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COMMISSION SCOLAIRE CENTRAL QUÉBEC
CENTRAL QUÉBEC SCHOOL BOARD

Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, April 13, 2016 at 7:00 p.m. at the Board Office, 2046, chemin St-Louis, Québec (Québec) G1T 1P4.

Present:	Isabel Béland	Parent Commissioner
	Stephen Burke	Chairman
	Heather Clibbon	Commissioner
	Debbie Ford-Caron	Commissioner (videoconference)
	Chantal Guay	Commissioner
	Wyna Marois	Commissioner
	Stephen Nellis	Parent Commissioner (videoconference)
	Stephen Pigeon	Director General
	Patsy Poulin	Parent Commissioner (videoconference)
	Jean Robert	Vice-Chairman
	Jo Rosenhek	Commissioner
	Aline Visser	Commissioner
Absent:	Sara Downs	Commissioner
	Christian Falle	Parent Commissioner
	Kevin Jack	Commissioner
	Esther Paradis	Commissioner
	Jo-Ann Toulouse	Commissioner
In attendance:	Gina Farnell	Director of Complementary Educational Services
	François Garon	Computer Technician
	Sandra W. Griffin	Interim Secretary General
	Pierrette Laliberté	Director of Human Resources, Assistant Director General
	Yves Lorange	Director of Financial Services, Buildings & Equipment
	Melanie Simard	Executive Secretary
	Mark Sutherland	Director of Instructional Services

16-04.01 Call to Order

The Chairman called the meeting to order at 7:03 p.m.

16-04.02 Approval of the Agenda

It was MOVED by A. Visser, SECONDED by P. Poulin and UNANIMOUSLY RESOLVED; THAT the agenda be approved as circulated.

16-04.03 Public Question Period

No public was present.

16-04.04 Question Period for Students

No students were present.

16-04.05 **Correspondence from Students**

No correspondence was received.

16-04.06 **Approval of the minutes of the regular meeting held on March 16th, 2016**

It was MOVED by W. Marois, SECONDED by D. Ford-Caron and UNANIMOUSLY RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, March 16th, 2016 be accepted as circulated.

16-04.07 **Business arising from the minutes**

There was no business arising from the minutes.

16-04.08 **Report from the Chairman**

The Chairman had sent his report to commissioners that addressed the following:

- Agenda Meeting - April 4th, 2016
- CQSB and 9 French School Boards before the Parliamentary Commission - April 5th, 2016
- QESBA Commissioner Certification Program
- DG Evaluation

16-04.09 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

S. Nellis
arrived at
7:07 p.m.

- a) Up-date on Strategic Planning
- b) Enrolment Statistics
- c) Emergency Preparedness Plan
- d) Labour Relations Committees
 - i) Senior Staff of Service - Directors, Coordinators and Management Staff
 - ii) Senior Staff of Schools and Centre - Principals
 - iii) Teachers
 - iv) Professionals
 - v) Support Staff

M. Sutherland made a detailed presentation on the enrolment statistics for the 2016-2017 school year and answered the Commissioners questions.

New Businessa) Budget Management Process 2016-2017 - Youth Sector (deposit)

The draft Budget Management Process for the 2016-2017 school year, youth sector was deposited for consultation purposes.

b) Budget Management Process 2016-2017 - Adult and Vocational Education (deposit)

The draft Budget Management Process for the 2016-2017 school year, adult and vocational education sector was deposited for consultation purposes.

c) 2016-2017 CQSB Staffing Plan (provisional approval)i) Allocation for Management Staff (senior staff of schools, Centre and Board Office)

It was MOVED by A. Visser, SECONDED by J. Rosenhek and UNANIMOUSLY RESOLVED; THAT the allocation for management staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2016-2017 dated April 13, 2016, pending final approval of the budget.

ii) Allocation for Professional Staff (spiritual & community life animators, EQLC professionals, servicing schools, Board Office)

It was MOVED by W. Marois, SECONDED by D. Ford-Caron and UNANIMOUSLY RESOLVED; THAT the allocation for professional staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2016-2017 dated April 13, 2016, pending final approval of the budget.

iii) Allocation for Support Personnel (Board Office, janitorial services, documentation technicians, laboratory technicians, in-school support personnel, student supervisors)

It was MOVED by J. Rosenhek, SECONDED by J. Robert and UNANIMOUSLY RESOLVED; THAT the allocation for support personnel of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan 2016-2017 dated April 13, 2016, pending final approval of the budget.

