



Approved minutes of the regular meeting of the Council of Commissioners of the Central Québec School Board held on Wednesday, March 20, 2024, at 7 p.m. at the Board Office, 2046 chemin Saint-Louis, Québec (Québec) G1T 1P4 and on TEAMS platform.

Present:	Stephen Burke Heather Clibbon David Eden Christian Falle Debbie Ford-Caron André Gosselin Jessie Greene Chantal Guay Jason Kilganan Cameron Lavallee Ian O’Gallagher France Pedneault Stephen Pigeon Jean Robert Jo Rosenhek Jo-Ann Toulouse	Chairman Commissioner (by TEAMS) Commissioner Parent Commissioner (by TEAMS) Commissioner (by TEAMS) Commissioner Parent Commissioner Commissioner (by TEAMS) Parent Commissioner Commissioner (by TEAMS) Commissioner Commissioner (by TEAMS) Director General Vice-chairman Commissioner (by TEAMS) Commissioner (by TEAMS)
Absent:	Debbie Cornforth	Parent Commissioner
In Attendance:	Jacob Dussault-Marcoux Véronique Hunter Stephane Lagace Vincent Laliberté Yves Lambert Anissa Landry Nancy L’Heureux Benoit Sévigny	Recording Secretary Member of the public Director of Educational Services Secretary General President, CQTA Director of Financial Services Assistant Director General and Director of Human Resources Director of Buildings & Equipment, and Information Technologies

24-03.01 Call to Order

The Chairman called the meeting to order at 7 p.m.

24-03.02 Native Land Recognition Statement

We would like to begin by acknowledging, honouring, and paying respect to our First Nations Communities; the traditional owners and custodians of the land on which we gather for this event today.

24-03.03 **Approval of the Agenda**

It was MOVED by C. Guay, SECONDED by J. Kilganan and unanimously RESOLVED; THAT the agenda be approved as presented.

24-03.04 **Public Question Period**

There were no questions.

24-03.05 **Question Period for Students**

No students were present.

24-03.06 **Correspondence from Students**

No correspondence was received.

24-03.07 **Complaints**

- a) Administrative
- b) Student Services

A complaint concerning transportation was filed following the new complaint process. The Secretary General decided to take no further action on this matter as it had already been resolved by the previous ombudsman and no new facts would justify reopening the investigation. The current ombudsman took up the complaint but, in the end, last year's recommendation was upheld.

24-03.08 **Approval of the Minutes of the Regular Meeting Held on February 21, 2024**

It was MOVED by J. Rosenhek, SECONDED by A. Gosselin and RESOLVED; THAT the minutes of the regular meeting of the Council of Commissioners held on Wednesday, February 21, 2024, be accepted with the following modification:

Item 24-02.18 b)

From: "An update of our policy might be in order, regarding new technologies to consider as ways for students to harm each other (cellphones, tablets, and the use of social medias, to name a few)";

To: "An update of our policy might be in order, regarding technologies used by the students to bring about an awareness of the harm that can be done with the use of; cellphones, tablets and the use of social medias, to name a few."

Commissioners H. Clibbon and F. Pedneault abstained from voting.

24-03.09 **Business Arising from the Minutes**

No business arose from the minutes.

24-03.10 **Report from the Chairman**

The Chairman provided a report to the Commissioners on the following items:

- Agenda Meeting – March 8th
- Meeting with the Director General – March 13th
- QESBA Finance Committee Meeting – March 19th

24-03.11 **Director General's Report**

The Director General formally addressed the Council and provided a report on the following items:

- a) Update from Educational Services
- b) Update from Buildings & Equipment and IT
- c) Update from Human Resources
- d) Update from Financial Services
- e) Update from Secretariat General
- f) Message from the Director General

The Director General announced his retirement after a decade in the position. He was the longest director general in the history of the school board. The Chairman recognized his great service and dedication to the English community, not only as a director general, but through many more roles including teacher, vice-principal, principal, director of educational services. Commissioner I. O'Gallagher reminisced on the time Mr. Pigeon was his football coach at St-Patrick's High School, bringing the students and staff together with a sense of belonging and pride. Stephen Pigeon will surely be missed but his influence in the community has left a mark that will not go forgotten.

24-03.12 **Strategic Planning**

N. L'Heureux presented the update on the Action Plans and Commitment-to-success plan for the month of March.

24-03.13 **New Business**

a) **Retirement of the Director General**

WHEREAS the Director General has indicated his intention to retire as of August 30, 2024;

It was MOVED by A. Gosselin, SECONDED by D. Eden, and unanimously RESOLVED; THAT the Central Québec School Board approve, with regret, the retirement of the Director General, Stephen Pigeon, effective **September 1, 2024**.

24-03.13

New Business (continued)

It was MOVED by J. Kilganan, SECONDED by I. O’Gallagher and unanimously RESOLVED; to hold an in-camera session for the Item 13.b) Creation of a Selection Committee: Position of Director General.

b) Creation of a Selection Committee: Position of Director General

WHEREAS the Director General has indicated his intention to retire as of August 30, 2024;

WHEREAS the Council of Commissioners wishes to proceed with the necessary procedures to find a replacement for the Director General;

WHEREAS the Policy on the Recruitment, Selection and Hiring of Personnel provides for the creation of selection committees;

WHEREAS the Council of Commissioners has the mandate to approve the following job descriptions: Director General, Assistant Director General, the Secretary General and Directors of Services”;

WHEREAS Director General is the highest position in the administrative hierarchy therefore holds the highest level of authority, making him the best person to launch the hiring process for his replacement;

It was MOVED by J. Greene, SECONDED by H. Clibbon, and unanimously RESOLVED; THAT the Selection Committee for the position of Director General be composed of the Chairman, the Vice-Chairman and the following commissioners: David Eden, Ian O’Gallagher, Jo Rosenhek; and

THAT the Director General be nominated to launch the hiring process, as he is best suited for this role.

It was MOVED by C. Guay, SECONDED by D. Ford-Caron and unanimously RESOLVED; to go out of camera.

24-03.14

Committee Reports

a) Executive Committee

No meeting was held.

b) Parents’ Committee

No meeting was held.

24-03.14

Committee Reports (continued)

c) Special Needs Advisory Committee

A meeting was held on February 26th and on March 18th.

J. Kilganan did a report on the last meetings.

d) Transport Advisory Committee

No meeting was held.

e) Audit Committee

No meeting was held.

f) Evaluation of the Director General

No meeting was held.

g) Ethics and Governance Committee

No meeting was held.

h) Human Resources Committee

No meeting was held.

i) