



**Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, April 21, 2021 at 7 p.m. by videoconference.**

<b>Present:</b>	Isabel Béland	Parent Commissioner
	Stephen Burke	Chairman
	Heather Clibbon	Commissioner
	Debbie Cornforth	Parent Commissioner
	David Eden	Commissioner (arrived at 7:05 p.m.)
	Christian Falle	Parent Commissioner (arrived at 7:20 p.m.)
	Debbie Ford-Caron	Commissioner
	Chantal Guay	Commissioner
	Cameron Lavallee	Commissioner
	Ian O’Gallagher	Commissioner
	Esther Paradis	Commissioner
	France Pedneault	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-Chairman
<b>Absent:</b>	Jason Kilganan	Parent Commissioner
	Jo Rosenhek	Commissioner
	Jo-Ann Toulouse	Commissioner
<b>In Attendance:</b>	Guylaine Allard	Director of Financial Services
	Stéphane Lagacé	Director of Educational Services
	Yves Lambert	President, CQTA
	Nancy L’Heureux	Director of Human Resources, Assistant Director General
	Melanie Simard	Recording Secretary

**21-04.01 Call to Order**

The Chairman called the meeting to order at 7 p.m.

**21-04.02 Approval of the Agenda**

It was MOVED by C. Guay, SECONDED by I. O’Gallagher and unanimously RESOLVED; THAT the agenda be approved as presented.

**21-04.03 Public Question Period**

There were no questions.

**21-04.04 Question Period for Students**

No students were present.

**21-04.05**      **Correspondence from Students**

No correspondence was received.

**21-04.06**      **Approval of the minutes of the regular meeting held on March 10, 2021**

It was MOVED by D. Ford-Caron, SECONDED by I. Béland and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, March 10, 2021 be accepted as circulated.

Commissioner C. Guay abstained from voting.

**21-04.07**      **Business Arising from the Minutes**

There was no business arising from the minutes.

**21-04.08**      **Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- QESBA PD Session of March 13
- Meeting of the QESBA Board of Directors of March 19
- Meeting of the QESBA Executive Committee of March 24
- Agenda Meeting of April 7
- Testimony preparatory sessions with Power Law of April 8 and 13
- Meeting of the QESBA Executive Committee of April 9
- Superior Court hearing on Bill 40 of April 14

**21-04.09**      **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Enrolment Analysis - 2021-2022
- c) Monthly COVID-19 Update
- d) Negotiations Update
- e) Update on Mental Health Initiatives
- f) Labour Relations Committees
  - i. Senior Staff of Service - Directors, Coordinators and Management Staff
  - ii. Senior Staff of Schools and Centre - Principals
  - iii. Teachers
  - iv. Professionals
  - v. Support Staff

New Business

a) 2021-2022 Provisional Staffing Plan

i) Allocation for Senior Management Staff (schools, centre and Board Office)

It was MOVED by D. Cornforth, SECONDED by E. Paradis and unanimously RESOLVED; THAT the allocation for senior management staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2021-2022 dated April 21, 2021, pending final approval of the budget.

ii) Allocation for Professional Staff (schools, centre and Board Office)

It was MOVED by D. Cornforth, SECONDED by E. Paradis and unanimously RESOLVED; THAT the allocation for professional staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2021-2022 dated April 21, 2021, pending final approval of the budget.

iii) Allocation for Support Personnel (schools, centre and Board Office)

It was MOVED by D. Cornforth, SECONDED by E. Paradis and unanimously RESOLVED; THAT the allocation for support personnel of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan 2021-2022 dated April 21, 2021, pending final approval of the budget.

b) By-Law Regarding the Day, Time and Place of Regular Meetings 2021-2022 (deposit)

The draft By-Law Regarding the Day, Time and Place of Regular Meetings for 2021-2022 was deposited for consultation purposes.

c) Revision of the CQSB Transportation Policy (deposit)

The draft CQSB Transportation Policy was deposited for consultation purposes.

