



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, March 21, 2018 at 7:00 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4.

Present: Isabel Béland Parent Commissioner
Stephen Burke Chairman
Heather Clibbon Commissioner
Debbie Cornforth Parent Commissioner
Christian Falle Parent Commissioner (videoconference)
Debbie Ford-Caron Commissioner (videoconference)
Chantal Guay Commissioner (videoconference)
Jason Kilganan Parent Commissioner
Wyna Marois Commissioner
Esther Paradis Commissioner
Stephen Pigeon Director General
Jean Robert Vice-Chairman (videoconference)
Jo Rosenhek Commissioner
Aline Visser Commissioner (telephone)

Absent: Sara Downs Commissioner
Cameron Lavallee Commissioner
Jo-Ann Toulouse Commissioner

In attendance: François Garon Information Technology Technician
Pierrette Laliberté Director of Human Resources
Melanie Simard Recording Secretary
Sandra W. Griffin Secretary General

18-03.01 Call to Order

The Chairman called the meeting to order at 7:06 p.m.

18-03.02 Approval of the Agenda

It was MOVED by D. Cornforth, SECONDED by J. Rosenhek and unanimously RESOLVED; THAT the agenda be approved as circulated.

18-03.03 Public Question Period

There were no questions.

18-03.04 Question Period for Students

- a. Video presentation from Everest Elementary School Students on “Reconciliation”
- b. Members of the Student Advisory Committee read and deposited a Letter

18-03.05 **Correspondence from Students**

The letter read in item 04. from the Student Advisory Committee will be sent to the Council of Commissioners shortly.

18-03.06 **Approval of the minutes of the regular meeting held on January 17, 2018**

It was MOVED by C. Guay, SECONDED by E. Paradis and unanimously RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, January 17, 2018 be accepted as circulated.

18-03.07 **Approval of the minutes of the special meeting held on March 12, 2018**

It was MOVED by W. Marois, SECONDED by D. Ford-Caron and RESOLVED; THAT the minutes of the special meeting of the Council of Commissioners held on Monday, March 12, 2018 be accepted as circulated.

Commissioners I. Béland, E. Paradis, H. Clibbon and C. Guay abstained from voting.

18-03.08 **Business arising from the minutes**

There was no business arising from the minutes.

18-03.09 **Report from the Chairman**

The Chairman had sent his report to Commissioners that addressed the following:

- MELS Press Conference – École Jean XXIII – January 22nd, 2018
- VEQ Leadership Table – January 24th, 2018
- Liberal Provincial Campaign Launch – Four Points Hotel – January 30th, 2018
- QESBA Executive Committee Meeting – February 2nd, 2018
- *Journées de réflexion sur la Formation professionnelle* – February 5th and 6th, 2018
- CQSB Executive Committee – February 6th, 2018
- QESBA Board Meeting – February 9th, 2018
- Agenda Meeting – February 9th, 2018
- QESBA Executive Committee Meeting – February 19th, 2018
- Fraser Institute Report on Quebec School Boards – February 10th, 2018
- Minister Proulx’s Book Launch – February 27th, 2018
- QESBA Executive Committee Meeting – March 2nd, 2018
- VEQ Leadership Table – March 8th, 2018
- Agenda Meeting – March 12th, 2018
- Special Meeting – March 12th, 2018

18-03.10 **Public Presentation of the 2016-2017 Annual Report**

The regular meeting of the Council of Commissioners was adjourned from 7:33 p.m. to 8:12 p.m. for the public presentation of the annual report.

18-03.11 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Up-date on Strategic Planning
- b) We Are CQ
- c) *Journées de réflexion – Formation professionnelle*
- d) Update on the Pharmacy Technical Assistance Program
- e) Transportation
- f) Labour Relations Committees
 - i) Senior Staff of Service – Directors, Coordinators and Management Staff
 - ii) Senior Staff of Schools and Centre – Principals
 - iii) Teachers
 - iv) Professionals
 - v) Support Staff

18-03.12 **New Business**

- a) Revision of 2018-2019 School Calendar – Youth Sector, Québec City Region

WHEREAS the Council of Commissioners recommended, at the January 17, 2018 regular meeting, the adoption of the school calendar (Québec City – Youth Sector) for the 2018-2019 school year;

WHEREAS the QPAT Convention dates have been modified;

It was MOVED by I. Béland, SECONDED by C. Falle and RESOLVED; THAT the Council of Commissioners adopt the revised 2018-2019 school calendar for the Youth Sector, Québec City region.

Commissioner E. Paradis voted against.

- b) Modification of a Deed of Establishment 2016-2017: James Chespaccio Learning Centre

WHEREAS Section 211 of the EA stipulates that each year ... the school board shall establish a three-year plan for the allocation and destination of its immovable. [Which] must specify, for each school [...] the name and address of the school or centre, the premises at its disposal, the level of instruction provided, [...] forecast for the duration of the plan;

WHEREAS in 2016-2017 the James Chespaccio Learning Centre was erroneously linked to the Jimmy Sandy Memorial School's Deed of Establishment;

New Business (continued)b) Modification of a Deed of Establishment 2016-2017: James Chespaccio Learning Centre (continued)

WHEREAS the James Chespaccio Learning Centre is an Adult Education Centre, and therefore must be linked to the Central Québec School Board's Eastern Québec Learning Centre's Deed of Establishment to allow for proper student declarations to the Ministry;

WHEREAS the Eastern Québec Learning Centre Governing Board was consulted and has approved this modification unanimously;

It was MOVED by W. Marois, SECONDED by J. Rosenhek and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners adopt the revised Deeds of Establishments for the 2016-2017 school year.

c) Modification of a Deed of Establishment 2017-2018: James Chespaccio Learning Centre

WHEREAS Section 211 of the EA stipulates that each year ... the school board shall establish a three-year plan for the allocation and destination of its immovable. [Which] must specify, for each school [...] the name and address of the school or centre, the premises at its disposal, the level of instruction provided, [...] forecast for the duration of the plan;

WHEREAS in 2017-2018 the James Chespaccio Learning Centre was erroneously linked to the Jimmy Sandy Memorial School's Deed of Establishment;

WHEREAS the James Chespaccio Learning Centre is an Adult Education Centre, and therefore must be linked to the Central Québec School Board's Eastern Québec Learning Centre's Deed of Establishment to allow for proper student declarations to the Ministry;

WHEREAS the Eastern Québec Learning Centre's Governing Board was consulted and has approved this modification unanimously;

It was MOVED by J. Kilganan, SECONDED by C. Guay and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners adopt the revised Deeds of Establishments for the 2017-2018 school year.

d) Request to Defer School Board Elections

WHEREAS School Board Elections are scheduled for November 4th, 2018, which is within a month from the scheduled 2018 Provincial Elections;

WHEREAS it is clearly unlikely that holding two elections within the same month will bolster voter participation for either of these levels of governance;

WHEREAS it is unlikely that the *Directeur général des élections du Québec* (DGEQ) will play a significant role in the school board elections;

WHEREAS the Quebec English School Boards' Association (QESBA) has requested that the *ministre de l'Éducation, du Loisir et du Sport* grant an extension to Commissioners' Terms of Office so as to avoid a losing situation should School Board Elections and a Provincial Election be held within the very same month;

WHEREAS there is a significant risk that voters will not respond to School Board elections no matter how great the School Boards' efforts to encourage their electorate to exercise their right to vote due to the proximity of both elections;

WHEREAS School Board Electoral Lists in the English Education Network do not accurately reflect their votership given that there are issues that need to be addressed at the level of the DGEQ;

WHEREAS voters in many of the English School Board sectors must travel long distances to reach voting centres;

WHEREAS QESBA has recommended to the *ministre de l'Éducation, du Loisir et du Sport* that the 9 English School Boards would certainly be ready to pilot on-line voting in the public domain in Québec;

It was MOVED by E. Paradis, SECONDED by D. Ford-Caron and unanimously RESOLVED; THAT the Council of Commissioners of the Central Québec School Board urge the *ministre de l'Éducation, du Loisir et du Sport* to extend the mandate of all School Board Commissioners to avoid the Province from holding two general elections during the same month and year; and

THAT the *Directeur général des élections du Québec* financially assist with the holding of elections on-line for the next English and French School Board elections; and

THAT a copy of this resolution be submitted to all MNAs, Fellow School Board Chairpersons (English and French) as well as to the Premier of Québec.

