



**Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Friday, April 20, 2018 at 7:00 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4.**

Present:	Isabel Béland	Parent Commissioner
	Stephen Burke	Chairman
	Heather Clibbon	Commissioner
	Debbie Cornforth	Parent Commissioner
	Sara Downs	Commissioner (videoconference)
	Christian Falle	Parent Commissioner (videoconference)
	Debbie Ford-Caron	Commissioner (videoconference)
	Chantal Guay	Commissioner (videoconference)
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Wyna Marois	Commissioner
	Esther Paradis	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-Chairman (videoconference)
	Jo Rosenhek	Commissioner (videoconference)
	Jo-Ann Toulouse	Commissioner
	Aline Visser	Commissioner (telephone)
In attendance:	Guylaine Allard	Director of Financial Services
	Gina Farnell	Director of Complementary Educational Services
	François Garon	Information Technology Technician
	Pierrette Laliberté	Director of Human Resources
	Melanie Simard	Recording Secretary
	Sandra W. Griffin	Secretary General

**18-04.01 Call to Order**

The Chairman called the meeting to order at 7.22 p.m.

S. Burke invited everyone to a moment of silence to pay tribute to all the victims and family of the tragic Humboldt Broncos bus crash.

**18-04.02 Approval of the Agenda**

It was MOVED by W. Marois, SECONDED by C. Guay and unanimously RESOLVED; THAT the agenda be approved as circulated.

**18-04.03 Public Question Period**

No public was present.

**18-04.04**      **Question Period for Students**

No students were present.

**18-04.05**      **Correspondence from Students**

A letter was received from Ms. Maïtée Quirion, representing the Student Advisory Committee.

**18-04.06**      **Approval of the minutes of the regular meeting held on March 21, 2018**

It was MOVED by H. Clibbon, SECONDED by D. Cornforth and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, March 21, 2018 be accepted as circulated.

Commissioner C. Lavallee abstained from voting.

**18-04.07**      **Business arising from the minutes**

There was no business arising from the minutes.

**18-04.08**      **Report from the Chairman**

The Chairman had sent his report to Commissioners that addressed the following:

- PDG - March 23<sup>rd</sup>, 2018
- Agenda Meeting - April 5<sup>th</sup>, 2018
- QESBA Strategic Plan Advisory Committee - April 6<sup>th</sup>, 2018
- QESBA Board Meeting - April 6<sup>th</sup>, 2018
- CQSB Performing Arts Festival - April 6<sup>th</sup>, 2018
- *Fondation des Petits Bonheurs d'école* - April 11<sup>th</sup>, 2018
- EQLC Pharmacy Technical Assistant Program Inauguration - April 18<sup>th</sup>, 2018
- Class Action Suit - Orientation Letter

**18-04.09**      **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Up-date on Strategic Planning
- b) Performing Arts Festival
- c) Enrolment Statistics
- d) Support Staff Appreciation Week
- e) Labour Relations Committees
  - i) Senior Staff of Service - Directors, Coordinators and Management Staff
  - ii) Senior Staff of Schools and Centre - Principals
  - iii) Teachers
  - iv) Professionals
  - v) Support Staff

New Businessa) 2018-2019 Provisional Staffing Plani) Allocation for Senior Management Staff (schools, centre and Board Office)

It was MOVED by C. Guay, SECONDED by W. Marois and unanimously RESOLVED; THAT the allocation for senior management staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2018-2019 dated April 20, 2018, pending final approval of the budget.

ii) Allocation for Professional Staff (schools, centre and Board Office)

It was MOVED by C. Guay, SECONDED by W. Marois and unanimously RESOLVED; THAT the allocation for professional staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2018-2019 dated April 20, 2018, pending final approval of the budget.

iii) Allocation for Support Personnel (schools, centre and Board Office)

It was MOVED by C. Guay, SECONDED by W. Marois and unanimously RESOLVED; THAT the allocation for support personnel of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan 2018-2019 dated April 20, 2018, pending final approval of the budget.

b) Nomination of a CQSB GRICS Voting Delegate and Substitute

WHEREAS the Central Québec School Board is a member of the *Société de gestion du réseau informatique des commissions scolaires* (GRICS) and must appoint an official delegate to represent the School Board and act on its behalf;

It was MOVED by H. Clibbon, SECONDED by D. Cornforth and unanimously RESOLVED; THAT Pierrette Laliberté be the Central Québec School Board's official delegate for all regular general assemblies or special meetings of the GRICS; and

THAT, should the official delegate not be able to attend a meeting, that Stephen Pigeon, be the alternate delegate.

