



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, May 15, 2019 at 7:00 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4.

Present:	Isabel Béland	Parent Commissioner
	Heather Clibbon	Commissioner (videoconference)
	Debbie Cornforth	Parent Commissioner
	Christian Falle	Parent Commissioner (videoconference – arrived at 7:19 p.m.)
	Debbie Ford-Caron	Commissioner (videoconference)
	Chantal Guay	Commissioner (videoconference)
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Wyna Marois	Commissioner
	Esther Paradis	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-Chairman
	Jo Rosenhek	Commissioner
	Jo-Ann Toulouse	Commissioner (videoconference)
	Aline Visser	Commissioner (telephone)

Absent:	Stephen Burke	Chairman
	Sara Downs	Commissioner

In Attendance:	François Garon	Information Technology Technician
	Yves Lambert	President, CQTA
	Melanie Simard	Recording Secretary
	Sandra W. Griffin	Secretary General

19-05.01 Call to Order

The Vice-Chairman called the meeting to order at 7:01 p.m.

19-05.02 Approval of the Agenda

It was MOVED by J. Kilganan, SECONDED by I. Béland and unanimously RESOLVED; THAT the agenda be approved as presented.

19-05.03 Public Question Period

There were no questions.

19-05.04 Question Period for Students

No students were present.

19-05.05 **Correspondence from Students**

No correspondence was received.

19-05.06 **Approval of the minutes of the regular meeting held on April 24, 2019**

It was MOVED by E. Paradis, SECONDED by C. Guay and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, April 24, 2019 be accepted as circulated.

19-05.07 **Business Arising from the Minutes**

There was no business arising from the minutes.

19-05.08 **Report from the Chairman**

The Chairman had sent his report to Commissioners prior to the meeting that addressed the following:

- Launch of APPELE – April 25th, 2019
- Lieutenant Governor Medal Ceremony – Thetford Mines – April 27th, 2019
- *Fête de reconnaissance des Bénévoles de Jean-Talon* – April 29th, 2019
- Agenda Meeting – May 6th, 2019
- QESBA Finance Committee – May 8th, 2019
- CQSB Audit Committee Meeting – May 13th, 2019
- Office 365 Workshop – May 13th, 2019

19-05.09 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update on Strategic Planning
- b) Principals' Meeting
- c) Performing Arts Festival
- d) Examination Schedule
- e) Labour Relations Committees
 - i) Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii) Senior Staff of Schools and Centre – Principals
 - iii) Teachers
 - iv) Professionals
 - v) Support Staff

19-05.10

New Business

a) Declaration of Excess and Surplus Personnel

There are no excess or surplus personnel to be declared.

b) Disclosure of Wrongdoings

WHEREAS Pierrette Laliberté was appointed Designated Officer responsible for dealing with the disclosures of wrongdoings in the Central Québec School Board at the April 20, 2018 regular meeting of the Council of Commissioners;

WHEREAS Ms. Laliberté will be retiring as of June 30th, 2019;

WHEREAS a new Designated Officer must be appointed;

It was MOVED by C. Lavallee, SECONDED by J.-A. Toulouse and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners appoint Nancy L'Heureux as the Designated Officer under the Act with the support of Sandra Wright Griffin.

c) Hiring of a General Contractor – Shawinigan High School: Restoration of Masonry

WHEREAS the Central Québec School Board had reserved part of the *maintien des bâtiments* budget for the restoration of the Shawinigan High School's masonry;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on April 12, 2019 and the envelopes were opened on May 10, 2019;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

It was MOVED by J. Kilganan, SECONDED by D. Cornforth and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners accept the lowest tender that met the specifications for the restoration of the Shawinigan High School's masonry (1125, avenue des Cèdres, Shawinigan, QC G9N 1P7) as submitted by Construction Sipro inc. (440, rue Carrière, Trois-Rivières, QC G8T 7Y8), in the amount of \$1,893,563.20 \$ (*taxes not included*); and

THAT the Director General be authorized to sign the contracts on behalf of the School Board.

