



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, February 17, 2016 at 7:00 p.m. at the Board Office, 2046, chemin St-Louis, Québec (Québec) G1T 1P4.

Present:	Isabel Béland	Parent Commissioner
	Stephen Burke	Chairman
	Heather Clibbon	Commissioner (videoconference)
	Sara Downs	Commissioner (videoconference)
	Debbie Ford-Caron	Commissioner (videoconference)
	Chantal Guay	Commissioner (videoconference)
	Wyna Marois	Commissioner
	Stephen Nellis	Parent Commissioner (videoconference)
	Esther Paradis	Commissioner
	Stephen Pigeon	Director General
	Patsy Poulin	Parent Commissioner (videoconference)
	Jean Robert	Vice-Chairman
	Jo Rosenhek	Commissioner (videoconference)
	Jo-Ann Toulouse	Commissioner (videoconference)
	Aline Visser	Commissioner
Absent:	Christian Falle	Parent Commissioner
	Kevin Jack	Commissioner
In attendance:	François Garon	Computer Technician
	Gina Farnell	Director of Complementary Services
	Sandra Wright Griffin	Interim Secretary General
	Pierrette Laliberté	Director of Human Resources & Assistant Director General
	Yves Lorange	Director of Financial Services, Buildings & Equipment
	Melanie Simard	Executive Secretary
	Mark Sutherland	Director of Instructional Services

16-02.01 Call to Order

The Chairman called the meeting to order at 7:01 p.m.

16-02.02 Approval of the Agenda

It was MOVED by E. Paradis, SECONDED by J.-A. Toulouse and UNANIMOUSLY RESOLVED; THAT the agenda be approved with the following addition:

Item 10. c) Brief From the Regrouping of the French School Boards in the Capitale-Nationale and Chaudière-Appalaches Regions and the Central Québec School Board on the Draft Bill 86 – An Act to modify the organization and governance of school boards to give schools a greater say in decision-making and ensure parents' presence within each school board's decision-making body.

16-02.03 Public Question Period

No public was present.

16-02.04 Question Period for Students

No students were present.

16-02.05 Correspondence from Students

No correspondence was received.

16-02.06 Approval of the minutes of the regular meeting held on January 20, 2016

It was MOVED by W. Marois, SECONDED by P. Poulin and UNANIMOUSLY RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, January 20th, 2016 be accepted as circulated.

16-02.07 Business arising from the minutes

There was no business arising from the minutes.

16-02.08 Report from the Chairman

The Chairman had sent a report to commissioners that addressed the following:

- QESBA Finance Committee meeting - January 27th, 2016
- VEQ Leadership Table - January 28th, 2016
- Mr. Patrick Kiley - Condolences to family - January 30th, 2016
- Agenda Meeting - February 3rd, 2016
- QESBA Board of Directors Meeting - February 5th, 2016
- CQSB Basketball Tournament - February 14th, 2016
- The Student Ombudsman Renewal of Contract

16-02.09 Director General's Report

The Director General formally addressed the Council and provided a report on the following items:

- a) Up-date on Strategic Planning
- b) Staff Appreciation Week
- c) Negotiations
- d) Student Advisory Committee
- e) CQSB Basketball Tournament
- f) Labour Relations Committees
 - i) Senior Staff of Service - Directors, Coordinators and Management Staff
 - ii) Senior Staff of Schools and Centre - Principals
 - iii) Teachers
 - iv) Professionals
 - v) Support Staff

S. Downs
arrived at
7:13 p.m.

New Businessa) Waiver - Recruitment, Selection and Hiring Policy

WHEREAS, during the development of the merging services between Riverside Regional Elementary School and Riverside Regional High School, it was decided that the position of Principal of Riverside Regional Elementary School would be granted on a yearly contractual basis;

WHEREAS, Mrs. Michèle Babin was duly selected for the position of Principal of Riverside Regional Elementary School, as per the terms of our Recruitment, Selection and Hiring Policy;

WHEREAS, Mrs. Michèle Babin was given a yearly definite term contract for the school years 2014-2015 and 2015-2016;

WHEREAS, this 2015-2016 definite term contract ends on June 30th, 2016;

WHEREAS, Mr. Jamie Kirlin is the Principal of Riverside Regional High School since July 1st, 2013 and, as such, has acquired his tenure;

WHEREAS, based on September 30th, 2015 enrolment in each school, the provisional allocation for School Administration for 2016-2017 (Principal and Vice-Principal) would be 1.70 equivalent full-time;

WHEREAS, the possibility of transferring part of an allocation from another envelope would provide for the possibility of increasing the allocation to the equivalent of 2 full-time School Administrators (1 Principal and 1 Vice-Principal) for the 2016-2017 school year;

WHEREAS, considering the experience of Mrs. Michèle Babin as Principal of Riverside Regional Elementary School for the past two years and to ensure management continuity, it is deemed fair and reasonable to consider offering the position of Vice-Principal to Mrs. Michèle Babin;

WHEREAS, in order to do so, the Central Québec School Board Council of Commissioners must agree to waive, as an exceptional measure, the application of the Recruitment, Selection and Hiring Policy;