New Business (continued)d) Hiring of a General Contractor: Valcartier Elementary School – Various Work Gymnasium Floor and Front Entrance

WHEREAS the Central Québec School Board had reserved part of the *maintien des bâtiments* budget for the restoration of the Valcartier Elementary School's gymnasium floor and front entrance;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on February 19, 2021 and the envelopes were opened on March 25, 2021;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

It was MOVED by C. Lavallee, SECONDED by D. Cornforth and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners accept the lowest tender that met the specifications for the restoration of the Valcartier Elementary School's gymnasium floor and front entrance (2224, boulevard Valcartier, St-Gabriel-de-Valcartier, QC G0A 4S0) as submitted by Louis Fecteau Inc. (587, rue Adanac, Québec, QC G1C 7G6), in the amount of \$111,320.00 (*taxes not included*); and

THAT the Director General be authorized to sign the contracts on behalf of the School Board.

e) Hiring of a General Contractor: Shawinigan High School – Replacement of Windows and Exterior Doors

WHEREAS the Central Québec School Board had reserved part of the *maintien des bâtiments* budget for the replacement of the Shawinigan High School's windows and exterior doors;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on March 18, 2021 and the envelopes were opened on April 12, 2021;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

New Business (continued)

- e) Hiring of a General Contractor: Shawinigan High School - Replacement of Windows and Exterior Doors (continued)

It was MOVED by F. Pedneault, SECONDED by I. O’Gallagher and unanimously RESOLVED; THAT the Central Québec School Board’s Council of Commissioners accept the lowest tender that met the specifications for the replacement of the Shawinigan High School’s windows and exterior doors (1125, avenue des Cèdres, Shawinigan, QC G9N 1P7) as submitted by Construction Sipro Inc. (440, rue Carrière, Trois-Rivières, QC G8T 7Y8), in the amount of \$991,960.12 (*taxes not included*); and

THAT the Director General be authorized to sign the contracts on behalf of the School Board.

- f) Hiring of a General Contractor: A.S. Johnson Memorial School - Interior Repairs Phase 2 and Exterior Landscaping

WHEREAS the Central Québec School Board had reserved part of the *maintien des bâtiments* budget for A.S. Johnson Memorial School’s interior repairs (phase 2) and exterior landscaping work;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on March 5, 2021 and the envelope was opened on April 15, 2021;

WHEREAS the architect has recommended that the tender be accepted as it met the requirements and specifications of the project;

It was MOVED by E. Paradis, SECONDED by I. Béland and unanimously RESOLVED; THAT the Central Québec School Board’s Council of Commissioners accept the tender that met the specifications for A.S. Johnson Memorial School’s interior repairs (phase 2) and exterior landscaping work (919, rue Mooney Ouest, Thetford Mines, QC G6G 6H3) as submitted by Construction Tremblay et associés inc. (957 rue Huppé, Thetford Mines, QC G6G 6H8), in the amount of \$2,984,096.00 (*taxes not included*); and

THAT the Director General be authorized to sign the contracts on behalf of the School Board.

g) Access to the Bibliothèque et Archives nationale du Québec's (BAnQ) system Gestion de l'application de la Loi sur les archives (GALA)

ATTENDU QU'en vertu de l'article 7 de la Loi sur les archives (L.R.Q., chap. A-21.1), tout organisme public doit établir et tenir à jour un calendrier de conservation de ses documents ;

ATTENDU QU'en vertu du troisième alinéa de l'article 8 de cette loi, tout organisme public visé aux paragraphes 4° à 7° de l'annexe doit, conformément au règlement, soumettre à l'approbation de Bibliothèque et Archives nationales du Québec (BAnQ) son calendrier de conservation et toute modification relative à l'addition de nouveaux documents ou relative aux documents destinés à être conservés de manière permanente ;

ATTENDU QUE la Commission scolaire Central Québec est un organisme public visé au paragraphe 6° de l'annexe de cette loi ;

