



**Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, May 15, 2024, at 7 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4 and on TEAMS platform.**

<b>Present:</b>	Stephen Burke	Chairman
	Heather Clibbon	Commissioner (by TEAMS)
	Debbie Cornforth	Parent Commissioner
	David Eden	Commissioner
	Christian Falle	Parent Commissioner
	Debbie Ford-Caron	Commissioner
	André Gosselin	Commissioner
	Jessie Greene	Parent Commissioner
	Chantal Guay	Commissioner
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Ian O’Gallagher	Commissioner
	France Pedneault	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-chairman
	Jo Rosenhek	Commissioner
	Jo-Ann Toulouse	Commissioner
<b>In Attendance:</b>	Stephane Lagacé	Director of Educational Services
	Vincent Laliberté	Secretary General
	Anissa Landry	Director of Financial Services
	Nancy L’Heureux	Assistant Director General and Director of Human Resources

**24-05.01      Call to Order**

The Chairman called the meeting to order at 7:00 p.m.

**24-05.02      Native Land Recognition Statement**

We would like to begin by acknowledging, honouring, and paying respect to our First Nations Communities; the traditional owners and custodians of the land on which we gather for this event today.

**24-05.03      Approval of the Agenda**

It was MOVED by C. Guay, SECONDED by A. Gosselin, and unanimously RESOLVED; THAT the agenda be approved with the addition of Item 13 f) as presented.

**24-05.04      Public Question Period**

There were no questions.

**24-05.05**      **Question Period for Students**

No students were present.

**24-05.06**      **Correspondence from Students**

No correspondence was received.

**24-05.07**      **Complaints**

No complaints were received.

**24-05.08**      **Approval of the Minutes**

a) Regular Meeting Held on April 17, 2024

It was MOVED by D. Eden, SECONDED by J. Kilganan and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, April 17, 2024, be accepted as presented.

b) Special Meeting Held on May 1, 2024

It was MOVED by D. Cornforth, SECONDED by A. Gosselin and unanimously RESOLVED; THAT the minutes of the special meeting of the Council of Commissioners held on Wednesday, May 1, 2024, be accepted as presented.

Commissioner C. Guay abstained from voting.

**24-05.09**      **Business Arising from the Minutes**

No business arose from the minutes.

**24-05.10**      **Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- TEAMS Meeting with Minister Bernard Drainville – April 18<sup>th</sup>
- QESBA Finance Committee Meeting – April 23<sup>rd</sup>
- DES Selection Committee – April 29<sup>th</sup>, May 3<sup>rd</sup> and May 6<sup>th</sup>
- CQSB Special Meeting of the Council – May 1<sup>st</sup>
- Agenda Meeting – May 7<sup>th</sup>
- QESBA Executive Committee Meeting – May 7<sup>th</sup>
- QESBA Board Meeting – May 8<sup>th</sup>
- QESBA – AAESQ Spring Conference – May 8<sup>th</sup> to 10<sup>th</sup>
- QHS Trivia Night – May 11<sup>th</sup>

**24-05.11**      **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Update from Buildings & Equipment
- c) Update from Human Resources
- d) Update from Financial Services
- e) Update from Secretariat General

**24-05.12**      **Strategic Planning**

N. L'Heureux presented the update on the Action Plans and Commitment-to-success plan for the month of May.

**24-05.13**      **New Business**

a) Hiring of General Contractor: DDO Roofing

WHEREAS a part of Dollard-des-Ormeaux School roof needed to be replaced;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on April 2, 2024, and the envelopes were opened on May 10, 2024;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

It was MOVED by C. Lavallee, SECONDED by I. O'Gallagher, and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners accept the lowest tender that met the specifications for the renovation works at the Dollard-des-Ormeaux school (18, rue Ladas, Shannon, QC G0A 1R1) as submitted by Toitures Falardeau in the amount of \$582,360.00 (taxes not included); and

THAT the Director General be authorized to sign the contract on behalf of the School Board.

b) Declaration of Excess and Surplus of Personnel

N. L'Heureux declare no excess nor Surplus of Personnel.

It was MOVED by I. O'Gallagher, SECONDED by A. Gosselin and unanimously RESOLVED; to hold an in-camera session to discuss Item 13.c) Selection Committee Recommendation: Appointment of a Director of Educational Services.

