

Description of the Dolbeau School Municipality Archival Group

Date of description: February 10th, 2020

Title: Dolbeau School Municipality Archival Group

Outside Dates: 1928-1972

Measurement Indicators: 2 conventional boxes, equivalent to 0.66 linear meter

Biographical Notes and Administrative History:

The municipality of Dolbeau, called Dolbeau-Mistassini since 1997, is located in the county of Roberval in the Saguenay-Lac Saint Jean region. Dolbeau's name pays tribute to the Recollet priest Jean Dolbeau, the first parish priest to celebrate mass in Quebec City. The municipality of Dolbeau was founded in 1926 with the opening of a factory.

As of November 7th, 1928, the trustees of the dissident school in Dolbeau had 32 students in their charge, but still no school. The meeting places of the school trustees for the Dolbeau school municipality varied before the construction of the second school. According to the minutes, the meetings are mainly held in the offices of the company in place in Dolbeau. These are the Lake St. John Power & Paper Co. LTM. Then St. Lawrence Co. LTD takes over and finally it is Domstar Newsprint Limited that is in place for the last meetings of the school trustees in Dolbeau. We can also note that these meetings sometimes take place in the Ladies Room (or Parlor) of the Staff House, in a room at the Dolbeau Inn, in private residences as well as in the school premises, once the school is built.

Before a school was built, classes were held in a classroom at 331 Elm Ave. Dolbeau. After a fire on November 4th, 1928, a contract was signed for the rental of 2 rooms at the rear of the Imperial Bank of Canada. Also in 1928, the Lake St. John Power & Paper Co. Limited transferred three lots (42-400, 42-401 and 42-402) to the school trustees of the town of Dolbeau in order to build a Protestant school. On February 11th, 1950, a fire left only the school's foundations. The three lots and the foundations were then sold to Mr. Antonio Larouche. As a result of the fire, the Lake St. John Power & Paper Co. LTD transferred three new lots (42-388, 42-389 and 42-390) to the school trustees for the construction of a new school and playground. A meeting of the trustees in the Dolbeau Protestant Intermediate School building, on January 30th, 1951, shows the school is operational. The sale of these lots as well as the building in place by the Saguenay School Board "P", in 1974, confirms that the Dolbeau Protestant school was indeed located there. The school municipality of Dolbeau was annexed to the Protestant school municipality of Saguenay Valley in 1972.

Location:

At the time, civic numbers had not yet been assigned to the buildings; sometimes streets were not even named. Nevertheless, the deeds of sale and transfer of ownership indicate that the first location for the school was on lots 42-400, 42-401 and 42-402. The school will eventually be built on lots 42-388, 42-389 and 42-390. Some documents locate the Dolbeau Protestant Intermediate School at the following address:

- 113 E Mil Avenue, Dolbeau, Roberval County, P.Q. (Rue du Moulin)

As far as the Protestant School Board of Dolbeau is concerned, administrative documents and correspondence indicate that it is at the following address:

- 206 Birch Avenue, Dolbeau, Roberval County, P.Q. (Rue des Bouleaux)

Conservation History:

The documents, originating from the Saguenay region, are stored in a vault under controlled environmental conditions at the Central Québec School Board's Document Management Centre located at the Eastern Québec Learning Centre in Québec City.

Scope and Content:

The documents testify to the documentary management of the school municipality of Dolbeau. The evolution of teaching activities, the reflection of the linguistic and cultural situation as well as financial activities are represented by the archival group.

Support:

All documents in the series are in paper form. No objects (trophies, flags, etc.), graduation albums or student photos can be found.

Preservation State:

The documents are in good condition for consultation and digitization, if necessary. Pins, paper clips and nails were removed to limit rust damage.

Language of the Documents:

Most documents are in English; some documents are bilingual, English and French. Some documents have been translated into French.

Related Terms:

Board of School Trustees of the municipality of Dolbeau

Board of Trustees of the Dolbeau Protestant Intermediate School

Commission scolaire Dolbeau Protestant

Dissentient Board of School Trustees of Dolbeau

Dissentient Protestant School of Dolbeau

Dissentient School Municipality of Dolbeau

Dolbeau City «P»

Dolbeau Protestant School Board

Protestant School Board of Dolbeau

School Municipality of Dolbeau

School Trustees of the municipality of Dolbeau

Filing:

The archival group consists of the following series:

1. Education Resources;
2. Financial Resources;
3. Human Resources; and
4. Administrative and Property Resources.

1. Education Resources:

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| <ul style="list-style-type: none">• Bulletin of inspection of protestant elementary and intermediate schools• Intermediate School Annual Reports (and Request for Grant) | <p>June 1952 and 1956</p> <p>1953-1954 to 1957-1958</p> |
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| <ul style="list-style-type: none"> Protestant Teacher's Reports Principal's School Reports School Census of Pupils List of results for the elementary school examination List of registered students – official exams | 1950-1951, 1952-1953, 1955-1956, 1958 and 1961 (a lot are not dated) 1958 to 1962, 1964, 1966 and 1967 1965 1967 and 1968 1968 |
| <ul style="list-style-type: none"> Grade ten June Results June Results | 1957-1958 to 1961-1962 June 1965 |
| <ul style="list-style-type: none"> List of students | 1959-1960 to 1971-1972 |
| <ul style="list-style-type: none"> Census of Protestant Children Residing in the School Municipality Reports of Attendance | 1948 to 1952 and 1956 to 1961 1948-1949 to 1950-1951 and 1967-1968 to 1971-1972 |
| <ul style="list-style-type: none"> Class Registers | 1966-1967 to 1968-1969 |
| <ul style="list-style-type: none"> School Census | 1970 and 1971 |
| <ul style="list-style-type: none"> Daily register of school attendance | 1959-1960 to 1965-1966 |

2. Financial Resources:

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| <ul style="list-style-type: none"> Annual Financial Reports | 1964-1965 to 1971-1972 |
| <ul style="list-style-type: none"> Budget Estimates | 1969-1970 and 1971-1972 |
| <ul style="list-style-type: none"> School Year Financial Reports | 1952-1953 to 1954-1955 and 1958-1959 to 1960-1961 |
| <ul style="list-style-type: none"> Summary of the post-normalization of financial statements Post-normalization of financial statements Comparative analysis of the auto-normalization Normalization of financial statements Normalization of budget estimates | 1966-1967, 1967-1968, 1969-1970 and 1970-1971 1968-1969 to 1970-1971 1969-1970 1969-1970 to 1971-1972 1971-1972 |

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| <ul style="list-style-type: none"> • Financial statements for the year ended June 30 | 1963, 1964 and 1972 |
| <ul style="list-style-type: none"> • Cash Book • Secretary-treasurer's statistics | 1959 to 1971 1946-1947, 1947-1948, 1960-1961 and 1961-1962 |
| <ul style="list-style-type: none"> • Balance Sheets • Details of incomes & expenditures | 1943-1944 to 1970-1971 1944-1945 to 1970-1971 |
| <ul style="list-style-type: none"> • Correspondence with the Director of finances • Calculation of School Tax Rate to be imposed • Financial Statements – Accumulated Deficit Self-Analysis • Analysis of ineligible expenditures and unanticipated deficits • Correspondence between the Director of finances and the Saguenay Valley School Board concerning the financial statements, the normalization and post-normalization for the years 1970-1971 and 1971-1972* • List of Protestants in the city of Dolbeau for the year 1971-1972 • List of companies on the territory of the Dolbeau city School Board • Details of present Transportation of pupils schedule • Proposed budget to the government for the financial year • Government's final approval of the budget • Government's final approval of the operating budget | 1964 to 1973 1964-1965 and 1969-1970 1969-1970 and 1970-1971 1967-1968 1973 1971 1971 February 5, 1972 1961-1962 to 1964-1965 1965-1966 1968-1969 |

* The year of these correspondence spends the extreme date of the archival group, but the content relates to the Dolbeau Protestant School Board before its amalgamation to the Saguenay Valley School Board.

3. Human Resources:

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| <ul style="list-style-type: none"> • Summary Teachers' Salaries | 1950-1951 to 1970-1971 |
| <ul style="list-style-type: none"> • Income Tax Reports | 1964 to 1972 |
| <ul style="list-style-type: none"> • Payroll Analysis | 1965 to 1971 |
| <ul style="list-style-type: none"> • Personnel Census | 1971 |

4. Administrative and Property Resources:

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| <ul style="list-style-type: none">• Minutes Book: Dissentient Board of Trustees, Dolbeau | 1928 to 1972 |
| <ul style="list-style-type: none">• Report of Election | 1961-1962 |
| <ul style="list-style-type: none">• List of children benefiting from payment of enrollment and tuition fees in independent secondary institutions recognized for the school year | 1961-1962 |
| <ul style="list-style-type: none">• School Year Statistics | 1952-1953 to 1954-1955, 1958-1959 and 1959-1960 |
| <ul style="list-style-type: none">• Principal's Reports• Summary of the principal's report• Miscellaneous letters to the parents from the Principal | 1966 to 1970 1957 to 1959 1968 to 1970 |
| <ul style="list-style-type: none">• Oath of Office | 1957, 1964 to 1971 |
| <ul style="list-style-type: none">• School Statistical Summary | 1970 and 1971 |

Note: The transfers of ownership of the Dolbeau School from the Lake St. John Power & Paper Co., the deeds of establishment, the construction contract for the school by the contractor Maurice Leduc and the sale of the school property to Mr. Antonio Larouche can be found in the series ADM-1100 (Constitution) of the CQSB archives.

The deeds of sale of the Dolbeau Protestant School (1972/08/30) can be found in the series ADM-1100 (Constitution) of the CQSB archives.

Access:

The documents constituting this archival group are subject, among other things, but not limited to, the Act respecting Access to documents held by public bodies and the Protection of personal information.