ATTENDU QUE la Commission scolaire Central Québec désire utiliser le système Gestion de l'application de la Loi sur les archives (GALA) pour l'élaboration et la soumission de ses règles de conservation;

ATTENDU QUE la Commission scolaire Central Québec n'a pas de règlement de délégation de pouvoirs ou de signature ou que son règlement ne prévoit pas la matière de la présente résolution ;

Il est PROPOSÉ par D. Cornforth, APPUYÉ par I. Béland et RÉSOLU à l'unanimité; QUE le Conseil des commissaires autorise Nancy L'Heureux, directrice des ressources humaines, à signer le calendrier de conservation et toute modification relative à l'addition de nouveaux documents ou relative aux documents destinés à être conservés de manière permanente, et à soumettre ce calendrier ou cette modification à l'approbation de Bibliothèque et Archives nationales du Québec pour et au nom de la commission scolaire Central Québec.

h) Nouveau contrat crédit variable

ATTENDU QUE le ministère de l'Éducation du Québec (MEQ) autorise la Commission scolaire Central Québec à emprunter à court terme auprès de son institution financière en tenant compte de ses besoins;

ATTENDU QUE les autorisations du MEQ sont mises à jour bisannuellement. Soit une première fois au mois de juin pour la période couvrant les mois de juillet à décembre. Et une seconde fois au mois de décembre pour la période couvrant les mois de janvier à juin;

ATTENDU QUE le contrat de crédit variable actuel ne reflète pas la hauteur des autorisations et qu'une mise à jour de la hauteur de cette marge d'emprunt devrait être faite auprès de notre institution financière;

**21-04.10****New Business (continued)**h) Nouveau contrat crédit variable (continued)

*Il est PROPOSÉ par I. O’Gallagher, APPUYÉ par C. Guay et RÉSOLU à l’unanimité; QUE la Commission scolaire Central Québec soit autorisée à emprunter, à court terme, auprès de son institution financière, jusqu’à concurrence des autorisations du MEQ portant intérêt au taux applicable à l’institution financière selon notre offre de services pour ce genre de financement; et*

*QUE le président autorise le directeur général et la directrice des finances à signer le(s) contrat(s) tel que soumis par l’institution financière, aux conditions énumérées précédemment et à toute autre condition en usage à l’institution financière, ainsi que tout document utile ou nécessaire pour donner plein effet aux présentes.*

**21-04.11****Committee Reports**a) Executive Committee

No meeting was held.

b) Parents’ Committee

A meeting was held on April 14, 2021. D. Cornforth and I. Béland provided a report on the meeting.

c) Special Needs Advisory Committee

A meeting was held on April 6, 2021. In the absence of J. Kilganan, S. Lagacé made a short report on the meeting.

d) Transport Advisory Committee

A meeting was held on March 31, 2021. C. Lavallee reported that the main item of this meeting was the revision of the Transportation Policy.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

**21-04.11**      **Committee Reports (continued)**

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

A meeting was held April 8, 2021.

- Extra money for tutoring, discussion will need to be made.

**21-04.12**      **Quebec English School Boards Association**

a) Report from the Board of Directors

A meeting was held March 19, 2021. D. Ford-Caron made a report concerning:

- Bill 40 – Court Challenge
- APPELE-Québec
- COVID-19
- CSBA Congress 2021
- Heritage Grant Researcher
- PD Session
- Financial Statements
- QESBA Membership Fees
- Government Funding Internet

The next meeting will be held on May 28, 2021.

b) Report from Committees

Reports were made at the previous item.

**21-04.13**      **Next meeting**

The next regular meeting will be held on Wednesday, May 12, 2021.

**21-04.14**      **Question period**

a) Public

No questions were asked.

b) Commissioners

No questions were asked.



**21-04.15      In-camera session**

No in-camera session was held.

**21-04.16      Adjournment**

The meeting was ADJOURNED at 8:32 p.m. on a motion by E. Paradis.

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Stephen Pigeon  
Director General

Stephen Burke  
Chairman

Approved on May 12, 2021.