



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, May 24, 2023, at 7 p.m. on TEAMS platform.

Present:	Stephen Burke	Chairman
	Heather Clibbon	Commissioner
	Debbie Cornforth	Parent Commissioner
	David Eden	Commissioner
	Christian Falle	Parent Commissioner
	Debbie Ford-Caron	Commissioner
	André Gosselin	Commissioner
	Jessie Greene	Parent Commissioner
	Chantal Guay	Commissioner
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Ian O’Gallagher	Commissioner
	France Pedneault	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-chairman
	Jo Rosenhek	Commissioner
	Jo-Ann Toulouse	Commissioner

Absent:

In Attendance:	Jacob D.-Marcoux	Recording Secretary
	Stephane Lagace	Director of Educational Services
	Vincent Laliberté	Secretary General
	Yves Lambert	President, CQTA
	Nancy L’Heureux	Assistant Director General and Director of Human Resources
	Benoît Sévigny	Director of Buildings & Equipment, Information Technologies

23-05.01 Call to Order

The Chairman called the meeting to order at 7:01 p.m.

23-05.02 Native Land Recognition Statement

We would like to begin by acknowledging, honouring, and paying respect to our First Nations Communities; the traditional owners and custodians of the land on which we gather for this event today.

23-05.03 Approval of the Agenda

It was MOVED by D. Ford-Caron, SECONDED by F. Pedneault and unanimously RESOLVED; THAT the agenda be approved as presented.

23-05.04 Public Question Period

There were no questions.

23-05.05 Question Period for Students

No students were present.

23-05.06 Correspondence from Students

No correspondence was received.

23-05.07 Approval of the Minutes

a) Minutes of the Regular Meeting Held on April 19, 2023

It was MOVED by D. Cornforth, SECONDED by F. Pedneault and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, April 19, 2023, be accepted as presented.

b) Minutes of the Special Meeting Held on April 24, 2023

It was MOVED by F. Pedneault, SECONDED by D. Eden and RESOLVED; THAT the minutes of the special meeting of the Council of Commissioners held on Monday, April 24, 2023, be accepted as presented.

Parent Commissioner D. Cornforth and Commissioner J. Rosenhek abstained from voting.

23-05.08 Business Arising from the Minutes

No business arose from the minutes.

23-05.09 Report from the Chairman

The Chairman provided a report to the Commissioners on the following items:

- Meeting with MNA for Jonquière
- Special Meeting of the Council of Commissioners
- Meeting with Wardens of Saint Patrick's Parish
- Interview on TVA
- Citadel Foundation Annual Meeting
- QESBA Finance Committee Meeting
- QHS Trivia Night
- Interview on CBC Québec AM
- QESBA Executive Committee Meeting

23-05.09 **Report from the Chairman (continued)**

- Agenda Meeting
- AAESQ/QESBA Spring Conference

23-05.10 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Enrolment Analysis
- c) Update from Buildings & Equipment
- d) Negotiation Update
- e) Labour Relations Committees
 - i. Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii. Senior Staff of Schools and Centre – Principals
 - iii. Teachers
 - iv. Professionals
 - v. Support Staff

23-05.11 **New Business**

a) Declaration of Excess and Surplus of Personnel (adoption)

1. Non-reengagement

It was MOVED by F. Pedneault, SECONDED by I. O'Gallagher, and unanimously RESOLVED; THAT based on April 20th, 2023, student enrolment, it is the intention of the School Board to non-reengage the following personnel:

Lauren Hutchings

b) Administrative Structure – Organizational Chart (deposit)

The draft Organizational Chart was deposited for consultation purposes.

c) Entente d'offre de services d'apprentissage du français

ATTENDU QUE l'entente administrative locale d'adhésion aux modalités communes d'offre de services d'apprentissage du français dans le cadre de FQ, entre le MIFI et les CSS ou CS, doit être paraphée afin de permettre le référencement des élèves par le MIFI dès le 1er juin 2023 ;

SUR LA PROPOSITION DE C. Guay, APPUYÉE PAR J. Kilganan, IL EST RÉSOLU À L'UNANIMITÉ ; d'autoriser Stephen Pigeon, Directeur général, à signer l'entente au nom de la Commission scolaire Central Québec.

New Business (continued)

d) Complaint Process by Law (deposit)

The draft By-Law for the Examination of Complaints Relating to the Functions of the School Board falling under section 220.2 of the Education Act (CQLR, ch. I-13.3) was deposited for consultation purposes. The final resolution will be presented for adoption at the June 2023 meeting of the Council of Commissioners.

e) Nomination of a Complaints Officer

WHEREAS, a new procedure for the Examination of Complaints Relating to the Functions of the School Board falling under section 220.2 of the Education Act will be adopted by Council by the end of the current school year;

WHEREAS, as of August 28, 2023, the new procedure of complaint from the Act respecting the National Student Ombudsman will be in effect across all school boards and CSS;

WHEREAS the Central Québec School Board needs to appoint a person in charge of processing complaints for both of these processes;

WHEREAS the Administrative Council has prepared a recommendation for the Council of Commissioners to appoint Me Vincent Laliberté as the one in charge of processing complaints;

It was MOVED by C. Lavalée, SECONDED by C. Guay, and unanimously RESOLVED; THAT the Council of Commissioners accept the recommendation of the Administrative Council that Me Vincent Laliberté, Secretary General, be appointed the person in charge of processing complaints for the Central Québec School Board, effective immediately.

f) Hiring of a Student Ombudsman

WHEREAS, as stipulated in the mandate adopted by the Council of Commissioners for the Ethics and Governance Committee, the Committee is to make a recommendation to the Council of Commissioners concerning the person to be appointed as student ombudsman;

WHEREAS, since the nomination must be done under short notice, the Secretary General will be the one recommending a new student ombudsman.

