



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, April 20, 2022, at 7 p.m. on TEAMS platform.

Present:	Stephen Burke	Chairman
	Heather Clibbon	Commissioner
	Debbie Cornforth	Parent Commissioner
	David Eden	Commissioner
	Christian Falle	Parent Commissioner
	Debbie Ford-Caron	Commissioner
	André Gosselin	Commissioner
	Chantal Guay	Commissioner
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Ian O’Gallagher	Commissioner
	France Pedneault	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-Chairman
Absent:	Isabel Béland	Parent Commissioner
	Jo Rosenhek	Commissioner
	Jo-Ann Toulouse	Commissioner
In Attendance:	Anissa Landry	Director of Financial Services
	Stéphane Lagacé	Director of Educational Services
	Yves Lambert	President, CQTA
	Nancy L’Heureux	Director of Human Resources and Assistant Director General
	Melanie Simard	Recording Secretary

22-04.01 Call to Order

The Chairman called the meeting to order at 7:01 p.m.

22-04.02 Approval of the Agenda

It was MOVED by D. Cornforth, SECONDED by I. O’Gallagher and unanimously RESOLVED; THAT the agenda be approved as presented.

22-04.03 Public Question Period

There were no questions.

22-04.04 Question Period for Students

No students were present.

22-04.05 Correspondence from Students

No correspondence was received.

22-04.06 **Approval of the Minutes of the Regular Meeting Held on March 23, 2022**

It was MOVED by C. Guay, SECONDED by D. Ford-Caron and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, March 23, 2022, be accepted as presented.

Parent Commissioner J. Kilganan abstained from voting.

22-04.07 **Business Arising from the Minutes**

There was no business arising from the minutes.

22-04.08 **Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- QESBA Board Meeting – March 25
- Meeting with Québec City Councillor David Weiser – March 31
 - It is noted that the Chairman, the Vice-Chairman and the Director General were present at this meeting
- QESBA Executive Committee Meeting – April 8
- CQSB Ad Hoc Committee Reorganization of Québec City Schools – April 11
- Agenda Meeting – April 12

22-04.09 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Enrolment Analysis – 2022-2023
- c) COVID-Related Absences
- d) Principals' Meeting
- e) Update from Buildings & Equipment and Information Technology
- f) Negotiations Update
- g) Labour Relations Committees
 - i. Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii. Senior Staff of Schools and Centre – Principals
 - iii. Teachers
 - iv. Professionals
 - v. Support Staff

22-04.10

New Business

a) 2022-2023 Provisional Staffing Plan (adoption)

i) Allocation for Senior Management Staff (schools, centre and Board Office)

It was MOVED by C. Guay, SECONDED by C. Falle and unanimously RESOLVED; THAT the allocation for senior management staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2022-2023 dated April 20, 2022, pending final approval of the budget.

ii) Allocation for Professional Staff (schools, centre and Board Office)

It was MOVED by C. Guay, SECONDED by C. Falle and unanimously RESOLVED; THAT the allocation for professional staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2022-2023 dated April 20, 2022, pending final approval of the budget.

iii) Allocation for Support Personnel (schools, centre and Board Office)

It was MOVED by C. Guay, SECONDED by C. Falle and unanimously RESOLVED; THAT the allocation for support personnel of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan 2022-2023 dated April 20, 2022, pending final approval of the budget.

b) By-Law Regarding the Day, Time and Place of Regular Meetings 2022-2023 (deposit)

The draft By-Law Regarding the Day, Time and Place of Regular Meetings for the 2022-2023 school year was deposited for consultation purposes.

c) Recommendation from the Ad Hoc Committee on the Reorganization of Educational Services in the Greater Québec City Area

WHEREAS the members of the Executive Committee were presented with a revised organization model for the Greater Québec City Area;

WHEREAS the Central Québec School Board Council of Commissioners, at the December 15, 2021, Regular Council of Commissioners Meeting, approved the formation of an Ad hoc Committee to study the possibility of a reorganization of youth sector services for the greater Québec City area;

22-04.10

New Business (continued)

c) Recommendation from the Ad Hoc Committee on the Reorganization of Educational Services in the Greater Québec City Area (continued)

WHEREAS the Ad hoc Committee for the Greater Québec City Area was presented with a revised organization model for the Greater Québec City area and its implications;

WHEREAS the Ad hoc Committee has initiated a preliminary consultation with the governing board chairs and principals of all schools concerned in accordance with sections 40 and 79 of the Education Act;

WHEREAS under articles 40 and 79 of the Education Act, the school board may, at the request of the governing board, amend or repeal the act of establishment of a school in keeping with the three-year plan and destination of immovables;

WHEREAS a timeline was created according to section 212 of the Education Act and the Central Québec School Board Policy Concerning the Modification or Revocation of a Deed of Establishment for this process;

WHEREAS the School Board must consult all school staff concerned;

WHEREAS the School Board must consult with official employee groups;

WHEREAS the School Board must consult the municipalities concerned;

WHEREAS the School Board must consult the CQSB Parents' Committee in accordance with section 193 of the Education Act;

WHEREAS the school board must initiate a public consultation process in accordance with section 212 of the Education Act;

WHEREAS the school board must consult the parents of the schools concerned by the proposed changes;

