



COMMISSION SCOLAIRE CENTRAL QUÉBEC  
CENTRAL QUÉBEC SCHOOL BOARD

**POLICY CONCERNING SMOKING**  
(Adopted December 10, 1999)  
(Revised: April 12, 2013, March 25, 2015)

*Note: The masculine gender is used throughout this document for the sake of conciseness and is meant to be inclusive of both genders.*

## Table of Contents

1.0 Objective.....	3
2.0 Definition.....	3
3.0 To whom does this policy apply .....	3
4.0 Legal references.....	3
5.0 Basic principles.....	3
6.0 Application of the policy.....	3
7.0 Responsibility .....	4
8.0 Infractions.....	4
9.0 Information .....	4
10.0 Date of application.....	4



## **1.0 Objective**

To ensure that all the institutions under the jurisdiction of the Central Québec School Board are smoke-free.

## **2.0 Definition**

“Institution” refers to all schools, centres, and the school board office.

## **3.0 To whom does this policy apply**

This policy applies to all students, youth and adult sectors, to the personnel of the school board, and to any person visiting one of the institutions of the school board.

## **4.0 Legal references**

The Education Act (R.S.Q ch. I-13.3, section 210.1)

The Tobacco Act (R.S.Q., ch. T-0.01)

## **5.0 Basic principles**

- 5.1 The Central Québec School Board is concerned for the health and welfare of its students and employees.
- 5.2 The Central Québec School Board recognises that all students and personnel have the right to study, to work, and to pursue related activities in a healthy, smoke-free environment.
- 5.3 The Central Québec School Board recognises that any person visiting or using school board premises has the same rights as those mentioned in section 5.2.

## **6.0 Application of the policy**

- 6.1 Smoking a pipe, cigars, cigarettes (including e-cigarettes), and chewing tobacco are prohibited in the buildings and on the grounds of all elementary and secondary schools, the Eastern Québec Learning Centre and the School Board’s administrative offices.
- 6.2 Anyone who uses or rents the whole or part of an institution is prohibited from use of tobacco on the premises.
- 6.3 Each institution must clearly indicate that use of tobacco in any format is prohibited.



## **7.0 Responsibility**

- 7.1 The Director General, or his delegate, is responsible for the application of this policy for the entire school board.
- 7.2 However, each school or centre administrator or his/her designate must ensure that this policy is respected in the institution under his/her responsibility.

## **8.0 Infractions**

- 8.1 Any person who commits an infraction to this policy will be subject to the following measures:
- a) A verbal warning;
  - b) A written warning;
  - c) In the case of a member of the personnel of the school board, disciplinary measures as defined in the relevant collective agreement or decree;
  - d) In the case of a student, disciplinary measures according to the discipline policy of each institution.
- 8.2 Any person visiting, using or renting an institution who commits an infraction to this policy may be refused further access to the premises.

## **9.0 Information**

The school board will ensure that all staff members, students, and visitors, in the schools, centres, and board office, are informed of this policy.

## **10.0 Date of application**

March 25, 2015.

