

STE-FOY ELEMENTARY SCHOOL  
Governing Board Meeting 1  
Monday, September 13, 2021  
18:30-20:00

<b>PRESENT:</b>	Julie Simard	Hélène Fréchette
	Karine Turcotte	Jessica Mayville
	Dale Robinson	Andrew Ayre
	Cindy Lee McKenzie	Catherine Garneau
	Émilie Laviolette	Laura Paradis Delisle
	Marie-Ève Girard	

**ABSENTEE:** None

**1. APPROVAL OF THE AGENDA**

The Agenda for the meeting was proposed by Ms. McKenzie.

**2. JUNE MINUTES—APPROVAL**

- 21-GB-01** A motion to approve the amended June Minutes (changing Mr. for Ms. and vice versa, changing Mr. Johnston for Mr. Masson) was proposed by Mr. Robinson, seconded by Ms. Turcotte, and unanimously approved by all Governing Board members.

**3. COMPLETION OF THE GOVERNING BOARD/ELECTIONS**

**a) Election of the chairperson from parent members**

The Governing Board chose the Chairperson.

- 21-GB-02** Mr. Robinson was nominated as the chairperson of the Governing Board by Ms. Turcotte, seconded by Ms. Fréchette, and elected by acclamation.

**b) Designation of Secretary**

- 21-GB-03** Ms. McKenzie was nominated by Ms. Fréchette, seconded by Ms. Girard, and elected by acclamation. Ms. Fréchette will write this year's first Minutes.

**c) Parent Committee Representative**

- 21-GB-04** Ms. Laviolette was nominated by Ms. McKenzie, seconded by Ms. Delisle, and unanimously accepted by all Governing Board members.

**d) Appointment of the community representative**

We are still looking for someone.

**4. FUNCTIONS AND POWERS**

**a) Rules of Procedures (Sept. 30, 1998)**

Ms. Fréchette will send the documents to read by email to all Governing Board members. These documents will be sent before the next Governing Board meeting.

**b) Functions and Powers**

Ms. Fréchette sent the documents to read by email to all Governing Board members.

**5. NEW BUSINESS**

**a) Extracurricular services - Decision**

Each year, we have extracurricular services in our school. This year we have:

- Catering Béa Plats cuisines & Cie
- CPE du CHUL

**21-GB-05** A motion to approve these extracurricular services was proposed by Mr. Robinson, seconded by Ms. Delisle and unanimously accepted by all Governing Board members.

**b) Schedule for 2020-2021 Meetings - Decision**

**Proposed dates:**

- |                      |                  |
|----------------------|------------------|
| - September 13, 2021 | - March 28, 2022 |
| - October 18, 2021   | - May 9, 2022    |
| - December 6, 2021   | - June 6, 2022   |
| - February 7, 2022   |                  |

**21-GB-06** The proposed dates for the meetings that will be held at 6:30 pm, were unanimously approved by all Governing Board members.

**c) Daycare hours—Modification**

Ms. Fréchette mentioned to the Governing Board members that we have fewer students attending Daycare after school. Students are leaving before 5:30 pm. Therefore, we suggest

that Daycare close at 5:30 pm. We reserve the right to make adjustments during the school year.

**21-GB-07** A motion to approve the change of Daycare closing at 5:30 pm was proposed by Ms. Girard, seconded by Mr. Robinson, and unanimously accepted by all Governing Board members.

**d) Ped Day activities 2021-2022**

Ms. Fréchette presented to the Governing Board members, the Ped day activity calendar for this school year.

**21-GB-08** A motion to approve the Ped day activity calendar for 2021-2022 was proposed by Ms. Garneau, seconded by Ms. McKenzie, and unanimously accepted by all Governing Board members.

