

Appendix 1 – Authorization to distribute medication

DISTRIBUTING MEDICATION IN SCHOOL IS AN EXCEPTIONAL MEASURE

School staff can distribute medication to your child conditional on the signing and reception of this form. The information listed by the pharmacist on the identification label of the medication is proof of the authenticity of the prescription. A copy of this label must be provided with the pill dispenser or container received from the pharmacist with the dosage clearly marked and identified in the child's name.

The label must include the child's name, doctor's name, and name of the medication, expiry date, dosage and duration of treatment.

In the case of regular medication, provide the medication in the form of a pill organizer (if necessary, ask the pharmacist to prepare the pillbox). Medication supplied in a container is not considered ready to be administered.

If your child needs a medication linked to a severe allergy, please refer to the appropriate forms available at the school.

AUTHORIZATION TO DISTRIBUTE MEDICATION

(Please print)

Surname: _____ First Name : _____ Class : _____

From : _____ To : _____ Year : _____

Name of the medication: _____

Dosage (dose and frequency) : _____

(if needed, see pharmacist label)

When to distribute (ex. : at meal time, hour, if necessary), specify exactly when to distribute:

At daycare on pedagogical days – Distribute: Yes _____ No _____

Distribution by : Inhalation : Oral : Skin :

Does the medication need to be Yes No

refrigerated?

Expected significant side effects : _____

I authorize a member of the school staff to distribute the above named medication to my child in the indicated dosage.

Signature of parent or legal guardian : _____

Telephone of parent or legal guardian : _____

Tel. in case of emergency : _____ Relationship to child : _____ Date : _____

Inform the school of any changes and any renewal of the prescription.

The Policy on distributing medication in schools is available at the secretariat of the school and can be

obtained from the person responsible for daycare.