New Business (continued)c) Disclosure of Wrongdoings

WHEREAS the Act to facilitate the disclosure of wrongdoings relating to public bodies came into effect as of July 1<sup>st</sup>, 2017;

WHEREAS the purpose of this Act is to facilitate the disclosure, in the public interest, of wrongdoings committed or about to be committed in relation to public bodies and establish a general protection regime against reprisals;

WHEREAS School Boards governed by the Education Act (Chapter I-13-3) are public bodies for the purposes of the Act;

WHEREAS the Central Québec School Board (CQSB) must appoint a Designated Officer responsible for dealing with the disclosures of wrongdoings in CQSB;

It was MOVED by W. Marois, SECONDED by D. Ford-Caron and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners appoint Pierrette Laliberté as the Designated Officer under the Act with the support of Sandra Wright Griffin.

d) Professional Development Policy for Senior Staff of Schools and Centre (deposit)

The draft version of the Professional Development Policy for Senior Staff of Schools and Centre was deposited for consultation purposes.

e) Request for a Permanent Pharmacy Technical Assistance Program

WHEREAS the Provincial Organization of Continuing Education Directors, English (PROCEDE) Vocational Training Strategic Plan identifies expanding the health sector offer of service as one of its priorities;

WHEREAS the 2015-2020 PROCEDE Strategic Plan will be presented to the English Language Vocational Education Council on April 26<sup>th</sup>, 2018;

WHEREAS the Pharmacy Technical Assistance (PTA) program prepares a person to practice the trade of pharmacy technical assistance in a health establishment as well as in a community pharmacy; working under the supervision of a pharmacist and assisting in filling prescriptions, managing patient files and performing work-related technical tasks related to preparing medications;

WHEREAS the Central Quebec School Board sent a request to *Services Québec* (formerly known as *EMPLOI Québec*) on March 13, 2018 (*Fiche de transmission à Emploi Québec d'une demande d'avis sur les besoins de main-d'oeuvre*) regarding whether or not there is a need for this type of worker in the Québec City area (region 03);

New Business (continued)e) Request for a Permanent Pharmacy Technical Assistance Program (continued)

WHEREAS *Services Québec* responded more than favourably on the need for this type of program in the Quebec City region on March 26, 2018;

WHEREAS the Central Quebec School Board does not yet have a permanent program authorization for the Pharmacy Technical Assistance (PTA) program;

WHEREAS the Central Quebec School Board through its existing partnership agreement with the Lester B. Pearson School Board has an existing cohort of 15 students that began the program on January 22, 2018;

WHEREAS the request for a permanent authorization to offer the Pharmacy Technical Assistance Program with the *Ministère de l'Éducation* must be approved by the Council of Commissioners;

It was MOVED by H. Clibbon, SECONDED by E. Paradis and unanimously RESOLVED; THAT the Central Quebec School Board proceed with the process of application to the *Ministre de l'Éducation* for said permanent authorization; and

THAT the partnership between Central Quebec School Board and the Lester B. Pearson School Board continue until such time that the Central Québec School Board has obtained a permanent program authorization.

f) By-Law Regarding the Day, Time and Place of Regular Meetings 2018-2019 (deposit)

The draft version of the By-Law Regarding the Day, Time and Place of Regular Meetings for the 2018-2019 school year was deposited for consultation purposes.

g) Nomination of a Central Québec School Board RARC (*Responsable de l'application des règles contractuelles*)

WHEREAS the Act Respecting Contracting by Public Bodies, contains stipulations destined to ensure integrity in the treatment of public contracts;

WHEREAS the chief executive officer of a public body must designate a contract rules compliance monitor;

WHEREAS the outgoing Director of Financial Services also carried the title of Contract Rules Compliance Monitor (RARC);

It was MOVED by C. Falle, SECONDED by A. Visser and unanimously RESOLVED; THAT the Central Québec School Board designate the Director of Financial Services to be the School Board's Contract Rules Compliance Monitor as stipulated in the Act Respecting Contracting by Public Bodies.

New Business (continued)h) Motion to Support a Request for a New Elementary School

WHEREAS over 350 elementary students from the South Shore of Québec travel significant distances in order to have the opportunity to be educated in English;

WHEREAS elementary students travel on yellow buses for an inordinate amount of time, some travel as far as 71 km to school and back home and in order to get to school on time, many students must leave home as early as 6:30 a.m.;

WHEREAS the students traveling from the South Shore of Québec must change buses at a transfer point prior to crossing the bridge, thereafter, the second leg of their trip finds them gridlocked in traffic;

WHEREAS it is clear that these students do not benefit from an environment that is conducive to learning nor do they have the same opportunities as other students to participate in afterschool activities or socialize with their peers;

WHEREAS the current bussing situation will unlikely resolve itself within the near future;

WHEREAS parents and administrators of the Central Québec School Board (CQSB) have been working diligently to find possible solutions to the bussing issue and a number of avenues have been explored without significant success;

WHEREAS it is time to explore the possibility of looking into taking the necessary steps for the CQSB to have an Elementary school on the South Shore of Québec and in so doing, alleviating a great deal of strife for the students and their parents;

WHEREAS the CQSB would be better equipped to be able to provide the same learning opportunities that are availed to all other CQSB students and permit them to be able to continue their studies in the English Education Network;

It was MOVED by H. Clibbon, SECONDED by C. Lavallee and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners support a request to the *Ministère de l'Éducation, du Loisir et du Sport* for the construction of a new elementary school on the South Shore of Québec.

i) Revision of the CQSB Transportation Policy (deposit)

The draft version of the CQSB Transportation Policy was deposited for consultation purposes.