**e) Daycare regulations**

Ms. Fréchette presented to the Governing Board members the Daycare regulations document with modifications due to the smaller number of students attending daycare:

- Closing daycare after school at 5:30
- Having a minimum of 20 students attending a ped day
- Noon hour fees: \$360.00 per year per student

**21-GB-09** A motion to approve Daycare regulations was proposed by Ms. McKenzie, seconded by Ms. Garneau, and unanimously accepted by all Governing Board members.

**f) Swimming lessons—Modifications**

Ms. Fréchette brought the possibility of having 3 extra periods of swimming. This way, our students would strengthen their learning. We would have to charge \$10 extra, which would raise the total amount to \$140.

**21-GB-10** A motion to approve an amount of \$140.00 for the swimming lessons was proposed by Ms. Garneau, seconded by Ms. Girard and unanimously accepted by all Governing Board members.

**g) ABAM 2021-2022**

Ms. Simard presented to the Governing Board members that Cycle 3 requested to have an ABAM program this year. Ms. Girard explained more in detail the different activities that will be held during this program. The total amount for ABAM program is \$100.00 per student.

**21-GB-11** A motion to approve an amount of \$100.00 per student for ABAM program was proposed by Mr. Robinson, seconded by Ms. McKenzie and unanimously accepted by all Governing Board members.

## **h) Outings**

Ms. Simard mentioned to the Governing Board members that this year, each Cycle has a maximum amount for their planned activities.

**21-GB-12** A motion to approve Cycle One amount of \$72 per student for activities was proposed by Ms. Laviolette, seconded by Ms. Garneau and unanimously accepted by all Governing Board members.

**21-GB-13** A motion to approve Cycle Two amount of \$56 per student for activities was proposed by Ms. Mayville, seconded by Ms. Delisle and unanimously accepted by all Governing Board members.

**21-GB-14** A motion to approve Cycle Three amount of \$40 per student for activities was proposed by Ms. Mayville, seconded by Ms. Garneau and unanimously accepted by all Governing Board members.

### **i) Pre-K regulations**

Ms. Fréchette informed the Governing Board members that Pre-K could be refreshed. The Governing Board members are inclined to revisit the Pre-K regulations this year.

**N.B.** For the next topic, Ms. Laviolette stepped out of the meeting because the next topic concerned her husband's request.

### **j) Mr. Beaulieu's request**

Ms. Simard mentioned to the Governing Board members Mr. Beaulieu's request. Ms. Simard asked Ms. Laviolette to step out during this topic.

**21-GB-15** A motion to deny Mr. Beaulieu's request was unanimously agreed by all Governing Board members.

## **k) Office Québécois de la Langue Française**

Ms. Simard informed the Governing Board members that our school complied with all the complaints registered by L'Office de la Langue Française.

### **i) Annual Report**

Mr. Robinson presented the Annual Report for 2020-2021 to the Governing Board members.

**21-GB-16** A motion to approve the Annual Report 2020-2021 was proposed by Ms. Fréchette, seconded by Ms. Girard, and unanimously approved by all Governing Board members.

## **m) Programme de soutien à la mobilisation**

Ms. Simard informed the Governing Board members about the Programme de soutien à la mobilisation.

**n) Deferred revenues**

Ms. Simard informed the Governing Board members that an amount of \$767 has been moved to this year's budget.

- 21-GB-17** A motion to approve the transfer of these deferred revenues was proposed by Ms. McKenzie, seconded by Mr. Ayre, and unanimously approved by all Governing Board members.

**o) Dress Code**

Ms. Simard presented to the Governing Board members, the new dress code.

- 21-GB-18** A motion to approve the Dress Code was proposed by Ms. McKenzie, seconded by Mr. Ayre, and unanimously approved by all Governing Board members.

**6. QUESTION PERIOD (5 minutes)**

None.

**7. ADJOURNMENT OF THE MEETING**

Ms. Turcotte moved the adjournment of the meeting at 9:05pm.

**Respectfully submitted by,**

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**Hélène Fréchette, secretary**

Minutes approved by:

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**Dale Robinson, Chairperson**

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**Julie Simard, Principal**