



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, April 22, 2020 at 7:00 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4.

Present:	Isabel Béland	Parent Commissioner (videoconference)
	Stephen Burke	Chairman (videoconference)
	Heather Clibbon	Commissioner (videoconference)
	Debbie Cornforth	Parent Commissioner (videoconference)
	Sara Downs	Commissioner (videoconference)
	Christian Falle	Parent Commissioner (videoconference)
	Debbie Ford-Caron	Commissioner (videoconference)
	Chantal Guay	Commissioner (videoconference)
	Jason Kilganan	Parent Commissioner (videoconference)
	Cameron Lavallee	Commissioner (videoconference)
	Esther Paradis	Commissioner (videoconference)
	Stephen Pigeon	Director General (videoconference)
	Jean Robert	Vice-Chairman (videoconference)
	Jo Rosenhek	Commissioner (videoconference)
	Jo-Ann Toulouse	Commissioner (videoconference)
	Aline Visser	Commissioner (telephone)
Absent:	Wyna Marois	Commissioner
In Attendance:	François Garon	Information Technology Technician (videoconference)
	Stéphane Lagacé	Director of Educational Services (videoconference)
	Yves Lambert	President, CQTA (videoconference)
	Mylène Lescault	Recording Secretary (videoconference)
	Nancy L'Heureux	Director of Human Resources (videoconference)

20-04.01 **Call to Order**

The Chairman called the meeting to order at 7:00 p.m.

20-04.02 **Approval of the Agenda**

It was MOVED by A. Visser, SECONDED by E. Paradis and unanimously RESOLVED; THAT the agenda be approved as presented.

20-04.03 **Public Question Period**

Yves Lambert, President, CQTA, raised a question regarding the re-opening of schools. Stephen Pigeon, Director General, stated that action to re-open schools will only be taken once further instructions are provided from Québec Premier Francois Legault.

20-04.04 **Question Period for Students**

No students were present.

20-04.05 **Correspondence from Students**

No correspondence was received.

20-04.06 **Approval of the minutes of the regular meeting held on March 18, 2020**

It was MOVED by D. Ford-Caron, SECONDED by J. Rosenhek and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, March 18, 2020 be accepted as circulated.

Commissioners C. Guay and H. Clibbon abstained from voting.

20-04.07 **Business Arising from the Minutes**

There was no business arising from the minutes.

20-04.08 **Report from the Chairman**

The Chairman had sent his report to the Commissioners prior to the meeting and addressed the following:

- QESBA Finance Committee Meeting – March 25th, 2020
- QESBA Board of Directors Meeting – April 3rd, 2020
- Agenda Meeting – April 14th, 2020
- QESBA Executive Committee Meeting – April 17th, 2020

20-04.09 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Pedagogical support during COVID-19 crisis
- b) Emergency Daycare Services
- c) Challenges Ahead
- d) Summer Renovation Projects
- e) Enrolment Analysis
- f) Labour Relations Committees
 - i. Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii. Senior Staff of Schools and Centre – Principals
 - iii. Teachers
 - iv. Professionals
 - v. Support Staff

New Business**a) 2020-2021 Provisional Staffing Plan (adoption)****i) Allocation for Senior Management Staff (schools, centre and Board Office)**

It was MOVED by E. Paradis, SECONDED by C. Guay and unanimously RESOLVED; THAT the allocation for senior management staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2020-2021 dated April 22, 2020, pending final approval of the budget.

ii) Allocation for Professional Staff (schools, centre and Board Office)

It was MOVED by E. Paradis, SECONDED by C. Guay and unanimously RESOLVED; THAT the allocation for professional staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2020-2021 dated April 22, 2020, pending final approval of the budget.

iii) Allocation for Support Personnel (schools, centre and Board Office)

It was MOVED by E. Paradis, SECONDED by C. Guay and unanimously RESOLVED; THAT the allocation for support personnel of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan 2020-2021 dated April 22, 2020, pending final approval of the budget.

b) By-Law Regarding the Day, Time and Place of Regular Meetings 2020-2021 (deposit)

The draft version of the By-Law Regarding the Day, Time and Place of Regular Meetings for the 2020-2021 school year was deposited for consultation purposes.

c) Revision of the CQSB Transportation Policy (deposit)

The draft version of the CQSB Transportation Policy was deposited for consultation purposes.

d) Modification to the assignment of a school principal (adoption)

WHEREAS St. Patrick's High School and Quebec High School will merge into one school in 2025-2026;

WHEREAS the School Principal of St. Patrick's High School is retiring at the end of the 2019-2020 school year;

WHEREAS after the merger, the School Board will only need to appoint one principal to the new school;

WHEREAS St. Patrick's High School and Quebec High School will need to develop a common vision in the years leading to the merger;

It was MOVED by A. Visser, SECONDED by C. Lavallee and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners approve the assignment of one School Principal for St. Patrick's High School and Quebec High School as of July 1st, 2020. The Director General will offer this assignment to the current School Principal of Quebec High School.

20-04.11

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held.

c) Special Needs Advisory Committee

No meeting was held.

d) Transport Advisory Committee

A meeting was held on April 9, 2020.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

20-04.11 **Committee Reports (continued)**

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

20-04.12 **Quebec English School Boards Association**

a) Report from the Board of Directors

D. Ford-Caron provided a report on the meeting of the Board of Directors that was held on April 3, 2020, the main items discussed were:

- Bill 40 – Court Challenge
- Morency Avocats Trust Account
- APPELE
- CSBA Congress and Spring Conference 2020
- Executive Director
- Finances
- Student Advisory Committee
- Constitution Committee
- COVID-19

b) Report from Committees

No report was made.

20-04.13 **Next meetings**

The next regular meeting will be held on Wednesday, May 20, 2020.

20-04.14 **Question period**

- a) Public (no questions)
- b) Commissioners

Commissioners J. Robert and J. Kilganan raised concerns regarding food insecurity for CQSB students and families during the COVID-19 crisis.

20-04.15 **In-camera session**

No in-camera session was held.

20-04.16 **Adjournment**

The meeting was ADJOURNED by D. Ford-Caron at 8:51 p.m.

Sandra Wright Griffin
Secretary General

Stephen Burke
Chairman

Approved May 20, 2020