

Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, December 10, 2025, at 7 p.m. by videoconference on the TEAMS platform.

Present:	Linda Bechtiger	Parent Commissioner
	Debbie Cornforth	Commissioner
	Debbie Ford-Caron	Commissioner
	Karine Gauthier	Commissioner
	André Gosselin	Commissioner
	Chantal Guay	Commissioner
	Jason Kilganan	Parent Commissioner
	Stephane Lagacé	Director General
	Ian O’Gallagher	Vice-chairman
	Shirley Picknell	Commissioner
	KayLee Richardson	Parent Commissioner
	Jean Robert	Chairman
	Jo-Ann Toulouse	Commissioner
	Alexandra Tremblay-Leclerc	Parent Commissioner
Absent :	David Eden	Commissioner
	Cameron Lavallee	Commissioner
	Jo Visser	Commissioner
In Attendance:	Chloé Corneau	Regional Student Ombudsman
	Leslie Dussault-Marcoux	Recording Secretary
	Vincent Laliberté	Secretary General
	Yves Lambert	CQTA President
	Anissa Landry	Director of Financial Services
	Nancy L’Heureux	Assistant Director General
	Benoit Sévigny	Director of Buildings and Equipment, Information Technology and Purchasing
	Melanie Simard	Administration Officer – Complaint Officer

25-12.01 Call to Order

The Chairman called the meeting to order at 7:02 p.m.

25-12.02 Native Land Recognition Statement

We would like to begin by acknowledging, honouring, and paying respect to our First Nations Communities; the traditional owners and custodians of the land on which we gather for this event today.

25-12.03 Approval of the Agenda

It was MOVED by C. Guay, SECONDED by J.-A. Toulouse and unanimously RESOLVED; THAT the agenda be approved as presented.

25-12.04 Presentation by the Regional Student Ombudsman

Me Chloé Corneau, Regional Student Ombudsman, did a presentation on her roles and responsibilities, and complaints report for the 2024–2025 school year.

25-12.05 Public Question Period

There were no questions.

25-12.06 Question Period for Students

No students were present.

25-12.07 Correspondence from Students

No correspondence was received.

25-12.08 Complaints

No complaints were received.

25-12.09 Approval of the Minutes of the Regular Meeting Held on November 5, 2025

It was MOVED by D. Cornforth, SECONDED by S. Picknell and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, November 5, 2025, be accepted as presented.

25-12.10 Business Arising from the Minutes

No business arose from the minutes.

25-12.11 Report from the Chairman

The Chairman provided a report to the Commissioners on the following items:

- Education & Vitality Forum – November 6th & 7th
- TALQ Awards Ceremony – November 13th
- Audit Committee – November 17th
- QESBA Executive
- Morrin College Literary Feast – November 19th
- CQSB Induction Activity for New Teachers – November 28th
- Year-End Chairman's Report
- Agenda Planning Meeting – December 2nd

General Directorate's Report

The Director General formally addressed the Council and provided a report on the following items:

a) Update from Educational Services

A report was made on the following topics: Implementation of *CLIC école*; Mozaik Portal; Mozaik Observation and Intervention Monitoring (OIM); Critical Thinking Project; Directors of English Education Network (DEEN); Induction 2025–2026; and Transportation Update.

b) Update from Buildings & Equipment and IT

A workshop was held as part of the project for a new Naskapi elementary school.

c) Update from Human Resources

A Support Staff meeting was held on December 1, 2025. The main topics were: *Insertion professionnelle* Definition and Blitz Grievance Planification.

d) Update from Communications

The coordination of St. Patrick's/A. S. Johnson's Deck Hockey Platform Inauguration Ceremony, which was a resounding success and was featured in *Courrier Frontenac*.

e) Update from Financial Services

The Financial statements for June 30, 2025, audited by Mallette, were presented during the pre-session. The statements indicated a modest surplus for the 2024–2025 fiscal year, reflecting the organization's sound financial position.

