



**Approved minutes of the meeting of the Council of Commissioners of the Central Québec School Board held on Friday, April 11, 2014 at 7:30 p.m. at the Board Office, 2046, chemin St-Louis, Québec (Québec) G1T 1P4.**

<b>Present:</b>	Stephen Burke	Chairman
	Heather Clibbon-Coté	Commissioner
	Marie-Claude Doucet	Commissioner (by videoconference)
	Debbie Ford-Caron	Commissioner (by videoconference)
	Chantal Guay	Commissioner (by videoconference)
	Kevin Jack	Commissioner
	Wyna Marois	Commissioner
	Stephen Nellis	Parent Commissioner
	Esther Paradis	Commissioner
	Jean Robert	Vice-Chairman
	Marielle Stewart	Director General
	Jo-Ann Toulouse	Commissioner (by videoconference)
	Marie-Soleil Tremblay	Commissioner
	Edward Vining	Commissioner
	Aline Visser	Commissioner
<b>Absent:</b>	Isabel Béland	Parent Commissioner
	Darlene Brown	Commissioner
	Robert Lemelin	Commissioner
	Jo Rosenhek	Commissioner
	Robert Vallières	Commissioner
<b>In attendance:</b>	François Garon	Computer Technician
	Pierrette Laliberté	Director of Human Resources
	Patti L. Moore	Secretary General
	Stephen Pigeon	Director of Instructional Services

**14-04.01**      **Call to order**

The Chairman called the meeting to order at 7:32 p.m.

**14-04.02**      **Approval of the agenda**

It was MOVED by E. Paradis, SECONDED by M.-C. Doucet and UNANIMOUSLY RESOLVED, that the agenda be approved as circulated.

**14-04.03**      **Public question period**

No public was present.

**14-04.04**      **Question Period for Students**

No questions were asked.

**14-04.05**      **Correspondence from Students**

No correspondence was received.

**14-04.06**      **Approval of the minutes of the regular meeting held on March 21<sup>st</sup>, 2014**

It was MOVED by A. Visser, SECONDED by E. Paradis and RESOLVED, that the minutes of the regular meeting of the Council of Commissioners held on March 21<sup>st</sup>, 2014 be approved as presented.

Commissioner H. Clibbon-Coté abstained from voting.

**14-04.07**      **Approval of the minutes of the special meeting held on April 4<sup>th</sup>, 2014**

It was MOVED by W. Marois, SECONDED by E. Paradis and RESOLVED, that the minutes of the special meeting of the Council of Commissioners held on April 4<sup>th</sup>, 2014 be approved as presented.

Commissioner D. Ford-Caron abstained from voting.

**14-04.08**      **Business arising from the minutes**

No business to report.

**14-04.09**      **Report from the Chairman**

The Chairman announced the nomination of the new Central Québec School Board Director General, Mr. Stephen Pigeon, who will begin his new appointment as of July 16, 2014.

The Chairman indicated that he had sent a report to commissioners that addressed the following:

- *Défilé de la Saint Patrick* – March 22<sup>nd</sup>
- VEQ Leadership Table Meeting with Gérard Deltell – March 24<sup>th</sup>
- QESBA teleconference on the PD Session's Friday evening debate – March 26<sup>th</sup>
- QESBA Board of Directors – March 28<sup>th</sup>
- QESBA PD Session – March 28<sup>th</sup> and 29<sup>th</sup>, 2014
- Selection Committee for the replacement of the Director General – March 31<sup>st</sup>
- Interview on RadioX Montréal – April 1<sup>st</sup>
- CQSB Audit Committee Meeting – April 2<sup>nd</sup>
- Agenda Meeting – April 2<sup>nd</sup>
- Letter to the Graduates of 2014
- School Board Elections 2014

14-04.10

**Director General's Report**

The Council received information regarding the following items:

- a) Up-date on Strategic Planning
- b) Update on Early Childhood Symposium
- c) Follow up on CQSB Performing Arts Festival (High School)
- d) Analysis of 2014-2015 Preliminary Enrolment Statistics
- e) Examination Schedule
- f) Major Renovations Projects
- g) Labour Relations Committees
  - i. Senior Staff of Service – Directors
  - ii. Senior Staff of Schools and Centre – Principals
  - iii. Teachers

14-04.11

**New Business**

- a) By-Law Regarding the Day, Time and Place of Regular Meetings (deposit)

The By-Law Regarding the Day, Time and Place of Regular Meetings was deposited and will be discussed at the working session in May.

