



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, March 16, 2016 at 7:00 p.m. at the Board Office, 2046, chemin St-Louis, Québec (Québec) G1T 1P4.

Present:	Isabel Béland	Parent Commissioner
	Stephen Burke	Chairman
	Heather Clibbon	Commissioner (videoconference)
	Sara Downs	Commissioner (videoconference)
	Christian Falle	Parent Commissioner (videoconference)
	Debbie Ford-Caron	Commissioner (videoconference)
	Chantal Guay	Commissioner (videoconference)
	Kevin Jack	Commissioner
	Wyna Marois	Commissioner
	Stephen Nellis	Parent Commissioner (videoconference)
	Esther Paradis	Commissioner
	Stephen Pigeon	Director General
	Patsy Poulin	Parent Commissioner (videoconference)
	Jean Robert	Vice-Chairman
	Jo-Ann Toulouse	Commissioner (videoconference)
	Aline Visser	Commissioner
Absent:	Jo Rosenhek	Commissioner
In attendance:	François Garon	Computer Technician
	Sandra Wright Griffin	Interim Secretary General
	Yves Lorange	Director of Financial Services, Buildings & Equipment
	Melanie Simard	Executive Secretary

16-03.01 Call to Order

The Chairman called the meeting to order at 7:02 p.m.

16-03.02 Approval of the Agenda

It was MOVED by P. Poulin, SECONDED by A. Visser and UNANIMOUSLY RESOLVED; THAT the agenda be approved as circulated.

16-03.03 Public Question Period

No public was present.

16-03.04 Question Period for Students

No students were present.

16-03.05 **Correspondence from Students**

No correspondence was received.

16-03.06 **Approval of the minutes of the regular meeting held on February 17, 2016**

It was MOVED by W. Marois, SECONDED by J.-A. Toulouse and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, February 17th, 2016 be accepted as circulated.

Commissioner K. Jack abstained from voting.

16-03.07 **Business arising from the minutes**

There was no business arising from the minutes.

16-03.08 **Report from the Chairman**

The Chairman had sent his report to commissioners that addressed the following:

- DG Evaluation Committee Meeting - February 24th, 2016
- RRES - RRHS Ad Hoc Committee Meeting - February 26th, 2016
- VEQ Teleconference - March 8th, 2016
- Agenda Meeting - March 9th, 2016
- QESBA to present before the Parliamentary Commission - March 9th, 2016
- *Session de formation* FCSQ - March 11th, 2016

16-03.09 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Up-date on Strategic Planning
- b) Appointment of a School Vice-principal
 - i. Nomination at the regular meeting on February 17th, 2016: Ms. Michèle Babin.
- c) *Pentathlon des Neiges*
- d) Performing Arts Festival - High School and Elementary School
- e) Labour Relations Committees
 - i) Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii) Senior Staff of Schools and Centre – Principals
 - iii) Teachers
 - iv) Professionals
 - v) Support Staff

New Business

a) 2016-2017 School Calendar (Adult and Vocational Sector) (adoption)

WHEREAS section 238 of the Education Act stipulates that every school board shall establish the school calendar of its schools, taking into account the provisions of the basic school regulation;

WHEREAS the teachers' collective agreement provides for a committee that is consulted on the school calendar;

WHEREAS the calendar was officially adopted on March 4th, 2016 by the EQLC General Assembly;

WHEREAS the calendar was passed through school council at the meeting held on December 1st, 2015;

WHEREAS both committees recommend the adoption of the proposed calendar for the 2016-2017 school year;

It was MOVED by H. Clibbon, SECONDED by K. Jack and UNANIMOUSLY RESOLVED; THAT the Central Québec School Board accept the school calendar (Adult and Vocational Sector) for the 2016-2017 school year as in **Appendix 1** to the minutes.

b) Renewal of a Contract: Student Ombudsman

WHEREAS the Education Act requires school boards to designate a person to act as Student Ombudsman;

WHEREAS the Regulation respecting the Complaint Examination Procedure established by a school board stipulates that the term of office for the Student Ombudsman may not be less than three years;

WHEREAS at a Regular Meeting of the Council of Commissioners held on February 8, 2013 Ms. Anne Letellier de St-Just's contract was renewed as Student Ombudsman for the Central Québec School Board for the period of July 1, 2013 to June 30, 2016;

WHEREAS the Central Québec School Board entered into a contract with Ms. Letellier de St-Just and the contract specified the remuneration and expenditures to be paid to her;

WHEREAS the Central Québec School Board is very satisfied with the services rendered by Ms. Letellier de St-Just;

It was MOVED by A. Visser, SECONDED by D. Ford-Caron and UNANIMOUSLY RESOLVED; THAT the Central Québec School Board designate Ms. Anne Letellier de St-Just to be the Student Ombudsman for the period of July 1, 2016 to June 30, 2019, with an increase in the retainer fee from \$2,000 to \$3,000 and under the same terms and conditions as the current contract.

