



REACHING NEW HEIGHTS TOGETHER!

ENSEMBLE, ATTEIGNONS DE NOUVEAUX SOMMETS !

2280, rue Laverdière, Québec, QC G1P 2T3
418.688.8229 • fax 418.688.8255 • www.cqsb.qc.ca/everest

Important change for January 2018 To the Kids' Zone Policy END OF DAY ROUTINE

Dear parents,

As you are aware, we currently accept changes in your child's end of the day routine up to 2:30 p.m. of that day. Unfortunately, with the increase in requests, it has become very difficult to ensure that your child(ren) are notified on time for any end-of-day changes.

Please note that as of **January 1st, 2018** all changes to your child's routine for **after school**, will need to be made at the latest **by 10:00 a.m.**

We do believe that this change will ensure a better organisation of our services and the safety of your child(ren).

See how this concerns you.

- If for any reason you would like your child to take the bus after school when he/she usually goes to daycare or the pick-up line, you must inform the school by 10:00 a.m. at the latest.
- If for any reason you would like your child to stay at daycare after school when he/she usually goes on the bus or the pick-up line, you must inform the school by 10:00 a.m. at the latest.
- If for any reason you would like your child to go to the pick-up line after school when he/she usually goes to daycare or on the bus, you must inform the school by 10:00 a.m. at the latest.

Notes in the agendas will be taken into consideration only if sent the day before.

***Changes will not be accepted after the deadline.**

This has been approved by our Governing Board on Tuesday, November 28th, 2017.

The best way to make a change to your child's routine, is by contacting the Front Office at extension 1100 or the Daycare at extension 1140.

Thank you for your cooperation.

Gary Kenler
Principal