- b) CQSB Provisional Staffing Plan (provisional approval)

- i) Allocation for management staff (Senior Staff of schools, Centre and of the Board Office)

It was MOVED by M.-S. Tremblay, SECONDED by K. Jack and UNANIMOUSLY RESOLVED; that the allocation for management staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2014-2015 dated April 11, 2014, pending final approval of the budget.

- ii) Allocation for professional staff (spiritual & community life animators, EQLC professionals, servicing schools, Board Office)

It was MOVED by E. Vining, SECONDED by H. Clibbon-Coté and UNANIMOUSLY RESOLVED; that the allocation for professional staff of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2014-2015 dated April 11, 2014, pending final approval of the budget.

- iii) Allocation for support personnel (Board Office, janitorial services, documentation technicians, laboratory technicians, in-school support personnel, student supervisors)

It was MOVED by W. Marois, SECONDED by D. Ford-Caron and UNANIMOUSLY RESOLVED; that the allocation for support personnel of schools, centre and of the Board Office be provisionally accepted as presented on the summary of recommended staffing plan for 2014-2015 dated April 11, 2014, pending final approval of the budget.

New Business (continued)

c) Nomination of CQSB GRICS Voting Delegate and Substitute

WHEREAS the Central Québec School Board is member of the *Société de gestion du réseau informatique des commissions scolaires (GRICS)* and must appoint an official delegate to represent the School Board and act on its behalf;

It was MOVED by A. Visser, SECONDED by H. Clibbon-Coté and UNANIMOUSLY RESOLVED; that Pierrette Laliberté be the Central Québec School Board's official delegate for all regular general assemblies or special meetings of the *GRICS*; and

THAT should the official delegate not be able to attend a meeting, that Stephen Pigeon, be the alternate delegate.

N.B. Please note that this resolution supersedes any other resolution for the purpose of appointing an official delegate to the General Meeting of the *GRICS*.

d) Adult Education 2014-2015 Calendar (adoption)

WHEREAS section 238 of the Education Act stipulates that every school board shall establish the school calendar of its schools, taking into account the provisions of the basic school regulation;

WHEREAS the teachers' collective agreement provides for a committee that is consulted on the school calendar;

WHEREAS the committee has met and has been consulted on and recommends the adoption of the proposed calendar for the 2014-2015 school year;

It was MOVED by E. Paradis, SECONDED by H. Clibbon-Coté and UNANIMOUSLY RESOLVED; that the Central Québec School Board accept the school calendar for the adult sector for the 2014-2015 school year as in **Appendix 1** to the minutes.

e) School Elections - Allocation of funds

WHEREAS the *ministère de l'Éducation, du Loisir et du Sport* has imposed significant budget reductions during the past three years on school boards;

WHEREAS school boards have been instructed that these compressions were not to affect classrooms;

WHEREAS the Central Québec School Board expenses for the 2014 School Elections could cost up to \$250,000;

14-04.11

**New Business (continued)**

e) School Elections – Allocation of funds (continued)

WHEREAS school elections are scheduled to occur in November 2014 and no additional funding has been allocated to cover these operating expenses;

It was MOVED by E. Paradis, SECONDED by E. Vining and UNANIMOUSLY RESOLVED; that the Central Québec School Board request that the *ministère de l'Éducation, du Loisir et du Sport* fund the November 2014 school elections through a specific supplementary allocation.

14-04.12

**Committee Reports**

a) Executive Committee

No meeting was held.

b) Parents' Committee

No meeting was held.

c) Transport Advisory Committee

A meeting was held on March 26, 2014. The main point discussed was the request for transportation from Ste-Agathe to St-Jacques-de-Leeds going toward Thetford Mines.

i. Proposal for Transportation from Ste-Agathe to Thetford Mines

WHEREAS the administration of CQSB and the Council of Commissioners originally refused the request, determining that as Sainte-Agathe falls within the catchment area of *la Commission scolaire des Navigateurs* while transportation from St-Jacques-de-Leeds to Thetford Mines falls under the jurisdiction of *la Commission scolaire des Appalaches*, that CQSB did not have any jurisdiction over the decision;

WHEREAS *la Commission scolaire des Navigateurs* has stipulated that they have no objections to *la Commission scolaire des Appalaches* picking up CQSB students in their catchment area, if *des Appalaches* is willing to provide the service;

WHEREAS *La Commission scolaire des Appalaches* has agreed to assume the full responsibility for transporting all CQSB students in the area, providing that certain conditions are met. Specifically:

Committee Reports (continued)c) Transport Advisory Committee (continued)i. Proposal for Transportation from Ste-Agathe to Thetford Mines (continued)