f) Update from the General Directorate

A report was made on the following topics:

- Leadership Workshop – November 11th
- Mutualization Session – November 13th
- *ministère de l'Éducation du Québec* Forum – November 19th
- High School Construction Kickoff – November 21st
- Board Office Staff Meeting – November 26th
- Uni-T Project Announcement – December 8th

25-12.13 Strategic Planning

It was decided to postpone the Strategic Planning Updates for the months of November and December to the Council of Commissioners' meeting to be held on January 21, 2026, due to the absence of two members of the Administrative Council and the many changes that need to be reported.

25-12.14 New Business

a) Budget Management Process – Youth Sector for 2025–2026 (adoption)

WHEREAS section 96.25 of the Education Act stipulates that school principals shall participate in defining school board policies;

WHEREAS sections 78 and 193 of the Education Act provide for consultation of school governing boards and the Parents' Committee on various matters concerning the organization of services provided by the School Board;

WHEREAS section 275 of the Education Act stipulates that "the school board shall establish objectives and principles governing the allocation of subsidies, school tax proceeds and its other revenues";

WHEREAS the Central Québec School Board determines these objectives and principles annually in the Budget Management Process;

WHEREAS the draft Budget Management Process – Youth Sector for the 2025–2026 school year was accepted in principle by the Council of Commissioners on February 26, 2025;

WHEREAS appropriate consultation has taken place;

It was MOVED by I. O'Gallagher, SECONDED by A. Gosselin, and unanimously RESOLVED; THAT the Council of Commissioners accept the Budget Management Process – Youth Sector for the 2025–2026 school year as presented.

b) Budget Management Process – Adult Education and Vocational Training for 2025–2026 (adoption)

WHEREAS section 96.25 of the Education Act stipulates that school principals shall participate in defining school board policies;

WHEREAS sections 78 and 193 of the Education Act provide for consultation of school governing boards and the Parents' Committee on various matters concerning the organization of services provided by the School Board;

WHEREAS section 275 of the Education Act stipulates that "the school board shall establish objectives and principles governing the allocation of subsidies, school tax proceeds and its other revenues";

New Business (continued)**b) Budget Management Process – Adult Education and Vocational Training for 2025–2026 (adoption) (continued)**

WHEREAS the Central Québec School Board determines these objectives and principles annually in the Budget Management Process;

WHEREAS the draft Budget Management Process – Adult Education and Vocational Training for the 2025–2026 school year was accepted in principle by the Council of Commissioners on February 26, 2025;

WHEREAS appropriate consultation has taken place;

It was MOVED by J. Kilganan, SECONDED by A. Gosselin, and unanimously RESOLVED; THAT the Council of Commissioners accept the Budget Management Process – Adult Education and Vocational Training for the 2025–2026 school year as presented.

c) Budget Management Process – Youth Sector for 2026–2027 (deposit)

The Draft Budget Management Process – Youth Sector for 2026–2027 was received for consultation purposes. The final document will be presented for adoption at an upcoming Council of Commissioners Meeting to be held on February 25, 2026.

d) Budget Management Process – Adult Education and Vocational Training for 2026–2027 (deposit)

The Draft Budget Management Process – Adult Education and Vocational Training for 2026–2027 was received for consultation purposes. The final document will be presented for adoption at an upcoming Council of Commissioners Meeting to be held on February 25, 2026.

e) Deposit of 2024–2025 Financial Statements

A. Landry, Director of Financial Services, made a detailed presentation on the CQSB's Financial Statements.

WHEREAS the audited financial statements for the 2024–2025 school year had been received by the Director General and presented to the Audit Committee on November 17, 2025;

WHEREAS the audited financial statements were submitted to the Council of Commissioners as required by the Education Act;

It was MOVED by J.-A. Toulouse, SECONDED by I. O'Gallagher, and unanimously RESOLVED; THAT the audited financial statements for the 2024–2025 school year be received.

New Business (continued)f) **Three-Year Plan for the Destination of Immovables and Deeds of Establishment (adoption)**

WHEREAS section 211 of the Education Act stipulates that each school board shall establish a three-year plan for the allocation and destination of its immovables.

WHEREAS section 211 also stipulates that, in accordance with the plan, deeds of establishment are to be issued to each school and centre listed in the plan;

It was MOVED by K. Richardson, SECONDED by D. Ford-Caron, and unanimously RESOLVED; THAT pursuant to section 211 of the Education Act, the Central Québec School Board adopt the three-year plan and the deeds of establishment for its schools and centres for the 2026–2027, 2027–2028 and 2028–2029 school years.

g) **Criteria for the Admission and Enrolment of Students (adoption)**

WHEREAS appropriate consultation on the draft Criteria for the Admission and Enrolment of students for the 2026–2027 school year has taken place;

WHEREAS Section 239 of the Education Act stipulates that the criteria must be adopted, put into force, and sent to each governing board at least 15 days before the beginning of the student enrolment period;

WHEREAS the enrolment period for the 2026–2027 school year will be from February 2, 2026, to February 13, 2026;

It was MOVED by A. Tremblay-Leclerc, SECONDED by S. Picknell, and unanimously RESOLVED; THAT pursuant to Sections 4, 213, and 239 of the Education Act, the Central Québec School Board adopt the Criteria for the admission and enrolment of students for the 2026–2027 school year as presented.

h) **Québec City School Calendar (adoption)**

WHEREAS section 238 of the Education Act stipulates that every school board shall establish the school calendar of its schools, taking into account the provisions of the basic school regulation;

WHEREAS the teachers' collective agreement provides for a committee that is consulted on the school calendar;

WHEREAS the committee has met and has been consulted on and recommends the adoption of the proposed calendar for the 2026–2027 school year;

It was MOVED by A. Gosselin, SECONDED by S. Picknell, and unanimously RESOLVED; THAT the Central Québec School Board accept the school calendar (Québec City – Youth Sector) for the 2026–2027 school year as presented.

i) Choice of Date of Annual Public Meeting to Present the Annual Report (adoption)

WHEREAS as per Section 220 of the Education Act, every school board must invite the public to an information meeting at least once a year;

WHEREAS public notice specifying the date, time and place of the meeting must be given not less than 15 days before it is held;

WHEREAS during the meeting, the commissioners must present the content of the annual report and answer any questions concerning the report;

It was MOVED by A. Gosselin, SECONDED by K. Richardson, and unanimously RESOLVED; THAT the Council of Commissioners sets the date of Annual Public Meeting to present the annual report to February 25, 2026.

j) Vente et servitude de lots Q.H.S à la Ville de Québec

ATTENDU QUE, pour des raisons d'utilité publique, la Ville de Québec a besoin de servitudes réelles et perpétuelles pour des bornes d'incendie, des armoires de services publics et des lampadaires sur plusieurs parcelles du terrain de l'école secondaire Q.H.S. ;

ATTENDU QUE la Ville a également besoin d'acquérir 2 parcelles du terrain pour l'amélioration de l'avenue Belvédère et la ruelle des Braves ;

Il est PROPOSÉ par I. O'Gallagher, APPUYÉ par D. Cornforth, et RÉSOLU à l'unanimité :