It was MOVED by I. O'Gallagher, SECONDED by J. Kilganan and unanimously RESOLVED; THAT the Council of Commissioners mandate the Ad hoc Committee, with the support of the Administration Council, to launch a public consultation process; and

THAT the Ad hoc Committee assesses long-term plans for the youth sector of the Greater Québec City area; and

THAT the Ad hoc Committee develops the consultation process; and

THAT the Ad hoc Committee collects data from the consultation; and

22-04.10

New Business (continued)

- c) Recommendation from the Ad Hoc Committee on the Reorganization of Educational Services in the Greater Québec City Area (continued)

THAT the Ad hoc Committee analyzes the data, modifies the plan as needed; and

THAT the Ad hoc Committee submits a final recommendation to the Council of Commissioners concerning the adoption of this proposed reorganization by December 1, 2022.

- d) Administrative Structure – Organizational Chart (deposit)

The draft Organizational Chart was deposited for consultation purposes.

- e) Hiring of a General Contractor: Document Management Centre – Restoration of Entrances and Lift

WHEREAS the Central Québec School Board had reserved part of the *maintien des bâtiments* budget for the restoration of the Document Management Centre entrance and installation of a new lift;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on March 9, 2022, and the envelopes were opened on March 31, 2022;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

It was MOVED by I. O’Gallagher, SECONDED by D. Eden and unanimously RESOLVED; THAT the Central Québec School Board’s Council of Commissioners accept the lowest tender that met the specifications for the restoration of the Document Management Centre entrance and installation of a new lift (3007, rue William Stuart, Québec, QC G1W 1V4) as submitted by *Les Entreprises QuébecHaB ltée* (564, rue de l’Argon, Québec, QC G2N 2E1), in the amount of \$472,800.00 (taxes not included); and

THAT the Director General be authorized to sign the contract on behalf of the School Board

22-04.10**New Business (continued)**f) Five-Year Transportation Contract – Saguenay

It was MOVED by C. Lavallee, SECONDED by D. Ford-Caron and unanimously RESOLVED; THAT the Central Québec School Board accept the following five-year transportation contract for the 2022–2027 school years;

BUS ROUTE	KM	SECTOR	CAPACITY	TRANSPORTER	ANNUAL COST Excluding taxes \$
610	97	La Baie, Base militaire	12 rows	Autobus Laterriere	93,236.00
611	83	Laterrière	12 rows	Autobus Laterriere	93,077.00
612	73	La Baie, Base militaire	12 rows	Autobus Laterriere	94,334.00
613	75	St-Honoré, Chicoutimi	12 rows	Autobus Laterriere	99,267.00
614	47	Alouette	5 rows	Autobus Laterriere	57,041.00
615	71	Chicoutimi	12 rows	Autobus Laterriere	94,260.00

Total: 531,215.00

and

THAT the Director General be authorized to sign the contracts on behalf of the School Board.

22-04.11**Committee Reports**a) Executive Committee

No meeting was held.

b) Parents' Committee

A meeting was held on April 13, 2022. D. Cornforth made a report mentioning that the committee received a presentation from Stéphane Lagacé, Director of Educational Services on the differences between 4-year-old Kindergarten and Pre-Kindergarten. It was noted that the CQSB Parents' Committee has left the English Parent Committee Association and has joined a new parent association.

Committee Reports (continued)c) Special Needs Advisory Committee

A meeting was held on April 12, 2022. J. Kilganan made a report mentioning that the main items were the progress on the new project concerning IEP's for students, evaluations of students at the end-of-year examinations, presentation concerning the Jeffrey Hale programs. The next meeting will be held on May 31, 2022.

d) Transport Advisory Committee

No meeting was held.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

j) Ad Hoc Committee – Reorganization of Educational Services in the Greater Québec City Area Québec Project 2026

A meeting was held on April 11, 2022. The report was made during New Business, at Item 10. c), the Chairperson, Ian O'Gallagher mentioned that this meeting was mostly to recommend the resolution adopted to begin the consultation period for the reorganization of education services in the Québec City area. The next meeting will be held on May 3, 2022.

22-04.12 **Quebec English School Boards Association**

a) Report from the Board of Directors

D. Ford-Caron provided a report to the Commissioners on the following items:

- Bill 9
- Bill 96
- Bill 40
- Bill 21
- Bill 49
- Fundraising
- QESBA Strategic Plan
- Professional Development

The next Board of Directors meeting will be held on May 27, 2022.

b) Report from Committees

No report was made.

22-04.13 **Next meeting**

The next regular meeting will be held on Wednesday, May 18, 2022.

22-04.14 **Question period**

a) Public

There were no questions.

b) Commissioners

It was noted that Commissioner Debbie Ford-Caron attended a meeting with Sylvain Gaudreault concerning a letter from the Governing Board at Riverside Regional High School and the Central Québec School Board requesting to the *ministère de l'Éducation* additional space for the school.

22-04.15 **In-camera session**

No in-camera session was held.

22-04.16 **Adjournment**

The meeting was ADJOURNED at 8:21 p.m. on a motion by D. Ford-Caron.

Stephen Pigeon
Director General

Stephen Burke
Chairman

Approved on May 18, 2022.