

# Eligibility

## QUEBEC REGULATION RESPECTING REQUESTS TO RECEIVE INSTRUCTION IN ENGLISH

In order to qualify for English Instruction in Quebec Public Schools, students must meet certain eligibility criteria under the Charter of the French Language As set out by the Quebec government.

### CERTIFICATE OF ELIGIBILITY

1. Does the child already possess a "CERTIFICATE OF ELIGIBILITY"?

If yes,

- Bring the Certificate of Eligibility and birth certificate showing parents' names directly to the school your child will be attending. If you cannot find the document, please mention to the school that the eligibility has been granted.

2. Does the child meet eligibility criteria? Does the student have a parent or a sibling who possess a "CERTIFICATE OF ELIGIBILITY"?

If yes,

- Provide the parent or sibling's Certificate of Eligibility (or just provide the Quebec permanent code of one eligible).
- If the sibling's Certificate of Eligibility indicates that one parent differs from the parents on the child's Birth Certificate, please provide proof of Canadian Citizenship of the common parent to both children.
- Provide child's Long Version Birth Certificate, showing parents' names.
- Bring the Certificate of Eligibility and Birth certificate showing parents' names directly to the school your child will be attending.

3. Did one Parent attend English Elementary School in Quebec before August 1977?

If yes,

- Parents must clearly indicate elementary schools attended.
- Provide child's Long Version Birth Certificate showing parents' names.

4. Did one Parent attend English Elementary School in Canada?

If yes,

- Provide letter (on official school letter head) of proof of majority of primary education in English (100%) or percentage of English and percentage of French if applicable. (Parents must have minimum of four years, except Ontario, which must have 5 years)
- Provide proof of Canadian Citizenship of parent who was educated in Canada.
- Provide child's Long Version Birth Certificate showing parents' names.

5. Is the child attending or did he or she attend the majority of English Elementary or Secondary school in English in Canada?

(Excluding Private schools in Quebec and those children attending an English school in Quebec on a Temporary Stay Certificate of Eligibility)

If yes,

- Provide a letter (on official school letter head) of majority of primary or secondary education in English or - in English and - in French if applicable.
- Provide proof of Canadian Citizenship of one parent.
- Provide child's Long Version Birth Certificate showing parents' names.
- Provide proof of the family's residence in another province (tax assessments, lease, health cards, etc.).

6. Does the child have a sibling who is attending or has attended the majority of English elementary or secondary school in Canada?

If yes,

- Provide a letter (on official school letter head) of majority of primary or secondary education in English or percentage in English and percentage in French if applicable.
- Provide proof of Canadian Citizenship of one parent.
- Provide child's Long Version Birth Certificate showing parents' names.
- Provide proof of the family's residence in another province (tax assessments, lease, health cards, etc.).

7. Did one of the parents complete the majority of their Elementary studies in English outside Canada and was domiciled in Quebec on August 26, 1977?

If yes,

- Provide proof of Elementary education of parent (on official school letterhead) of majority of primary education in English or percentage in English and percentage in French if applicable.
- Provide proof that the parent was living in Quebec on August 26, 1977  
ie: Pension statement, Income Tax Return, etc.
- Provide child's Long Version Birth Certificate showing parents' names.

8. Are the parents residing in Quebec temporarily on a STUDENT or WORK AUTHORIZATION?

If yes,

- Provide VALID Work or Student Authorization of parent.
- Provide child's Long Version Birth Certificate showing parents' names (must be in English or French) and Immigration papers linking the whole family.

9. Is the family here on Diplomatic status?

If yes,

- Provide letter of Protocol of parent and letter of attestation for child/children from Protocol Quebec.
- Provide child's Long Version Birth Certificate showing parents' names (must be in English or French).

If the parents' status in Canada changes from Temporary Stay to Permanent Resident the Temporary Stay Certificate of Eligibility can not be renewed.

### How to obtain a Long Version Birth Certificate

To register your child with the Central Québec School Board an original long version birth certificate bearing the parents' names is required by the Ministry of Education. You can obtain information regarding Quebec birth certificates by contacting "Le Directeur de l'état civil" at 2050 Bleury, 6th floor, Montreal, 514-864-3900 or 1-800-567-3900 from elsewhere in Quebec.

For births outside of Quebec one must contact the Division of Vital Statistics where the child was born.

**Contact information**

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