

**NEW LIVERPOOL ELEMENTARY GOVERNING BOARD MEETING MINUTES
 HELD ON JANUARY 14, 2026, AT 7 PM
 ONLINE MEETING VIA TEAMS**

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| Present: | Regrets: |
| Catherine O’Gallagher (Principal) Nicolas Thibault (Parent) Cindy Fex (Parent) Philippe Radermaker (Parent) Marie-André Smith (Parent) arrived at 7:57 PM Katherine Langton (Daycare) Carolyne Ste-Marie (Teacher) Kristen Eedy (Teacher) Julie Fraser (Psycho-educator) Eugenia Soares (Community rep) | Guests: |

1. Opening of the Assembly and Verification of Quorum

The meeting was called to order at 7 PM. Quorum achieved.

2. Reading and Approval of the Agenda for January 14, 2026

RESOLUTION 2026-01-01: The January 14 meeting agenda is unanimously approved.

3. Approval of the November 20th meeting minutes

RESOLUTION 2026-01-02: The November 20th meeting minutes are unanimously approved.

4. Question Period

- From the Public: No questions.
- From the Members:
 - Q: Cindy inquired about the reason why students do not change clothes prior to their physical education class.
 - A: Catherine explained that this practice has remained unchanged since COVID-19 period. The reason is that the school does not want

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staff to have to intervene in the changing rooms. Leaving kids on their own to change could also expose them to bullying or other inappropriate behavior. For these reasons, the school does not wish to reconsider its practices. That said, it is mentioned that a student who wishes to change before and after gym class can do so by using the private bathrooms.

- Q: Philippe raised a question regarding the management of the school library, including book selection, and sought information on potential ways to offer support.
 - A: Catherine explained that the school librarian consults with students regarding library materials. She also noted that a government funding measure must be used by November and the school additionally receives a grant from the Citadel Foundation. She indicated that the school is open to suggestions and invited members to submit their ideas by email.
- Q: Eugenia asked if the school accepts book donations, for example from the MCDC, provided they are in very good condition, and asked about the presence of a storyteller.
 - A: Catherine explained that the school does not accept book donations, as it already has a large collection of books. She noted that Quebec High School (QHS) has the SNACS program, which accepts donations for its annual sale, and mentioned that authors affiliated with the Morrin Centre also visit the school. She added that she would be happy to share additional information with parents upon request via email, including providing the relevant PDF. A mention will be made in an upcoming school newsletter.

5. Word from the Chair

- Nothing to report

6. Word from the principal and follow-ups from the last meeting

- January 5 Professional Development Workshop: Catherine reported on a workshop held on January 5 during which the staff reflected on their shared commitments as a school community. These include reinforcing respectful behaviours such as greeting others (e.g., saying “good morning,” “thank you” and Happy New Year),

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helping students interact positively with peers and adults, encouraging responsibility (e.g., putting materials away properly), and working collaboratively toward common goals.

- School values: Catherine noted that school values continue to be reinforced with staff, with a focus on implementation and integration. Parents are also being included in this process, notably through communication of expectations such as outdoor school rules.
- Upcoming school activities: There will be an upcoming curling activity in collaboration with Curling Canada. The school is expected to receive a complete kit in the month of March, including a teaching guide and grade-specific activities from Kindergarten to Grade 5. The initiative will be fully supported through the *École inspirante* funding measure, and the physical education teacher is fully supportive of the project.
- Grades 5-6 activity: Catherine informed the members that the grade 5-6 outdoor activity scheduled for January 29th will take place at the Base de plein air de Sainte-Foy instead of Massif du Sud. The change is due to transportation considerations, as the cost of bussing to Sainte-Foy represents approximately one third of the cost compared to Massif du Sud. This activity is funded through one of the school's allocated measures.

2026-01-03: The January 29th activity at the Base de plein air de Sainte-Foy for Grades 5-6 is unanimously approved.

7. Daycare policy update

The daycare policy updates are presented. The members are informed that the practice of keeping the daycare open on the first pedagogical day prior to the first day of school has been discontinued. In addition, a fee per child will be introduced as of next September. This fee will be included in the penalty fee schedule.

RESOLUTION 2026-01-04: The updated daycare policy is also unanimously approved.

8. Academic and career guidance implementation action plan

The ACGC action plan is presented to the board members. No significant changes have been made since the last version.

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RESOLUTION 2026-01-05: The ACGC action plan is unanimously approved.

9. Follow-up on the actions taken in response to the governing board parent survey
A follow-up on the actions taken is presented to the members.

RESOLUTION 2026-01-06: The follow-up on the actions taken in response to the governing board parent survey is unanimously approved.

10. Sharing on life at school

- Very engaged Student Council with a lot of activities
- There is a pedagogical day coming up – cooking day. Younger groups will prepare fruit salads for lunch, and the older groups will prepare a cream of vegetables.

Date of next meeting

Wednesday, February 11, 6:30 PM.

11. Adjournment

RESOLUTION 2026-01-07: Meeting is adjourned at 8:40 PM by Nicolas Thibault.