**New Business (continued)**j) **Motion to Support the Student Advisory Committee's Request**

WHEREAS members of the Student Advisory Committee (STAC) attended the March 21<sup>st</sup>, 2018 Council of Commissioners' regular meeting;

WHEREAS their objective was to share their concerns with the members of the Council of Commissioners as to the vulnerability they feel given the current lack of lockdown drills;

WHEREAS the group's spokesperson, Ms. Maitée Quirion, addressed the Commissioners and informed them that in her school community, 38% of her high school's population currently have guns in their homes;

WHEREAS the students want to feel safe, protected and be knowledgeable about what steps must be taken should there be an incident.

WHEREAS members of the STAC request the implementation of mandatory lockdown drills;

WHEREAS the members of the STAC request that the Central Québec School Board (CQSB) support the students who believe in lockdown drills so that they can be prepared for any such event;

WHEREAS having the required knowledge as to what to do should a difficult event occur can make a huge difference in the outcome.

It was MOVED by I. Béland, SECONDED by E. Paradis and unanimously RESOLVED; THAT the Central Québec School Board develop, in collaboration with the proper local authorities, the framework for a Lockdown Policy for all CQSB establishments.

k) **Removal of Tax Exemptions for Non-Accountable Expense Allowances**

WHEREAS the Government of Canada has announced its intention to amend the Income Tax Act with regard to the non-accountable expense allowances paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders as well as School Board Commissioners, to come into effect starting on January 1, 2019;

WHEREAS the President of the Canadian School Boards Association (CSBA), on behalf of all elected School Board Commissioners in Canada, has officially requested that Minister Bill Morneau reconsider this decision;

New Business (continued)k) Removal of Tax Exemptions for Non-Accountable Expense Allowances (continued)

WHEREAS the Central Québec School Board (CQSB) endorses the fact that taxing this portion of a School Board Commissioner's stipend is in fact retrieving revenue which comes from taxation in the first place and which was earmarked to education;

WHEREAS the CQSB strongly believes that taxing this portion of a School Board Commissioner's stipend will most certainly be a disincentive to experienced and qualified women and men, the majority of whom have full-time employment and already pay taxes on their work income, from running for this valuable public office;

WHEREAS the Central Québec School Board also believes that the stipends paid to School Board Commissioners have always been intended to provide a compensation in recognition for the governance these citizens provide for the education of the children who live in their communities;

WHEREAS removing this provision will undoubtedly discourage citizens from giving of their own time to serve the public and their communities;

WHEREAS associating stipends granted to School Board Commissioners with remuneration and benefits provided to members of the National Assembly, Provincial and Territorial Assemblies as well as Municipal office-holders, seems totally unjustifiable, unwarranted and quite simply unfair;

It was MOVED by D. Ford-Caron, SECONDED by J. Robert and unanimously RESOLVED; THAT the Council of Commissioners of the Central Québec School Board endorse the letter sent on March 9, 2018 by the President of the Canadian School Boards Association, Mr. Floyd Martens, to the Federal Minister of Finance, Mr. Bill Morneau and;

THAT the Government of Canada amend this provision of the Income Tax Act in order that the said exemption be preserved in the case of School Board Commissioners; and

THAT a copy of this resolution be submitted to Minister Morneau, Prime Minister Trudeau and all Quebec-based Federal Members of Parliament; as well as to the Premier of Québec, all members of the National Assembly, the Presidents of the CSBA, the QESBA, the FCSQ and of each of the 72 school boards of the province of Québec.



18-04.11

**Committee Reports**

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

A meeting was held on April 5, 2018. The report on this meeting was done at Item 10. i).

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

A meeting was held on April 11, 2018. S. Pigeon reported on the meeting mentioning that the items for discussion were the Budget Management Processes and the staffing plan.

**18-04.12**      **Quebec English School Boards Association**

a) Report from the Board of Directors

D. Ford Caron had sent her report to Commissioners that addressed the following:

- KSAR
- Rising Phoenix International
- *Consultation sur le rapport du protecteur de l'élève*
- Provincial Budget 2018
- Income Tax Act
- Bill 166
- School Board Elections
- Spring Conference
- FNMI

b) Report from Committees

No report was made.

**18-04.13**      **Next meeting**

The next regular meeting of the Council of Commissioners will be held on Wednesday, May 16, 2018.

**18-04.14**      **Question period**

a) Public

No public was present.

b) Commissioners

No questions were asked.

**18-04.15**      **In-camera session**

No in-camera session was held.

**18-04.16      Adjournment**

The meeting was ADJOURNED at 8:38 p.m. on a MOTION by J. Rosenhek.

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Sandra Wright Griffin  
Secretary General

Stephen Burke  
Chairman

Approved on May 16, 2018.