23-05.11

New Business (continued)

f) Hiring of a Student Ombudsman (continued)

WHEREAS the Secretary General has prepared a recommendation for the Council of Commissioners;

It was MOVED by J.-A. Toulouse, SECONDED by D. Ford-Caron, and unanimously RESOLVED; THAT the Council of Commissioners accept the recommendation of the Secretary General and that Anne Letellier St-Just be appointed Student Ombudsman for the Central Québec School Board effective immediately.

g) Hiring of General Contractor – Riverside Regional Elementary School

WHEREAS the Central Québec School Board had confirmation from the ministry for the extension project of the Riverside Regional Elementary School;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO on February 21, 2023, and the envelopes were opened on April 11, 2023;

WHEREAS the architect has recommended that the lowest tender be accepted as it met the requirements and specifications of the project;

WHEREAS the Central Québec School Board is awaiting confirmation from the Ministry that the lowest tender will be accepted.

It was MOVED by D. Ford-Caron, SECONDED by J. Greene, and unanimously RESOLVED; THAT once the Ministry sends the approbation to accept the lowest tender, the Central Québec School Board's Council of Commissioners will accept the lowest tender that met the specifications for the extension project of the Riverside Regional Elementary School (1750, rue Joule, Jonquière, QC G7S 3B3) as submitted by Les Constructions Tect-Hab. Inc. (1644, Boul. Ste-Geneviève, Chicoutimi, QC G7G 3W6), in the amount of \$7,464,868.00 (taxes not included); and

THAT the Director General be authorized to sign the contract on behalf of the School Board.

h) Adoption of the Proposed COSB Electoral Divisions

WHEREAS the Act Respecting School Elections requires that the territory of school boards be divided into electoral divisions according to the number of electors;

23-05.11

New Business (continued)

h) Adoption of the Proposed CQSB Electoral Divisions (continued)

WHEREAS at the May 24, 2023, meeting of the Council of Commissioners a resolution needs to be adopted accepting the proposal for the division of the territory of the school board into eleven electoral divisions;

WHEREAS a public notice will be published giving electors 15 days to signify their disagreement with the proposal;

WHEREAS the Act Respecting School Elections requires school boards to adopt the final electoral divisions no later than December 31 of the year preceding the election;

It was MOVED by C. Guay, SECONDED by J.-A. Toulouse, and unanimously RESOLVED; THAT in accordance with the Act Respecting School Elections, the Central Québec School Board adopt the divisions of its territory into eleven (11) electoral divisions as in the kit; and

THAT as provided for in the Act Respecting School Elections, a copy of this resolution and the description of the electoral divisions be submitted to the *Commission de la représentation électorale* at the *Directeur général des élections du Québec*.

i) Revision of the CQSB Transportation Policy (deposit)

The Revised CQSB Transportation Policy was received for consultation purposes. The final document will be presented for adoption at the June 2023 meeting of the Council of Commissioners.

23-05.12

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

23-05.12

Committee Reports (continued)

d) Transport Advisory Committee

A meeting was held on May 4, 2023.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

23-05.13

Quebec English School Boards Association

a) Report from the Board of Directors

Commissioner D. Ford-Caron did a report on the following topics:

Bill 40, Bill 23 and its impact should we lose, a special QESBA Meeting and the Spring Conference.

It was MOVED by D. Ford-Caron, SECONDED by J. Robert and unanimously RESOLVED; THAT the Council of Commissioners' Chairman, Stephen Burke, be the proxy to vote on behalf of the CQSB at the Special QESBA Meeting to adopt the budget that will be held on June 9, 2023.

The next meeting will be held on Friday, September 8, 2023.

b) Report from Committees

No report was made.

23-05.14 **Next meeting**

The next regular meeting will be held on Wednesday, June 14, 2023.

23-05.15 **Question period**

a) Public

There were no questions.

b) Commissioners

Commissioner C. Guay congratulated the students of La Tuque High School for planting more than four thousand trees. She also thanked her fellow commissioners for requesting the additional wards allowing the outlying regions to have representation.

Commissioner J.-A. Toulouse highlighted the good success rate of Indigenous students at Maclean Memorial School.

A discussion regarding the construction work happening currently on Boulevard Laurier, the entrance to the CHUL parking lot, and the configuration of the street on which the Ste-Foy Elementary School is located, has brought up the concerns for the safety of its community. Commissioners I. O’Gallagher, D. Ford-Caron, J. Rosenhek, J. Robert and J. Kilganan discussed the involvement of the school board and the Council of Commissioners on this matter. The Chairman, S. Burke, and Director General, S. Pigeon, responded that the governing boards should be the first to initiate talks with the city, and then, if necessary, the principals may request support from the Council of Commissioners and the school board.

23-05.16 **In-camera session**

No in-camera session was held.

23-05.17 **Adjournment**

The meeting was ADJOURNED at 9:00 p.m. on a motion by C. Guay.

Vincent Laliberté
Secretary General

Stephen Burke
Chairman

Approved on June 14, 2023.