



Draft minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, January 20, 2021 at 7 p.m. by videoconference.

Present:	Isabel Béland	Parent Commissioner
	Stephen Burke	Chairman
	Heather Clibbon	Commissioner
	Debbie Cornforth	Parent Commissioner
	David Eden	Commissioner
	Christian Falle	Parent Commissioner
	Debbie Ford-Caron	Commissioner
	Chantal Guay	Commissioner
	Jason Kilganan	Parent Commissioner
	Cameron Lavallee	Commissioner
	Ian O’Gallagher	Commissioner
	France Pedneault	Commissioner
	Stephen Pigeon	Director General
	Jean Robert	Vice-Chairman
	Jo Rosenhek	Commissioner
	Jo-Ann Toulouse	Commissioner
Absent:	Esther Paradis	Commissioner
In Attendance:	Guylaine Allard	Director of Financial Services
	Stéphane Lagacé	Director of Educational Services
	Yves Lambert	President, CQTA
	Nancy L’Heureux	Director of Human Resources, Assistant Director General
	Josee Simard	Recording Secretary

21-01.01 Call to Order

The Chairman called the meeting to order at 7:00 p.m.

21-01.02 Approval of the Agenda

It was MOVED by C. Guay, SECONDED by I. O’Gallagher and unanimously RESOLVED; THAT the agenda be approved as presented.

21-01.03 Public Question Period

There were no questions.

21-01.04 Question Period for Students

No students were present.

21-01.05 **Correspondence from Students**

No correspondence was received.

21-01.06 **Approval of the minutes of the regular meeting held on December 16, 2020**

It was MOVED by D. Ford-Caron, SECONDED by C. Guay and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, December 16, 2020 be accepted as circulated.

21-01.07 **Business Arising from the Minutes**

There was no business arising from the minutes.

21-01.08 **Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- Meeting of the Quebec English School Board Association (QESBA) Executive of January 8, 2021
- Agenda Meeting of January 8, 2021
- School Reopening's
- Management Advisory Committee (MAC) Meeting of January 12, 2021
- Central Québec School Board (CQSB) Executive Committee Meeting of January 13, 2021
- Happy New Year

21-01.09 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update on Educational Services
- b) 4-year old Kindergarten Update for 2021-2022
- c) Professional Development for Board Administrators - Keys to managing remote teams
- d) Monthly Covid-19 Update
- e) Labour Relations Committees
 - i. Senior Staff of Service - Directors, Coordinators and Management Staff
 - ii. Senior Staff of Schools and Centre - Principals
 - iii. Teachers
 - iv. Professionals
 - v. Support Staff

New Business

a) Three-Year Plan for Destination of Immovables and Deeds of Establishments 2021-2024 (adoption)

WHEREAS section 211 of the Education Act stipulates that each school board shall establish a three-year plan for the allocation and destination of its immovables.

WHEREAS section 211 also stipulates that, in accordance with the plan, deeds of establishment are to be issued to each school and centre listed in the plan;

It was MOVED by J.-A. Toulouse, SECONDED by D. Ford-Caron and unanimously RESOLVED; THAT pursuant to section 211 of the Education Act, the Central Québec School Board adopt the Three-year Plan and the Deeds of Establishment for its schools and centres for the 2021-2022, 2022-2023, 2023-2024 school years as in **Appendix 1** to the minutes.

b) Criteria for Admission and Enrollment of Students 2021-2022 (adoption)

WHEREAS appropriate consultation on the draft Criteria for the Admission and Enrolment of students for the 2021-2022 school year has taken place,

WHEREAS Section 239 of the Education Act stipulates that the criteria must be adopted, put into force, and sent to each governing board at least 15 days before the beginning of the student enrolment period;

WHEREAS the enrolment period for the 2021-2022 school year will be from February 1, 2021 to February 19, 2021;

It was MOVED by D. Cornforth, SECONDED by C. Lavallee and unanimously RESOLVED; THAT pursuant to Sections 4, 213, and 239 of the Education Act, the Central Québec School Board adopt the Criteria for the Admission and Enrolment of Students for the 2021-2022 school year as in **Appendix 2** to the minutes.

c) Quebec City School Calendar – Youth Sector 2021-2022 (adoption)

WHEREAS section 238 of the Education Act stipulates that every school board shall establish the school calendar of its schools, taking into account the provisions of the basic school regulation;

WHEREAS the teachers' collective agreement provides for a committee that is consulted on the school calendar;

WHEREAS the committee has met and has been consulted on and recommends the adoption of the proposed calendar for the 2021-2022 school year;

New Business (continued)

c) Quebec City School Calendar – Youth Sector 2021-2022 (adoption) (continued)

It was MOVED by D. Eden, SECONDED by I. Beland and unanimously RESOLVED; THAT the Central Québec School Board accept the school calendar (Québec City - Youth Sector) for the 2021-2022 school year as in **Appendix 3** to the minutes.

