



COMMISSION SCOLAIRE CENTRAL QUÉBEC
CENTRAL QUÉBEC SCHOOL BOARD

Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, March 18, 2020 at 7:00 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4.

Present:	Isabel Béland	Parent Commissioner (videoconference)
	Stephen Burke	Chairman (videoconference)
	Debbie Cornforth	Parent Commissioner (videoconference)
	Sara Downs	Commissioner (videoconference)
	Christian Falle	Parent Commissioner (videoconference)
	Debbie Ford-Caron	Commissioner (videoconference)
	Jason Kilganan	Parent Commissioner (videoconference)
	Cameron Lavallee	Commissioner (videoconference)
	Wyna Marois	Commissioner (videoconference)
	Esther Paradis	Commissioner (videoconference)
	Stephen Pigeon	Director General
	Jean Robert	Vice-Chairman (videoconference)
	Jo Rosenhek	Commissioner (videoconference)
	Jo-Ann Toulouse	Commissioner (videoconference)
	Aline Visser	Commissioner (telephone)
Absent:	Heather Clibbon	Commissioner (videoconference)
	Chantal Guay	Commissioner (videoconference)
In Attendance:	François Garon	Information Technology Technician
	Stéphane Lagacé	Director of Educational Services (videoconference)
	Yves Lambert	President, CQTA (videoconference)
	Mylène Lescault	Recording Secretary

20-03.01 **Call to Order**

The Vice-Chairman called the meeting to order at 7:10 p.m.

20-03.02 **Approval of the Agenda**

It was MOVED by D. Ford-Caron, SECONDED by E. Paradis and unanimously RESOLVED; THAT the agenda be approved as presented.

20-03.03 **Public Question Period**

There were no questions.

20-03.04 **Question Period for Students**

No students were present.

20-03.05 **Correspondence from Students**

No correspondence was received.

20-03.06 **Approval of the minutes of the regular meeting held on February 19, 2020**

It was MOVED by J. Kilganan, SECONDED by E. Paradis and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, February 19, 2020 be accepted as circulated.

20-03.07 **Approval of the minutes of the special meeting held on February 28, 2020**

It was MOVED by D. Ford-Caron, SECONDED by I. Béland and unanimously RESOLVED; THAT the minutes of the special meeting of the Council of Commissioners held on Friday, February 28, 2020 be accepted as circulated.

20-03.08 **Business Arising from the Minutes**

There was no business arising from the minutes.

20-03.09 **Report from the Chairman**

The Chairman had sent his report to the Commissioners prior to the meeting and addressed the following:

- COVID-19: Impact on lives and admiration and support to those caring for others in the Health and Social Services;
- Recognized the leadership and dedication exhibited by both the Director General and the Vice-Chairman;
- Thanked the Director General and his Team for ensuring the education and safety of CQSB students;
- Thanked the Vice-Chairman for taking over the Chairman's responsibilities during his absence;
- Wished everyone well during these difficult times.

20-03.10

Director General's Report

The Director General formally addressed the Council and provided a report on the following items:

- a) Update on Strategic Planning
- b) Preliminary Enrolment - 2020-2021
- c) Negotiations
- d) Labour Relations Committees
 - i. Senior Staff of Service - Directors, Coordinators and Management Staff
 - ii. Senior Staff of Schools and Centre - Principals
 - iii. Teachers
 - iv. Professionals
 - v. Support Staff

20-03.11

New Business

a) Concerning: Québec City School Calendar - Youth Sector 2020-2021 (adoption)

WHEREAS section 238 of the Education Act stipulates that every school board shall establish the school calendar of its schools, taking into account the provisions of the basic school regulation;

WHEREAS the teachers' collective agreement provides for a committee that is consulted on the school calendar;

WHEREAS the committee has met and has been consulted on and recommends the adoption of the proposed calendar for the 2020-2021 school year;

It was MOVED by C. Lavallee, SECONDED by S. Burke and RESOLVED; THAT the Central Québec School Board accept the school calendar (Québec City - Youth Sector) for the 2020-2021 school year as in **Appendix 1** to the minutes.

Stéphane Lagacé expressed his gratitude towards the members of the Calendar Committee for their time and collaboration in preparing the school calendar.

Commissioner E. Paradis voted against.

b) Concerning: Nomination of Voting Delegates

WHEREAS the Central Québec School Board is member of the Société de gestion du réseau informatique des commissions scolaires (GRICS) and must appoint an official delegate to represent the School Board and act on its behalf;

b) Concerning: Nomination of Voting Delegates (continued)

It was MOVED by D. Cornforth, SECONDED by J.-A. Toulouse and unanimously RESOLVED; THAT Nancy L'Heureux, Director of Human Resources be the Central Québec School Board's official delegate for all regular general assemblies or special meetings of the GRICS; and

THAT should the official delegate not be able to attend a meeting, that Stephen Pigeon, Director General, be the alternate delegate.

c) Concerning: Modification to a 2019-2020 Transportation Contract

At the June 12, 2019 regular meeting of the Council of Commissioners the one-year transportation contracts for the 2019-2020 were adopted, however, modifications need to be made to two of them:

Transporter	Capacity	Territory	2019-2020 (\$) Excluding taxes
Transport Nadia Lapointe #810	Berline	Valcartier / Québec	\$12,223.80
Transport Nadia Lapointe #815	Berline	Île d'Orléans	\$25,300.80

The territories were reversed, route #810 should have read "Île d'Orléans" and route #815 "Valcartier/Québec".

