

# Back to School 2026-2027 Transportation Guide Newsletter

EVERYTHING YOU NEED TO KNOW BEFORE THE FIRST BELL – ALL IN ONE PLACE



## How to find your child’s school bus information

- 1 Log into the **Clic-École / Parent Portal** app using your credentials.
- 2 Tap the **Records** icon → select your child's file → choose **Transport** from the dropdown.
- 3 Your assigned bus route will appear. Tap the bus number to see the exact stop location and scheduled time.



Access the Parent Portal



Bus details for the 2026-2027 school year are **NOW AVAILABLE**. Route times may vary through mid-October as drivers learn new routes – please be patient.



## Kindergarten & Grade 1 Name Badges

On the **first day of school**, every K4, K5, and Grade 1 student will receive a name badge showing their name, grade, and bus number. Please make sure the badge is clearly visible on your child’s bag — it helps our drivers and staff ensure every child gets home safely.

We also encourage you to review [bus safety rules](#) with your child beforehand. These are posted on our website under *Transportation* → *Policies*.



## Bus delay notifications

NEW THIS YEAR

All bus delays, cancellations, and service interruptions will now be sent **directly through the Clic-École / Parent Portal app** — replacing general emails being sent. Only families on the affected route will be notified, making alerts faster and more relevant.



Ensure you have access to the **Clic-École / Parent Portal** app.



Enable **push notifications** on your mobile device.



Confirm your **contact info** and email address are up to date with the school.



## 12 BUS RULES

Review these with your child

- 1 Arrive at your stop **10 min early**
- 2 **Stay seated** for the entire ride
- 3 **Follow the driver’s instructions**
- 4 Keep the **aisle clear** at all times
- 5 Use **respectful language** and behaviour
- 6 **Be friendly** and respectful to others
- 7 Speak quietly, **keeping noise level low**
- 8 All items must fit in a **closed bag**.
- 9 Keep **belongings with you** at all times
- 10 Wait for the bus to **fully stop** before getting up
- 11 **Save snacks** and drinks for **before or after** the bus ride
- 12 The bus is an **extension of the school** – please act accordingly



## BUS BEHAVIOUR & CONDUCT

**A safe and respectful bus ride starts with all of us working together – School bus transportation is a complimentary service not a right!**

The school bus is an extension of the school environment, and we count on students and families to help us keep it a safe, welcoming space for everyone on board.

Students are to stay seated, keep aisles clear, and follow the driver’s instructions at all times. Use respectful language and behaviour throughout the entire ride.



You may notice something new this year – our misbehaviour report has been redesigned and renamed the **School Bus Conduct Observation Report** **NEW THIS YEAR**

When a concern arises on the bus, our driver will verbally warn the student first, if behaviour persists, the driver is asked to complete this report, we will then share it with you directly. The primary purpose of these reports is to keep families informed and encourage open communication so we can work together to address concerns early. However, repeated or serious safety-related behaviours may result in disciplinary action.



## Bus stop walking distances by grade

K4 & K5

**150**

metres

Grades 1 - 3

**400**

metres

Grades 4 - 6

**600**

metres

High School

**1 km**

1 000 metres



K4 / K5 and elementary students may walk up to the maximum distance of their older sibling.

Distances **do not apply** when a Pick-up / Drop-off point is assigned.



### At the bus stop – good to know

- Be at the stop **10 minutes** before scheduled pick-up – buses cannot wait.
- Wait back from the curb until the **bus fully stops**
- Parents/Guardians are responsible** for their child’s safety at the stop and upon afternoon drop-off.
- Pick-up and drop-off times are **estimates** (traffic, weather, and road conditions may cause delays), expect variability through mid-October.



### Secondary students & city buses

- Many secondary students use **city buses** as their primary mode of transportation. Where available, eligible students receive a **free of charge city bus pass** – yellow school buses are only provided where city buses are not offered.
- Plan your route in advance using the city bus’s trip planner.
  - Allow extra travel time during first few weeks of school.
  - Familiarize yourself with schedules & transfers before the first day.

Not sure which program applies in your region? Visit our [website](#) for details on RTC, STLévis and STS bus pass programs.



### Safety Corner: Have a family transportation backup plan

Parents and guardians are responsible for accompanying their child to and from the bus stop when required. We know unexpected situations happen – this is why we encourage every family to talk through a simple backup plan with their child **before** the school year begins.



#### A SAFE PLACE TO GO

Identify a trusted neighbor, family member, or nearby location here you child can safely wait



#### A TRUSTED ADULT

Make sure your child knows which adult they can turn to or seek help from if you’re not home.



#### EMERGENCY CONTACTS

Ensure your child knows how to reach you or another trusted adult in case of an emergency.

A few minutes of preparation can help your child feel **confident, safe, and ready** for any unexpected situation.



### Keep your information up to date

Accurate student information is **essential** to safe, reliable transportation. Please ensure the school has current records on file – any changes should be communicated to your child’s school directly as soon as possible.



#### HOME ADDRESS

Routes and eligibility are based on the address on file.



#### PHONE NUMBERS

All contact numbers must be current for urgent notifications.



#### EMAIL ADDRESS

Used for bus confirmations and delay alerts via the Portal.



#### EMERGENCY CONTACTS

Ensure contacts are accurate and reachable.

**Moving? Joint custody? Change in daycare?**  
Please notify your child’s school immediately – transportation adjustments may take time to process.



### AFTER-HOURS TRANSPORTATION EMERGENCIES

For urgent situations after 3:30 PM

For urgent transportation matters outside school hours:

- **Dial 418-688-8730**  
Main number
- **Press 5 for Transportation**  
Listen for the menu prompt
- **Press 1 for the Emergency Line**  
Reserved for urgent situations only

Urgent situations only – child not dropped off, bus accident, safety concern. Non-urgent matter: contact us during business hours.



### POLICY QUICK LINKS

Everything in one place – [cqsb.qc.ca](#)



#### School Transportation Policy

Full policy, eligibility rules & guidelines



#### Bus Conduct Observation Report

What it is & how it works



#### Bus Safety Rules

Rules & expectations for all students



#### Clic-École - Parent Portal

Bus routes, stops & delay notifications



#### Contact Transportation

Hours, phone & email directory



**Thank you for your cooperation and continued support!**

We wish you and your children a safe and successful school year. Together, we make every ride a good one!