d) Group Consortium – Insurance Liability Portfolio

WHEREAS the financially advantageous experience, lived in past years, by bringing together certain school boards from regions 01, 02, 03, 04, 09, 11, 12 and 17 to obtain a damage insurance portfolio;

WHEREAS it would be advantageous to maintain this group of purchasing services for the year 2021-2022, according to the notices received;

WHEREAS the Estuaire School Service Center has agreed to represent the school service centers and school board members of the group with Counsellor Guy Turcot, of GT&A Inc.;

WHEREAS it would be in the interest of the Central Quebec School Board to renew its membership in this group for the purchase of damage insurance;

WHEREAS the evolution of the insurance market in Quebec in recent years;

WHEREAS the recommendation of the group's advisor as to the potential financial advantages of providing for the duration of the damage insurance service contract of 5 years, i.e. 1 firm year and 4 option years;

WHEREAS that article 42.0.2 of the Regulation respecting service contracts of public bodies provides for the possibility of renewal options for this type of service contract;

WHEREAS article 46 of the Regulation respecting service contracts of public bodies stipulates that the authorization of the head of the public body is required for any contract of a repetitive nature whose expected duration, including any renewal, is greater than 3 years;

It was MOVED by J. Rosenhek, SECONDED by D. Ford-Caron and unanimously RESOLVED;

TO RENEW the membership of the Central Quebec School Board in the purchasing group of school service centers and school boards in regions 01, 02, 03, 04, 09, 11, 12 and 17 for the renewal of its damage insurance for the year 2021-2022; and

New Business (continued)d) Group Consortium – Insurance Liability Portfolio (continued)

TO MANDATE the firm GT&A Inc. to enter into an over-the-counter negotiation with the current brokerage firm in application of the renewal option clause, or to proceed with a public call for tenders for the renewal of the insurance coverage for all school service centers and school boards in the group concerned; and

TO MANDATE the Estuaire School Service Center to carry out, if applicable, the public call for tenders according to the policies and procedures in force at this school board and to accept to be responsible in the same way as the school board for the present mandate; and

TO UNDERTAKE, after presentation of the analysis report from the firm GT&A Inc., to be renewed with the firm BFL or with the firm determined following a call for tenders for all the school service centers and school boards having participated in the regrouping; and

THAT the Council of Commissioners, as an officer of the public body, AUTHORIZES the granting of a damage insurance service contract for a period of 5 years, i.e. 1 firm year and 4 option years; and

TO AUTHORIZE Stephen Pigeon, Director General, to sign any document arising from this resolution.

e) Priority for Vaccinations of School Board Employees and Bus Drivers

WHEREAS Premier François Legault stated at a press briefing held on December 11, 2020, that the greatest number of COVID-19 outbreaks have occurred in schools and businesses;

WHEREAS the Premier also specified during this press briefing that a priority vaccination schedule will be prepared by the public health authorities;

WHEREAS the Central Québec School Board has always advocated for the health and safety of its students and all of its employees;

WHEREAS the Central Quebec School Board must also count on the essential services of various partners to ensure the cleanliness and sanitary safety of its schools, especially in these trying times, and thereby considers them as part of the education sector;

WHEREAS numerous other partners who interact on a regular basis with our students, such as coaches, must also be considered as belonging to the education sector;

21-01.10

New Business (continued)

e) Priority for Vaccinations of School Board Employees and Bus Drivers (continued)

WHEREAS the Central Quebec School Board also recognizes the importance of preserving the good health of the many bus drivers who enable the vast majority of our students to get to school each day safely and on time;

WHEREAS the Government of Quebec recognizes that educational services have and continue to be essential services throughout the pandemic;

WHEREAS the Government of Quebec has always insisted on the importance of keeping schools open;

It was MOVED by I. O’Gallagher, SECONDED by D. Cornforth and unanimously RESOLVED;

THAT the Council of Commissioners of the Central Quebec School Board submit a formal request to the Premier, to the Minister of Health and Social Services as well to Québec’s public health authorities to recognize all the men and women who devote themselves to the education sector, as well as those men and women who are in regular contact with our schools and students, as a priority group for vaccination against COVID-19; and

THAT notwithstanding the said request, the decision to receive or not the vaccine remains at the sole discretion of each of the individuals concerned; and

THAT a copy of this resolution be sent to the Minister of Education along with a letter from the Chairman requesting his support for the said request.

21-01.11

Committee Reports

a) Executive Committee

A meeting was held on January 13, 2021.

b) Parents’ Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

No meeting was held.

21-01.11 **Committee Reports (continued)**

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

21-01.12 **Quebec English School Boards Association**

a) Report from the Board of Directors

No report was made.

b) Report from Committees

No report was made.

21-01.13 **Next meeting**

The next regular meeting will be held on Wednesday, February 17, 2021.

21-01.14 **Question period**

a) Public

No questions were asked.

b) Commissioners

No questions were asked.

21-01.15 **In-camera session**

No in-camera session was held.

21-01.16 **Adjournment**

The meeting was ADJOURNED at 8:00 p.m. on a motion by C. Guay.

Stephen Pigeon
Director General

Stephen Burke
Chairman