New Business (continued)d) Adherence to a Call for Tenders for Computer Equipment via *Collecto Services regroupés en éducation*

WHEREAS the Central Québec School Board benefits from group purchasing such as those offered by *Collecto Services regroupés en éducation*;

WHEREAS the Central Québec School Board must purchase computers, screens and charging carts in the coming years;

WHEREAS measure 50760, *mise aux normes des infrastructures technologiques des commissions scolaires du Québec*, specifies that purchases are to be specifically made by participating in a group purchasing;

WHEREAS the mandate pertaining to the supply of computer equipment is of two (2) years, with a renewal option for one additional year, for a maximum of three (3) years;

WHEREAS the Director General awards the contract to selected suppliers whose price submitted, in respect of the goods to be acquired, does not exceed the lowest price by more than 10% (Art 43 of the Regulation respecting contracting by public bodies in the field of information technologies [C-65.1, r.5.1]), in order to optimize the expenses of the Central Québec School Board;

It was MOVED by J. Rosenhek, SECONDED by D. Ford-Caron and unanimously RESOLVED; THAT the Central Québec School Board adhere to the call for tender SAR130-2019 – *Postes informatiques, moniteurs et chariots de recharge conforme aux règles budgétaires des commissions scolaire* from *Collecto Services regroupés en éducation*; and

THAT the Director General be authorized to sign the mandate granted to *Collecto Services regroupés en éducation* and any other document emanating from this resolution.

e) Diffusion Saguenay

WHEREAS the Chairman of the Council of Commissioners, Mr. Stephen Burke, received a letter from *Diffusion Saguenay*, whose mission is to broadcast and produce multidisciplinary *on-stage* shows (theatre, dance, music, song, comedy, etc.) for the benefit of the population of Saguenay-Lac-Saint-Jean;

WHEREAS the organization has recently made changes to their general rules and are offering Central Québec School Board a seat on their Administrative Council;

19-05.10

New Business (continued)

e) Diffusion Saguenay (continued)

WHEREAS Mrs. D. Ford-Caron has expressed that she would be very pleased to volunteer her time as a member of their Administrative Council representing our Education Network (Elementary and High Schools);

It was MOVED by I. Béland, SECONDED by J. Rosenhek and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners appoint Mrs. Debbie Ford-Caron, Commissioner to the Administrative Council of *Diffusion Saguenay*.

f) Professional Development Policy for Professionals (deposit)

The draft Professional Development Policy for Professionals was deposited for consultation purposes.

19-05.11

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held. A meeting will be held on May 16, 2019.

c) Special Needs Advisory Committee

A meeting was held on May 13, 2019. J. Kilganan reported on the meeting.

d) Transport Advisory Committee

No meeting was held. A meeting will be held on May 28, 2019.

e) Audit Committee

A meeting was held on May 13, 2019. J. Robert reported on the meeting.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

19-05.11 **Committee Reports (continued)**

h) Human Resources Committee

No meeting was held. A meeting will be held on May 27, 2019.

i) Resource Allocation Committee

A meeting was held on April 29, 2019. S. Pigeon reported on the meeting.

19-05.12 a) **Report from the Board of Directors**

No report was made. The next meeting will be held on May 23, 2019.

b) **Report from Committees**

No report was made.

19-05.13 **Next meeting**

The next regular meeting of the Council of Commissioners will be held on Wednesday, June 12, 2019.

19-05.14 **Question period**

a) Public

There were no questions.

b) Commissioners

There were no questions.

19-05.15 **In-camera session**

No in-camera session was held.

19-05.16 **Adjournment**

The meeting was ADJOURNED at 7:28 p.m. on a MOTION by C. Guay.

Sandra Wright Griffin
Secretary General

Jean Robert
Vice-Chairman

Adopted on June 12, 2019.