- *La Commission scolaire des Appalaches* would be the sole recipient of any transportation allocations for CQSB students in the area;
- CQSB would no longer negotiate a yearly contract with *Transport Filion*; *la Commission scolaire des Appalaches* would take sole responsibility for that contract (note: *Transport Filion* has been consulted and is agreeable to the proposed solution, providing that there is no significant loss of revenue due to unproductive kilometers);
- All families in the area requesting school-bus transportation would become part of the catchment area of *la Commission scolaire des Appalaches* and would therefore have to agree to send their children to Thetford Mines only;
- School-bus (or other forms of) transportation to Québec City would no longer be offered or subsidized;
- *La Commission scolaire des Appalaches* would have to enlarge its fleet of buses to accommodate the additional CQSB students being added to its routes. They would therefore bill CQSB for the cost of upgrading two buses (one *double-roue* would become a *12-rangées* and another *simple-roue* would become a *double-roue*). They would also bill CQSB the basic fee for transportation already being provided by *Transport Filion*. In addition they would charge CQSB by the kilometer for any students being picked up on *des Navigateurs* territory;
- That all parents in the area unanimously agree in writing - that henceforth, no form of school-bus transportation would be offered toward Québec City and that it be clearly understood that once the new agreement is put into practice, no further requests to alter the route back to Québec City would be considered;
- That the parents in the village of Sainte-Agathe agree to one pick-up and drop-off point determined by *la Commission scolaire des Appalaches*.

WHEREAS the cost-analysis demonstrates that the increased cost would not be substantial, amounting to a cost of \$13,855/year for the Board, or a difference of approximately \$7,000/year when compared with the previous arrangement;

It was MOVED by E. Paradis, SECONDED by W. Marois and UNANIMOUSLY RESOLVED; that the Council of Commissioners authorise negotiations with *la Commission scolaire des Appalaches* to become the new catchment for CQSB students living south of Sainte Agapie and going to school in Thetford Mines.

d) Audit Committee

A meeting was held on April 2, 2014. The minutes were sent prior to the meeting. M.-S. Tremblay reported that the auditor will be starting his work and noted that it is reassuring that the CQSB is on budget.

**14-04.12**

**Committee Reports (continued)**

e) Evaluation of the Director General

No meeting was held.

f) Communications Committee

No meeting was held.

g) Human Resources Committee

No meeting was held.

h) Ethics and Governance Committee

No meeting was held.

i) Ad Hoc Committee on Short and Long Term Planning

No meeting was held.

**14-04.13**

**Quebec English School Boards Association**

a) Report from the Board of Directors

S. Burke reported that previous QESBA Executive Director David Birnbaum was nominated as an MNA in the Darcy McGee riding. The next task will be to find a new Executive Director of QESBA.

b) Reports from the Committees

No meetings held; no report was made.

**14-04.14**

**Next meeting**

The next regular meeting of the Council of Commissioners will be held on Friday, May 9, 2014.

**14-04.15**

**Question period**

a) Public

No public was present.

b) Commissioners

No questions were asked.

**14-04.16**      **In-camera session**

No in-camera session was held.

**14.04.17**      **Adjournment**

The meeting was ADJOURNED at 8:03 p.m. on a MOTION by M.-S. Tremblay, SECONDED by A. Visser.

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Patti L. Moore  
Secretary General









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Stephen Burke  
Chairman

Approved on May 9, 2014.



CENTRE DE FORMATION EASTERN QUÉBEC LEARNING CENTRE

Juillet / July 2014							Août / August 2014							Septembre / September 2014							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
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13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					
							31	1 ped day		5 school days										21 school days	
Octobre / October 2014							Novembre / November 2014							Décembre / December 2014							
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				
			1 ped day			21 school days	30	1 ped day			19 school days									15 school days	
Janvier / January 2015							Février / February 2015							Mars / March 2015							
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													20 school days							1 ped day	20 school days
Avril / April 2015							Mai / May 2015							Juin / June 2015							
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12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
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26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					
							31	1 ped day			19 school days									15 school days	
Juillet / July 2015							<p> Congés / Holidays</p> <p> Congé des Fêtes / Christmas Holidays</p> <p> Journées d'inscription / Registration days</p> <p> Premier jour FG / First day Gen Ed</p>							<p> 1 Journée péd. commune - CQSB / 1 Common Ped day - CQSB</p> <p> 5 Journées pédagogiques / 5 Pedagogical days</p> <p> Congé de la relâche / March Break</p> <p> Dernier jour FG / Last day Gen Ed</p>							
S	M	T	W	T	F	S															
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