New Business (continued)e) Budget Management Process – Youth Sector 2018-2019 (deposit)

The draft version of the Budget Management Process – Youth Sector 2018-2019 was deposited for consultation purposes.

f) Budget Management Process – Adult Education and Vocational Training 2018-2019 (deposit)

The draft version of the Budget Management Process – Adult Education and Vocational Training 2018-2019 was deposited for consultation purposes.

g) Agreement with the *Commission scolaire De La Jonquière*

WHEREAS the principals of Riverside Regional High School (RRHS) of the Central Québec School Board and *l'École polyvalente Arvida* (EPA) of the *Commission scolaire De La Jonquière* wish to maximize their offerings of activities to their students by entering into an Agreement;

WHEREAS the importance of providing RRHS students with access to as many activities as possible;

WHEREAS the impact on RRHS student activities has a direct effect on student motivation and their sense of belonging;

WHEREAS such an Agreement would provide both schools the opportunity to offer an increased number of options and programs (*i.e.: Sport-Arts-Études (SAE)*);

WHEREAS students from both schools could form joint teams or participate in art endeavours, etc. (ex.: basketball, badminton, musical bands, plays, etc.) in the event that they do not have the required critical mass within their respective schools;

WHEREAS the two schools are in very close proximity, thus would not have issues in terms of transportation and would be able to share their facilities for various activities;

WHEREAS such an Agreement would bring a sense of community and camaraderie amongst the students;

It was MOVED by D. Ford-Caron, SECONDED by C. Guay and unanimously RESOLVED; THAT the Central Québec School Board's Council of Commissioners authorize the Director General to sign the Agreement allowing students from Riverside Regional High School of the Central Québec School Board and *l'École polyvalente Arvida* of the *Commission scolaire De La Jonquière* to go forward with this project.

18-03.12

New Business (continued)

h) **Appointment of an Information Officer and a Network Information Officer**

WHEREAS as stipulated in the *Act Respecting the Governance and Management of the Information Resources of Public Bodies and Government Enterprises*, public bodies must implement an integrated and coordinated system in order to preserve the School Board's digital heritage;

WHEREAS the School Board is required to optimize operations, share information, infrastructures and resources;

WHEREAS the School Board must ensure rigor and transparency with the funds invested in Information Resources;

WHEREAS the School Board must appoint an Information Officer who will be responsible for the management of information resources as stipulated in this Act;

WHEREAS the School Board must designate a Network Information Officer, along with a substitute concerning matters of incident management;

It was MOVED by E. Paradis, SECONDED by J. Robert and unanimously RESOLVED; THAT the Central Québec School Board appoint Michèle Barbeau, to fulfill the role of Information Officer; and

THAT the Central Québec School Board appoint Benoit Grenier, to fulfill the role of Network Information Officer and Pascal Carpentier as a substitute.

18-03.13

Committee Reports

a) **Executive Committee**

A meeting was held on February 6, 2018. S. Burke made a brief report on the meeting.

b) **Parents' Committee**

A meeting was held on January 24, 2018. No report was made.

c) **Special Needs Advisory Committee**

A meeting was held on February 19, 2018. No report was made.

d) **Transport Advisory Committee**

A meeting was held on January 31, 2018. E. Paradis made a brief report on the meeting.

18-03.13 **Committee Reports (continued)**

e) Audit Committee

A meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

A meeting was held on February 6, 2018. S. Pigeon made a report.

18-03.14 **Quebec English School Boards Association**

a) Report from the Board of Directors

No report was made.

b) Report from Committees

No report was made.

18-03.15 **Next meeting**

The next regular meeting of the Council of Commissioners will be held on Friday, April 20, 2018.

18-03.16 **Question period**

a) Public

No questions were asked.

b) Commissioners

No questions were asked.

18-03.17 In-camera session

No in-camera session was held.

18-03.18 Adjournment

The meeting was ADJOURNED at 9:03 p.m. on a MOTION by E. Paradis.

Sandra Wright Griffin
Secretary General

Stephen Burke
Chairman

Approved on April 20, 2018.