24-05.13

New Business (continued)

b) Declaration of Excess and Surplus of Personnel (continued)

It was MOVED by C. Guay, SECONDED by A. Gosselin and unanimously RESOLVED; to go out of camera.

c) Selection Committee Recommendation: Appointment of a Director of Educational Services

WHEREAS the appointment of a Director General caused the position of Director of Educational Services, Youth, Adult and Vocational Education to become vacant;

WHEREAS as stipulated in the Recruitment, Selection and Hiring Policy a Selection Committee was formed for the selection of a Director of Educational Services, Youth, Adult and Vocational Education;

WHEREAS at the April 17, 2024, regular meeting, a Selection Committee was formed composed of the Assistant Director General, the Director of Educational Services as well as three Commissioners: D. Cornforth, D. Eden and S. Burke;

WHEREAS the position was posted, interviews were held and the Selection Committee has prepared a recommendation to the Council of Commissioners;

It was MOVED by J. Kilganan, SECONDED by D. Cornforth, and unanimously RESOLVED; THAT the Council of Commissioners accept the recommendation of the Selection Committee in the person of Julien Duchamp; and

THAT the Director General be mandated to offer the position to the candidate recommended by the Selection Committee; and

THAT once the candidate has accepted the position, a public announcement be made; and

THAT the appointment of Julien Duchamp as the new Director of Educational Services, Adult and Vocational Education will be effective as of September 1, 2024, subject to the signing of a contract and to the working conditions established in the government regulation currently in force; and

THAT the Director General be authorized to sign the contract on behalf of the School Board.

New Business (continued)

d) Amendments to the Organizational Chart

WHEREAS at the May 1, 2024, Special Meeting of the Council of Commissioners, a modified Organizational Chart was deposited for consultation purposes;

WHEREAS the document was sent to the *Central Québec Association of Administrators* (CQAA) and to the Central Québec local chapter of the *Association québécoise des cadres scolaires* (AQCS) for consultation;

WHEREAS the feedback received by both groups was presented to the Council on May 15, 2024;

It was MOVED by J. Robert, SECONDED by A. Gosselin, and unanimously RESOLVED; THAT the revised Organizational Chart of the Central Québec School Board be accepted as in Appendix 1 to the minutes.

e) Bill 96 Appeal

WHEREAS the Council of Commissioners of the Central Québec School Board adopted a resolution during the December 13, 2023, Regular meeting; joining the court challenge launched by the English Montreal School Board as an intervener;

WHEREAS on April 10, 2024, a judgment was rendered by the Superior Court on the stay of provisions of Bill 96 and the Charter of the French Language;

WHEREAS the English Montreal School Board has launched an appeal of this decision, and the Central Québec School Board wishes to join this appeal as an appellant;

WHEREAS Central Québec School Board has been advised that there would be no additional financial contributions necessary for this appeal;

It was MOVED by D. Ford-Caron, SECONDED by D. Eden, and unanimously RESOLVED; THAT the Council of Commissioners of the Central Québec School Board become an appellant in the appeal put forward by the English Montreal School Board concerning the judgment rendered by the Superior Court on April 10, 2024; and

THAT there are no additional financial costs incurred by this appeal.

24-05.13

**New Business (continued)**

f) **Nomination of External Auditors 2023–2024**

WHEREAS the Central Québec School Board received tenders from accounting firms for the external audit for a period of three years beginning with the 2023–2024 school year;

WHEREAS the Audit Committee was mandated to act as the Selection Committee for external auditing services;

WHEREAS the Audit Committee analyzed the tenders received and prepared a recommendation for the Council of Commissioners;

WHEREAS section 284 of the Education Act stipulates that school boards must nominate external auditors annually;

It was MOVED by J. Robert, SECONDED by A. Gosselin, and unanimously RESOLVED; BE IT RESOLVED; THAT the Council of Commissioners accept the recommendation of the Audit Committee and nominate the firm Mallette as external auditors for the Central Québec School Board for a three-year contract, with the 2023–2024 school year being the first year of that three-year contract.

24-05.14

**Committee Reports**

a) **Executive Committee**

No meeting was held.

b) **Parents' Committee**

No meeting was held.

c) **Special Needs Advisory Committee**

No meeting was held.

d) **Transport Advisory Committee**

No meeting was held.

e) **Audit Committee**

No meeting was held.

**24-05.14**      **Committee Reports (continued)**

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

A meeting was held

**24-05.15**      **Quebec English School Boards Association**

a) Report from the Board of Directors

D. Ford-Caron did a report on the following topics:

Meeting with the Minister, Fundraising for Bill 40, Intervener or Appellant, School Board Elections, CARE Conference, Finances.

The next meeting will be held on September 13, 2024.

b) Report from Committees

No report was made.

**24-05.16**      **Next meeting**

The next regular meeting will be held on June 12, 2024.

**24-05.17**      **Question period**

a) Public

There were no questions.

b) Commissioners

There were no questions.

**24-05.18**      **In-camera session**

An in-camera session was held for Item 13 f).

**24-05.19**      **Adjournment**

The meeting was ADJOURNED at 8:33 p.m. on a motion by A. Gosselin.

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Vincent Laliberté  
Secretary General

Stephen Burke  
Chairman

Approved on June 12, 2024.