

## Description of the Arvida School Municipality Archival Group

**Date of Description:** October 30<sup>th</sup>, 2019

**Title:** Arvida School Municipality Archival Group

**Outside Dates:** 1927-1962

**Measurement Indicators:** 6 conventional boxes, equivalent to 1.5 linear meter

### **Biographical Notes and Administrative History:**

According to the website of the Ministry of Culture and Communications on the [Noyau institutionnel d'Arvida](#) (French website only), Arvida is an industrial town founded in 1927 by the Aluminium Company of Canada Ltd (ALCOA) whose initial purpose was to house its workers. The opening of the plant attracted many workers of different nationalities. Soon, the need to educate the children became apparent. Although most of the workers were French Canadians, dissident homeowners called for the establishment of School Trustees to provide English-language education for Protestant students. In the book of minutes of school trustees' meetings, we can consult the resolutions concerning the allocation of budgets and the issuance of bonds which were intended to finance the construction of the Arvida Intermediate School. This school is part of School District No. 1.

In 1962, the merger of school trustees in the Saguenay region, namely Arvida, Chicoutimi (including Chicoutimi Nord) and Kénogami (including Jonquière), led to the creation of the Protestant School Municipality of Saguenay Valley. Subsequently, several mergers followed at different times: Saguenay "P" School Board, Eastern Québec Regional School Board (EQRSB) and Central Québec School Board (CQSB).

### **Localisation:**

At the time, civic numbers had not yet been assigned to the buildings; some streets were not even named. However, according to the website of the Ministry of Culture and Communications on the [Noyau institutionnel d'Arvida](#) (French website only), it can be stated that the location of the first school was located at latitude 48°26'4.0" and longitude -71°11'1.0". These coordinates correspond to the following historical addresses in the municipal district of Jonquière, Saguenay, Quebec where Riverside Regional Elementary School is housed:

- Joule Street;
- 868 Joule Street; and
- 1750 Joule Street.

**Conservation History:**

The documents, originating from the Saguenay region, are stored in a vault under controlled environmental conditions at the Central Québec School Board's Document Management Centre located at the Eastern Québec Learning Centre in Québec City.

**Scope and Content:**

The documents testify to the documentary management of the school municipality of Arvida. The evolution of teaching activities, the reflection of the linguistic and cultural situation as well as administrative activities are represented by the archival group.

**Support:**

All documents in the series are in paper support. No objects (trophies, flags, etc.), graduation albums or student photos can be found. However, some plans are included in the Administrative and Property Resource series.

**Preservation State:**

Several documents are rendered fragile, especially documents that have been folded and unfolded such as plans and press clippings. Pins, paper clips and nails were removed to limit rust damage.

**Language of the Documents:**

Most of the documents are in English; some documents are bilingual, English and French. Some documents have been translated into French.

**Related Terms:**

Arvida High School

Arvida Intermediate School

Commission scolaire d'Arvida  
 Corporation scolaire protestante d'Arvida  
 Dissident School of Arvida  
 Protestant School of Arvida  
 Protestant School Board of Arvida  
 The Protestant School Corporation of the City of Arvida  
 The (Protestant) School Trustees of the City of Arvida  
 The School Trustees of the City of Arvida

**Filing:**

The archival group consists of the following series:

1. Education Resources;
2. Financial Resources;
3. Human Resources; and
4. Administrative and Property Resources.

**1. Education Resources:**

<ul style="list-style-type: none"> <li>• Daily Registers of School Attendance</li> </ul>	1926-1927 to 1930-1931
<ul style="list-style-type: none"> <li>• School Journal</li> <li>• English Protestant School Journal</li> </ul>	1931-1932 and 1932-1933 1943-1944, 1958-1959 to 1961-1962
<ul style="list-style-type: none"> <li>• Permanent Records</li> </ul>	1928-1929 to 1961-1962
<ul style="list-style-type: none"> <li>• High School Leaving Examinations</li> </ul>	1928-1929 to 1960-1961
<ul style="list-style-type: none"> <li>• Arvida High School's Enrollment</li> </ul>	1955-1956 to 1959-1960
<ul style="list-style-type: none"> <li>• Immunization certificates for students</li> </ul>	1936-1937 to 1943-1944
<ul style="list-style-type: none"> <li>• Correspondence with the Women's Club of Arvida</li> </ul>	1957-1958 and 1959-1960

## 2. Financial Resources:

• Financial Statements	1927-1928 to 1961-1962
• Auditors' Reports	1928-1929
• Budgets	1959-1960 and 1960-1961
• Redeemed Bonds and Paid Coupons	1928 to 1947
• Bound books of bonds issued and redeemed*	1939 to 1975
• Pass Books	1936 to 1953
• Accounts Payable-Voucher Register, Appropriation Ledger	1944-1960, 1960-1962, 1961-1962
• Valuation Rolls	1935 and 1959
• Correspondence with the <i>Ministère des Affaires municipales</i> , the <i>Commission municipale de Québec</i> , bond printers and investors regarding bond issuance	1955
• Cash Book	1927 to 1958
• General Ledger	1928 to 1957
• Journal	1928 to 1960

\* The date of the last bonds issued exceeds the outside closing date of this archival group.

## 3. Human Resources:

• Medical Certificates	1946-1947 to 1951-1952
• Income Tax Reports for year 1 employees	1931, 1941, 1951, 1958, 1959 and 1961
• Contracts for Teachers	1960

Notes: Employee files (born in years 1) are located in the series HUM-3100 (Payroll Files) of the EQRSB's archival group. It includes, for example; Gérard Lacombe (1911) and Emily J. Calder (1911).

#### 4. Administrative and Property Resources:

• Minutes of the Annual Meetings and Board Meetings	1927-1928 to 1957-1958
• School Board Minutes of Meetings	1958-1959 to 1961-1962
• Salary Scales	1943 to 1962
• Annual Reports • Statistical Reports, High School Annual Reports	1927-1928 to 1961-1962
• Principal's Reports	1958-1959 and 1959-1960
• Arvida High School, History of School	1962

Notes: The deeds of establishment are found in the series ADM-1100 (Constitution) of the CQSB's archival group.

The construction and renovation projects of the Arvida Intermediate School for the period 1927 to 1962, which became the Riverside Regional Elementary School, are found in the series IMM-4000 (Construction and Renovation) of the CQSB's archival group.

Arvida Intermediate School's construction, renovation and exterior plans are found in the series IMM-4500 (Plans and Specifications) of the CQSB's archival group.

#### Access:

The documents constituting this archival group are subject, among other things, but not limited to, the Act respecting Access to documents held by public bodies and the Protection of personal information.