- 1. d'accorder des servitudes réelles et perpétuelles de bornes d'incendie, d'armoires de services publics et de lampadaires en faveur de la Ville de Québec, sur sept parcelles du lot 6 700 853 du cadastre du Québec, circonscription foncière de Québec (Ci-après « **FONDS SERVANT** ») ;*
- 2. Ces servitudes consistent en le droit de placer, construire, maintenir, entretenir, inspecter, réparer, remplacer et faire fonctionner des bornes d'incendie, des armoires de services publics et des lampadaires contre le lot 6 700 853 du cadastre du Québec ;*
- 3. QUE les servitudes soient faites aux charges et conditions suivantes :*
 - a) Pour considération de 5200 \$ payable par la Ville de Québec ;*
 - b) La Commission scolaire reconnaît qu'elle n'est pas propriétaire des infrastructures et renonce à tout droit d'ériger sur et dans les assiettes du « **FONDS SERVANT** » toute espèce de construction, ouvrage ou plantation.*
- 4. De vendre à la Ville de Québec les immeubles connus et désignés comme étant les lots 6 267 161 et 6 267 162 du cadastre du Québec, circonscription foncière de Québec pour une considération de douze mille six cents dollars (12 600,00 \$), payable à la signature de l'acte notarié, à titre de paiement final et définitif pour le transfert de propriété ;*

25-12.14

New Business (continued)

j) Vente et servitude de lots Q.H.S à la Ville de Québec (continued)

LE TOUT, tel que plus amplement décrit à un projet d'acte de vente et servitude préparé par la notaire Julie Dorris et soumis au présent conseil ;

5. *Que monsieur Stéphane Lagacé, soit et est autorisé par les présentes, à signer ledit acte de vente et servitudes aux conditions ci-dessus énumérées, à recevoir la considération et en donner bonne et valable quittance et à y insérer telles clauses et conditions qu'il jugera à propos et à accepter tous changements jugés opportuns et à signer tous autres documents y relatifs.*

25-12.15

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents' Committee

A meeting was held on November 12, 2025. A new Parent Commissioner has been elected during that first meeting of the year, now sitting on the Council to represent students of the secondary level.

c) Special Needs Advisory Committee

A meeting was held on December 8, 2025. Specific points inherent to the special needs of our students were discussed.

d) Transport Advisory Committee

No meeting was held.

e) Audit Committee

A meeting was held on November 17, 2025. The following topics were discussed: the auditors' report from Malette was received, the audited financial statements were submitted to the ministry, and it was noted that the quality of the work had significantly improved since collaborating with the firm.

f) Evaluation of the Director General

The next meeting will be held after the holidays, with the presence of the Director General, Stéphane Lagacé, to give him the results of his evaluation.

25-12.15 **Committee Reports (continued)**

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

25-12.16 **Québec English School Boards Association**

a) Report from the Board of Directors

D. Ford-Caron provided a report to the Commissioners on the following topics:

A joint was submitted on November 24, 2025, by QESBA, AAESQ and ADGESBQ, with a brief scheduled to be heard on February 10, 2026. QESBA has prepared a template letter concerning Bill 1 and is requesting that commissioners from all English school boards sign and send it to members of parliament.

The commissioners were also reminded to register for the Governance Training.

b) Report from Committees

No report was made.

25-12.17 **Next meeting**

The next regular meeting will be held on January 21, 2026.

25-12.18 **Question period**

a) Public

There were no questions.

b) Commissioners

Parent Commissioner J. Kilganan inquired about the involvement of the governing boards of St. Patrick's High School, Québec High School and Dollard-des-Ormeaux School in the Uni.T Project's meetings. The Assistant Director General, N. L'Heureux, answered that, so far, only the Principals of each school were involved but that they would report back to their respective governing boards.

25-12.18 Question period (continued)

c) Commissioners (continued)

Commissioner D. Ford-Caron raised the issue of losing taxpayers from the English to the French school's system. She pointed out that most parents might not even be aware that, once their children graduate, the taxes they once paid to an English school board are now sent to their local *Centres de services scolaires*. The question would be whether there is a way to inform members of our English communities of this matter and try to reach more eligible taxpayers to contribute to our school board.

25-12.19 In-camera session

No in-camera session was held.

25-12.20 Adjournment

The meeting was ADJOURNED at 8:36 p.m. on a motion by J.-A. Toulouse.

Vincent Laliberté
Secretary General

Jean Robert
Chairman