

**NEW LIVERPOOL ELEMENTARY GOVERNING BOARD MEETING MINUTES
HELD ON SEPTEMBER 17, 2025, AT 7:00 PM
IN-PERSON MEETING**

Present:	Regrets:
Catherine O'Gallagher (Principal) Nicolas Thibault (Parent) Cindy Fex (Parent) Marc-André Smith (Parent) Philippe Radermaker (Parent) Katherine Langton (Daycare) Carolyn Ste-Marie (Teacher) Kristen Eedy (Teacher) Julie Fraser (Psycho-educator)	
	Guests:

1. Opening of the Assembly and Verification of Quorum

The meeting was called to order at 7:00 PM. Quorum achieved.

2. Reading and Approval of the Agenda for September 17, 2025, meeting

- Approved by Philippe Radermaker
- Seconded by Cindy Fex

RESOLUTION 2025-09-01: The September 17th meeting agenda is approved unanimously.

3. Question Period

- From the Public: No questions.
- From the Members: Picture Day is scheduled for October 6, 2025 – a reminder will be sent to parents.

4. Completion of the Governing Board – Approval and Resolution

- Introduction of Members: Roundtable introductions were held.
- Election of Officers:

RESOLUTION 2025-09-02: The roles of the governing board members are appointed as follows:

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- Chairperson: Nicolas Thibault
 - Nominated by Cindy Fex
 - Seconded by Philippe Radermaker
- Vice-Chair: Philippe Radermaker
 - Nominated by Nicolas Thibault
 - Seconded by Marc-André Smith
- Treasurer: Carolyne Ste-Marie
 - Approved unanimously
- Secretary: Cindy Fex
 - Approved unanimously
- Transportation advisory committee representative: Cindy Fex – Marc-André Smith will also be on this committee as a member of the parents' committee
- Community representative: the South Shore English Network will appoint Moumy Diop as a representative to assist our meetings (the person may change from one meeting to another).

5. Governing Board Business

- a. Approval of June 2025 minutes
 - Approved by Nicolas Thibault
 - Seconded by Marc-André Smith

RESOLUTION 2025-09-03: The June 2025 minutes are approved unanimously by the board members.

- b. Schedule for 2025-2026 meetings

RESOLUTION 2025-09-04: The following schedule for the 2025-2026 school year is approved unanimously by the board members:

- **Wednesday, October 15th, 6:30 PM**
- **Thursday, November 20th, 6:30 PM**
- **Wednesday, January 14th, 6:30 PM**
- **Wednesday, February 11th, 6:30 PM**

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- **Wednesday, April 8th, 6:30 PM**
- **Wednesday, May 27th, 6:30 PM**
- **Wednesday, June 17th, 6:30 PM (save the date activity)**

6. Rules and procedures and Training – to be reviewed by the October meeting

7. Question period

- Basket-ball – suggestions included double or triple headers, shorter practices, and maximizing student participation.
- Catherine will inform CQSB that the Cross-country run is held on the same day as the Quebec City Marathon races.
- NLES has hired a sports coordinator.

7. Varia

No varia.

8. Date of next meeting

Wednesday, October 15th, 6:30 PM.

9. Adjournment

RESOLUTION 2025-09-05: Meeting is adjourned at 8:00 PM by Nicolas Thibault.