New Business (continued)

d) Nomination of CQSB GRICS Voting Delegate and Substitute

WHEREAS the Central Québec School Board is member of the *Société de gestion du réseau informatique des commissions scolaires* (GRICS) and must appoint an official delegate to represent the School Board and act on its behalf;

It was MOVED by A. Visser, SECONDED by W. Marois and UNANIMOUSLY RESOLVED; THAT Pierrette Laliberté be the Central Québec School Board’s official delegate for all regular general assemblies or special meetings of the GRICS; and

THAT should the official delegate not be able to attend a meeting, that Stephen the alternate delegate.

e) By-Law Regarding the Day, Time and Place of Regular Meetings (deposit)

P.
Laliberté
left at
7:38 p.m.

The following resolution was deposited and discussed. It will be presented for adoption at the June 15, 2016 meeting once public notice is given.

WHEREAS section 162 of the Education Act indicates that the Council of Commissioners must adopt a by-law concerning the day, time and place of its regular meetings;

WHEREAS section 392 of the Education Act stipulates that public notice must be given before the adoption of a by-law;

BE IT RESOLVED; THAT pursuant to article 162 of the Education Act, for the 2016-2017 school year regular meetings of the Council of Commissioners be held at 7:00 p.m. at the Board Office on the dates indicated below:

- Wednesday, August, 17 2016
- Friday, September 16, 2016
- Wednesday October 12, 2016
- Wednesday, November 16, 2016
- Wednesday, December 14, 2016
- Wednesday, January 18, 2017
- Wednesday, February 15, 2017
- Wednesday, March 22, 2017
- Friday, April 21, 2017
- Wednesday, May 17, 2017
- Wednesday, June 14, 2017

New Business (continued)f) Modification of a Deed of Establishment: Naming of Riverside Regional School

WHEREAS the Riverside Ad Hoc Committee carried out a consultation concerning the name of the merged school;

WHEREAS the Principals of the Riverside Regional Elementary School and Riverside Regional High School consulted their respective governing boards and the suggested name was adopted by resolution;

WHEREAS the proposed name was submitted to the *Commission de la Toponomie* for consultation and the suggested name was acceptable to the Commission;

It was MOVED by D. Ford-Caron, SECONDED by J. Robert and UNANIMOUSLY RESOLVED; THAT as of July 1st, 2016 the Deed of Establishment XIII for the merged school located at 1770, rue Joule, Jonquière, Québec G7S 3B1, be revised to show the school's name "Riverside Regional School" and in French "*École régionale Riverside*".

g) Acceptance of Provisional Governing Board for Riverside Regional School

WHEREAS Riverside Regional High School and Riverside Regional Elementary School will be merging as of July 1st, 2016;

WHEREAS a Provisional Governing Board is required to make important decisions pertaining to the upcoming school year until this date;

WHEREAS the Riverside Ad Hoc Committee carried out a consultation concerning the structure of a provisional governing board;

WHEREAS the Principals of the Riverside Regional Elementary School and Riverside Regional High School consulted their respective governing boards and the suggested structure was adopted by resolution;

It was MOVED by D. Ford-Caron, SECONDED by W. Marois and UNANIMOUSLY RESOLVED; THAT the Provisional Governing Board be comprised of 2 principals (no voting rights), 2 chairs, 4 parent representatives, 4 teacher representatives and 1 support staff; and

THAT this Provisional Governing Board be in effect until the annual general assembly of Riverside Regional School that will be held in September 2016 where an official Governing Board will be elected by the parents.

