | Stephen Pigeon    | Director General  |
|                       | Jean Robert       | Vice-Chairman   |
|                       | Jo Rosenhek       | Commissioner  |
|                       | Jo-Ann Toulouse   | Commissioner  |
| <b>Absent:</b>        | Christian Falle   | Parent Commissioner   |
| <b>In Attendance:</b> | Anissa Landry     | Director of Financial Services                              |
|                       | Stéphane Lagacé   | Director of Educational Services                            |
|                       | Yves Lambert      | President, CQTA   |
|                       | Nancy L’Heureux   | Director of Human Resources and Assistant Director General  |
|                       | Benoît Sévigny    | Director of Buildings & Equipment, Information Technologies |
|                       | Melanie Simard    | Recording Secretary   |

**22-05.01 Call to Order**

The Chairman called the meeting to order at 7:00 p.m.

**22-05.02 Native Land Recognition Statement**

We would like to begin by acknowledging, honouring, and paying respect to our First Nations Communities; the traditional owners and custodians of the land on which we gather for this event today.

**22-05.03 Approval of the Agenda**

It was MOVED by D. Ford-Caron, SECONDED by D. Cornforth and unanimously RESOLVED; THAT the agenda be approved as presented.

**22-05.04 Public Question Period**

There were no questions.

**22-05.05 Question Period for Students**

No students were present.

**22-05.06 Correspondence from Students**

No correspondence was received.

**22-05.07 a) Approval of the Minutes of the Regular Meeting Held on April 20, 2022**

It was MOVED by A. Gosselin, SECONDED by F. Pedneault and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, April 20, 2022, be accepted as presented.

**b) Approval of the Minutes of the Special Meeting Held on May 3, 2022**

It was MOVED by D. Ford-Caron, SECONDED by I. O’Gallagher and RESOLVED; THAT the minutes of the special meeting of the Council of Commissioners held on Tuesday, May 3, 2022, be accepted as presented.

Commissioners C. Guay and C. Lavallee abstained from voting.

**22-05.08 Business Arising from the Minutes**

There was no business arising from the minutes.

**22-05.09 Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- Meeting at Ste-Foy Elementary School with Ms. Joëlle Boutin, MNA for Jean-Talon – April 25
- CQSB High Schools Performing Arts Festival – April 25
- Meeting with Vincent Caron, MNA for Portneuf – May 2
- Meeting of the Ad Hoc Committee on the Reorganization of CQSB Schools in the QMA – May 3
- Interview for Position of CQSB Secretary General – May 5
- QESBA Executive Committee Meeting – May 6
- QHS Trivia Night – May 7
- Native Recognition Statement
- Agenda Meeting – May 10

**22-05.10 Director General’s Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Enrolment Statistics Update

22-05.10

Director General's Report (continued)

- c) COVID-Related Absences
- d) Update from Buildings & Equipment and Information Technology
- e) Negotiations Update
- f) Labour Relations Committees
  - i. Senior Staff of Service – Directors, Coordinators and Management Staff
  - ii. Senior Staff of Schools and Centre – Principals
  - iii. Teachers
  - iv. Professionals
  - v. Support Staff

22-05.11

New Business

- a) Declaration of Excess and Surplus of Personnel

There is no excess and surplus of personnel for the 2022–2023 school year.

- b) Administrative Structure – Organizational Chart (adoption)

WHEREAS on April 20, 2022, the Council of Commissioners accepted in principle, for consultation purposes, a draft modified Organizational Chart;

WHEREAS the document was sent to the Central Québec Association of Administrators (CQAA) and to the Central Québec local chapter of the *Association québécoise des cadres scolaires (AQCS)* for consultation purposes;

WHEREAS the feedback received by both groups was presented to the Council on May 18, 2022;

It was MOVED by C. Guay, SECONDED by F. Pedneault and unanimously RESOLVED; THAT the revised Organizational Chart of the Central Québec School Board be accepted as in **Appendix 1** to the minutes.

- c) Nomination for the Position of Secretary General

WHEREAS the position of Secretary General is now vacant;

WHEREAS the School Board has taken the necessary steps to fill this pivotal position;

WHEREAS a recruitment process was launched, and a Selection Committee was struck, composed of 3 members: the Chairman, the Director of Human Resources and the Director General;

WHEREAS interviews were held on May 5, 2022;

22-05.11

**New Business (continued)**

c) Nomination for the Position of Secretary General (continued)

WHEREAS the Selection Committee submitted its recommendation to the members of the Council of Commissioners for their consideration;

It was MOVED by J. Rosenhek, SECONDED by A. Gosselin and unanimously RESOLVED; THAT the Council of Commissioners mandate the Director General or the Director of Human Resources to offer the position of Secretary General to the candidate recommended by the Selection Committee and that the name of the candidate be consigned to the minutes of the next meeting of the Council of Commissioners; and

THAT the starting date be as soon as possible

22-05.12

**Committee Reports**

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

No meeting was held. The next meeting will be held on May 24, 2022.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

**22-05.12**      **Committee Reports (continued)**

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

j) Ad Hoc Committee – Reorganization of Educational Services in the Greater Québec City Area Québec Project 2026

A meeting was held on May 3, 2022. The Committee accepted the proposal for the public consultation notice.

**22-05.13**      **Quebec English School Boards Association**

a) Report from the Board of Directors

Debbie Ford-Caron gave information concerning the Professional Development Session that will be taking place on May 27, 2022. The next Board of Directors meeting will be held prior to the PD Session on May 27, 2022.

b) Report from Committees

No report was made.

**22-05.14**      **Next meeting**

The next regular meeting will be held on Wednesday, June 15, 2022.

**22-05.15**      **Question period**

a) Public

There were no questions.

b) Commissioners

D. Ford-Caron advised the Council of Commissioners that the MNA of the Saguenay-Lac-Saint-Jean, Sylvain Gaudreault, discussed with the Minister of Education concerning the request for a gymnasium at Riverside Regional High School.

**22-05.16**      **In-camera session**

No in-camera session was held.

**22-05.17**      **Adjournment**

The meeting was ADJOURNED at 7:35 p.m. on a motion by J.-A. Toulouse.

---

Stephen Pigeon  
Director General

Stephen Burke  
Chairman

Approved on June 15, 2022.