In addition, route #810 (Île d'Orléans) was calculated with a lesser number of students than in reality. This route has the same number of students and km as the 2018-2019 school year, therefore, the amount of the contract needs to be increased. The amount for the 2018-2019 school year was \$20,160.00, the amount for the 2019-2020 school year is \$20,617.63 with the indexation included.

WHEREAS the one-year transportation contracts for the 2019-2020 school year were adopted at the Council of Commissioners June 12, 2019 regular meeting;

WHEREAS anomalies were detected in two of the contracts;

WHEREAS the routes were reversed and need to be rectified;

WHEREAS one of the contracts was calculated with a lesser number of students and kilometres than in reality; therefore, needs to be modified to reflect this reality;

c) Concerning: Modification to a 2019-2020 Transportation Contract (continued)

It was MOVED by W. Marois, SECONDED by J.-A. Toulouse and unanimously RESOLVED; THAT the Central Québec School Board accept the following one-year transportation contract for the 2019-2020 school year; and

Transporter	Capacity	Territory	2019-2020 (\$) Excluding taxes
Transport Nadia Lapointe #810	Berline	Île d'Orléans	\$20,617.63
Transport Nadia Lapointe #815	Berline	Valcartier / Québec	\$25,300.80

THAT the Director General be authorized to sign the modification of the contracts on behalf of the School Board.

d) Concerning: Budget Management Process – Youth Sector 2020-2021 (deposit)

The draft document of the Budget Management was deposited for consultation.

e) Concerning: Budget Management Process – Adult Education and Vocational Training 2020-2021 (deposit)

The draft document of the Budget Management was deposited for consultation.

f) Concerning: Modification of the end date of the Commitment to Success Plan

WHEREAS the Council of Commissioners adopted at the June 20, 2018 regular meeting a resolution accepting the CQSB Commitment-to-Success Plan 2018-2022;

WHEREAS the Strategic Plan from MEES calls for the end date to be modified from 2018-2022 to 2018-2023; WHEREAS the DEEN table has approved the extension of the School Boards Commitment-to-Success Plans to reflect this timeframe;

WHEREAS the Education Project of the schools will also have to be aligned with this new date;

It was MOVED by J. Kilganan, SECONDED by D. Ford-Caron and unanimously RESOLVED; THAT the Council of Commissioners accept that the end date of the Commitment-to-Success Plan be modified from 2018-2022 to 2018-2023.

20-03.12

Committee Reports

a) Executive Committee

A meeting was held on March 11, 2020. Commissioner J. Robert reported on the end of two teacher contracts.

b) Parents' Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

There was no meeting

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

20-03.13 **Quebec English School Boards Association**

a) Report from the Board of Directors

No report was made.

b) Report from Committees

No report was made.

20-03.14 **Next meetings**

The next regular meeting will be held on Wednesday, April 22, 2020.

20-03.15 **Question period**

a) Public (no questions)

b) Commissioners

C. Lavallee asked a question regarding the land in Lévis.

20-03.16 **In-camera session**

No in-camera session was held.

20-03.17 **Adjournment**

The meeting was ADJOURNED by D. Cornforth at 7:59 p.m.

Sandra Wright Griffin
Secretary General

Jean Robert
Vice-Chairman

Approved April 22, 2020



**CENTRAL QUÉBEC SCHOOL BOARD
2020-2021 SCHOOL CALENDAR**

**Everest, Holland, St. Vincent, Ste-Foy and Valcartier Elementary Schools
Quebec High School and St. Patrick's High School
Dollard-des-Ormeaux School**

AUGUST 2020							SEPTEMBER 2020							OCTOBER 2020							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1			①	2	3	4	5					1	2	3	
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	
30	31	5 ped days		0 school day			1 ped day		20 school days					2 ped days		19 school days					
NOVEMBER 2020							DECEMBER 2020							JANUARY 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7			1	2	3	4	5						1	2	
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
29	30						27	28	29	30	31			24	25	26	27	28	29	30	
1 ped day		20 school days					1 ped day		13 school days					2 ped days		18 school days					
FEBRUARY 2021							MARCH 2021							APRIL 2021							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6		1	2	3	4	5	6					1	2	3	
7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
28	1 ped day		19 school days				28	29	30	31				25	26	27	28	29	30		
2 ped days		16 school days					1 ped day		19 school days												
MAY 2021							JUNE 2021							KEY							
S	M	T	W	T	F	S	S	M	T	W	T	F	S		Holidays for students/teachers						16
						1			1	2	3	4	5		Pedagogical Days						17
2	3	4	5	6	7	8	6	7	8	9	10	11	12		Snowstorm/emergency closures						3
9	10	11	12	13	14	15	13	14	15	16	17	18	19		March break						5
16	17	18	19	20	21	22	20	21	22	23	24	25	26		First day of school: September 1, 2020						
23	24	25	26	27	28	29	27	28	29	30					Last day of school: June 23, 2021						
30	31	1 ped day		19 school days			3 ped days		17 school days					Number of student days: 180							
1 st snow day to be used on: January 29, 2021							Number of teacher days: 200														
2 nd snow day to be used on: March 08, 2021							Adopted by the Council of Commissioners on March 18, 2020														
3 rd snow day to be used on: April 30, 2021																					