

Supplier #



COMMISSION SCOLAIRE CENTRAL QUÉBEC
CENTRAL QUÉBEC SCHOOL BOARD

2046, chemin Saint-Louis
Québec (Québec) G1T 1P4

Telephone : 418.688.8730 ext 3035

Fax : 418.688.8281

Email : payables@cqsb.qc.ca

Direct deposit request form / Finance department

| PART 1 | TO BE COMPLETED BY THE APPLICANT |
|-----------------------------------------|-----------------------------------------|
| Company's name or person's full name | |
| Address | |
| Phone number | |
| Fax number | |
| Email | |

| PART 2 | CHECK ONLY ONE BOX (X) |
|---------------|-------------------------------|
|---------------|-------------------------------|

- A. Start direct deposit
 B. Change direct deposit information
 C. Stop direct deposit

| PART 3 | INFORMATION ON FINANCIAL INSTITUTION |
|-----------------------------------|---------------------------------------------|
| Name of the financial institution | |
| Address | |
| Phone number | |
| Branch no. | |
| Account no. | |

Full name of the person responsible

Title

Signature

Date

PART 4

Please attach your voided cheque here