WHEREAS, this “exceptional situation” was explained to the President of the Central Québec Administrators’ Association by the Director of Human Resources;

WHEREAS, the President of CQAA consulted the membership and confirmed in writing to the Director of Human Resources that they support the waiving of the Recruitment, Selection and Hiring Policy, due to this “exceptional situation”;

New Business (continued)a) Waiver - Recruitment, Selection and Hiring Policy (continued)

It was MOVED by D. Ford-Caron, SECONDED by A. Visser and UNANIMOUSLY RESOLVED; that the Central Québec School Board Council of Commissioners, accepts, as an exceptional measure for this situation only, to waive the application of the Recruitment, Selection and Hiring Policy and accepts that the Director General appoints Mrs. Michèle Babin as Vice-Principal of the merged schools as of July 1st, 2016.

b) Opening of Two Bank Accounts

WHEREAS two new bank accounts are required for the Central Québec School Board Office to receive electronic payments from parents for daycare services and resale and activity fees;

It was MOVED by A. Visser, SECONDED by J. Rosenhek and UNANIMOUSLY RESOLVED; THAT the Central Québec School Board open two bank accounts at the *Caisse Desjardins Sillery-St-Louis-de-France*; and

THAT the Director General, the Director of Financial Services, Buildings and Equipment and/or the Coordinator of Financial Services be authorized to sign all documents on behalf of the School Board according to internal procedures and act as the only signatories.

c) Brief From the Regrouping of the French School Boards in the Capitale-Nationale and Chaudière-Appalaches Regions and the Central Québec School Board on the Draft Bill 86 - *An Act to modify the organization and governance of school boards to give schools a greater say in decision-making and ensure parents' presence within each school board's decision-making body*

WHEREAS the Draft Bill 86 - *An Act to modify the organization and governance of school boards to give schools a greater say in decision-making and ensure parents' presence within each school board's decision-making body*;

WHEREAS special consultations and public hearings will be held by the Committee on Culture and Education;

WHEREAS the school boards in the Capitale-Nationale and Chaudière-Appalaches regions will not be heard during parliamentary proceedings;

WHEREAS the importance of hearing the school boards, especially from a regional point of view;

16-02.10

New Business (continued)

- c) Brief from the Regrouping of the French School Boards in the Capitale-Nationale and Chaudière-Appalaches Regions and the Central Québec School Board on the Draft Bill 86 - An Act to modify the organization and governance of school boards to give schools a great say in decision-making and ensure parents' presence within each school board's decision-making body (continued)

It was moved by S. Burke, seconded by J. Robert and RESOLVED;

TO ADOPT the brief concerning the Draft Bill 86 - *An Act to modify the organization and governance of school boards to give schools a greater say in decision-making and ensure parents' presence within each school board's decision-making body*; and

TO TRANSMIT the brief to the Committee on Culture and Education and to the *Fédération des commissions scolaires du Québec*.

Commissioners E. Paradis and W. Marois abstained from voting.

16-02.11

Committee Reports

- a) Executive Committee

No meeting was held.

- b) Parents' Committee

A meeting was held on February 3rd, 2016. S. Nellis made a report on this meeting mentioning that the main item of discussion was on the Draft Bill 86. He noted that the Parent Committee had sent a resolution to the Council of Commissioners stating their position regarding the draft bill.

- c) Special Needs Advisory Committee

A meeting was held on February 1st, 2016. P. Poulin made a verbal report on the meeting.

- d) Transport Advisory Committee

A meeting was held on January 27th, 2016. E. Paradis made a detailed report on the meeting; she mentioned that modifications will be made to the Transportation Policy in the near future.

- e) Audit Committee

No meeting was held.

16-02.11

Committee Reports (continued)

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Riverside Schools Ad Hoc Committee

No meeting was held. A meeting is scheduled to be held on February 26th, 2016.

16-02.12

Quebec English School Boards Association

a) Report from the Board of Directors

S. Burke made a report on the last Board of Directors meeting on February 5th, 2016 as well as the presentation done by Mr. Michael Bergman concerning the Draft Bill 86. D. Ford-Caron invites everyone to watch the podcast of this presentation: <http://www.lbpsb.qc.ca/content/webcasting/qesba/qesba.html>. The next meeting will be held in April.

b) Reports from Committees

No report was made.

16-02.13

Next meetings

The next regular meeting of the Council of Commissioners will be held on Wednesday, March 16th, 2016.

16-02.14

Question period

a) Public

No public was present.

16-02.14 **Question period (continued)**

b) Commissioners

J.-A. Toulouse spoke about the Awash Utamet Childcare Centre that has recently opened in Chibougamau, she raised concerns on the impact this centre will have on 4-year old kindergarten registration at MacLean Memorial School. S. Pigeon mentioned that G. Farnell and M. Sutherland will look into this issue and send Ms. Toulouse responses to her questions.

16-02.15 **In-camera session**

No in-camera session was held.

16-02.16 **Adjournment**

The meeting was ADJOURNED at 7:51 p.m. on a MOTION by E. Paradis, SECONDED by J. Rosenhek.

Sandra Wright Griffin
Interim Secretary General

Stephen Burke
Chairman

Approved on March 16th, 2016.