16-03.10

New Business (continued)

c) Hiring of a General Contractor: Riverside Regional Renovation Project

WHEREAS the Central Québec School Board had reserved part of the *Maintien des bâtiments* budget to carry out the Riverside Regional Renovation Project;

WHEREAS plans and specifications were prepared and a public call for tenders for general contractors was published on SEAO (*Système électronique des appels d'offres du gouvernement du Québec*) on February 4th, 2016 and tenders were opened on March 3rd, 2016;

WHEREAS the lowest tender meets the requirements and specifications of the project;

It was MOVED by D. Ford-Caron, SECONDED by W. Marois and UNANIMOUSLY RESOLVED; THAT the Central Québec School Board's Council of Commissioners accept the lowest tender that met the specifications for the Riverside Regional Renovation Project (1750, rue Joule, Jonquière, QC G7S 3B1) as submitted by *Les Constructions Technipro Inc.*, (3447, rue du Transport, Jonquière, QC G7X 0B6) in the amount of \$2,770,000.00 (taxes not included); and

THAT the Director General be authorized to sign the contract on behalf of the School Board.

16-03.11

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held. A meeting is scheduled on April 6th, 2016.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

No meeting was held.

e) Audit Committee

No meeting was held.

16-03.11 **Committee Reports (continued)**

f) Evaluation of the Director General

A meeting was held on February 24th, 2016. S. Burke made a brief report on the meeting.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Riverside Schools Ad Hoc Committee

A meeting was held on February 26th, 2016. D. Ford-Caron made a detailed report on this meeting.

16-03.12 **Quebec English School Boards Association**

a) Report from the Board of Directors

The next meeting will be in April. It was noted that the Annual Spring Conference will be held from May 12th to 14th, 2016.

b) Reports from Committees

No report was made.

16-03.13 **Next meetings**

The next regular meeting of the Council of Commissioners will be held on Wednesday, April 13th, 2016.

16-03.14 **Question period**

a) Public

No public was present.

b) Commissioners

J.-A. Toulouse requests to verify if the CQSB received an invitation to an education partners meeting held in Québec organized by the *Regroupement des centres d'amitié autochtones du Québec* and recommends that the Board Office contact the organization

16-03.15 **In-camera session**

No in-camera session was held.

16-03.16 **Adjournment**

The meeting was ADJOURNED at 7:58 p.m. on a MOTION by C. Guay, SECONDED by E. Paradis.

Sandra Wright Griffin
Interim Secretary General

Stephen Burke
Chairman

Approved on April 13th, 2016.



CALENDRIER 2016 - 2017 CALENDAR



CENTRE DE FORMATION EASTERN QUÉBEC LEARNING CENTRE

Juillet / July 2016							Août / August 2016							Septembre / September 2016							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2		1	2	3	4	5	6						1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		
31									1 ped	3 school days									21 school days		
Octobre / October 2016							Novembre / November 2016							Décembre / December 2016							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1			1	2	3	4	5						1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	
30	31	1 ped	19 school days						1 ped day	21 school days									17 school days		
Janvier / January 2017							Février / February 2017							Mars / March 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	
29	30	31					26	27	28					26	27	28	29	30	31		
										20 school days									1 ped day	22 school days	
Avril / April 2017							Mai / May 2017							Juin / June 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1		1	2	3	4	5	6						1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		
30										1 ped day	21 school days								16 school days		
Juillet / July 2017							Congés / Holidays							1 Journée péd. commune - CQSB / 1 Common Ped day - CQSB							
S	M	T	W	T	F	S	Congé des Fêtes / Christmas Holidays							5 Journées pédagogiques / 5 Pedagogical days							
						1	Premier jour FG / First day Gen Ed							Dernier jour FG / Last day Gen Ed							
2	3	4	5	6	7	8															
9	10	11	12	13	14	15															
16	17	18	19	20	21	22															
23	24	25	26	27	28	29															
30	31																				