16-04.10

New Business (continued)

h) Recommendation to Expel a Student

WHEREAS a recommendation was received from the Principal of St. Patrick's High School for the expulsion of a student;

WHEREAS pursuant to the Central Québec School Boards Student Expulsion Policy for students in schools and centres, the required committee was formed and met on Thursday, March 31st, 2016 to hear the student and his parent;

It was MOVED by J. Robert, SECONDED by D. Ford-Caron and UNANIMOUSLY RESOLVED; THAT pursuant to the recommendation of the committee and with section 242 of the Education Act, student ABC from St. Patrick's High School, be expelled from the schools in the youth sector of the Central Québec School Board for having been in violation of the school board's violence-free environment.

The name of the student is consigned to a file in the Secretary General's office.

16-04.11

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held. A meeting is scheduled on April 20th, 2016.

c) Special Needs Advisory Committee

A meeting was held on April 11th, 2016. P. Poulin made a brief report on the meeting.

d) Transport Advisory Committee

No meeting was held.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

A meeting was held on.

g) Ethics and Governance Committee

No meeting was held.

16-04.11 **Committee Reports (continued)**

h) Human Resources Committee

No meeting was held.

i) Riverside Schools Ad Hoc Committee

No meeting was held.

16-04.12 **Quebec English School Boards Association**

a) Report from the Board of Directors

A discussion took place concerning certification of Commissioners and the following motion was adopted:

Central Québec School Board's position on Commissioner Certification

WHEREAS the certification of Commissioners was discussed at the Central Québec School Board's Council of Commissioners' regular meeting on April 13th, 2016,

WHEREAS the members of the CQSB Council of Commissioners' have always been in favour of, and promoted, continued learning and professional growth. As a result, regular monthly workshops are provided on various topics at the school board level and within the framework of committees,

WHEREAS certification of Commissioners was discussed at an Annual General Meeting many years ago and was voted against by the membership,

WHEREAS the past president of QESBA had brought this idea forth for a second time and once again the subject was not implemented by the membership or the QESBA Board of Directors;

WHEREAS the current President of QESBA has been announcing this certification of Commissioners and seeking information at local universities,

WHEREAS there has been no recent discussion or vote to allow such an announcement at the QESBA Board of Directors,

WHEREAS Commissioner Certification has been written and presented in QESBA's memoire to the Commission and in a letter to all MNAs,

It was MOVED by D. Ford-Caron, SECONDED by J. Rosenhek and UNANIMOUSLY RESOLVED; THAT the members of the Central Quebec School Board Council of Commissioners publically state that they are not in favour, and never have been in favour, of any mandatory Commissioner Certification by QESBA; and

**Central Québec School Board's position on Commissioner Certification
(continued)**

THAT the CQSB Council of Commissioners strongly advocate the continuance of workshops, through the school board and provincial association; and

THAT these working sessions, workshops and Professional Development provide each and every Commissioner the necessary tools to make informative decisions at the school board level.

b) **Reports from Committees**

No report was made.

16-04.13 **Next meetings**

The next regular meeting of the Council of Commissioners will be held on Wednesday, May 18th, 2016.

16-04.14 **Question period**

a) **Public**

No public was present.

b) **Commissioners**

No questions were asked.

16-04.15 **In-camera session**

An in-camera session was held from 8:04, ended at 8:22 p.m.

16-04.16 **Evaluation of the Director General**

WHEREAS the evaluation of the Director General, Mr. Stephen Pigeon, was carried out as required by School Board Policy;

WHEREAS the evaluation was signed by the Director General and the Chairman; and

WHEREAS this evaluation was presented orally during an in-camera session to the Council of Commissioners by the Chairman;

It was MOVED by S. Burke, SECONDED by J. Robert and UNANIMOUSLY RESOLVED; THAT the evaluation of the Director General be accepted and approved by the Central Quebec School Board Council of Commissioners; and

THAT it be further resolved that the Chairman be authorized to grant tenure to the Director General agreed upon by the Council of Commissioners.

16-04.16

Adjournment

The meeting was ADJOURNED at 8:23 p.m. on a MOTION by H. Clibbon, SECONDED by W. Marois.

Sandra W. Griffin
Interim Secretary General

Stephen Burke
Chairman

Approved on May 18, 2016.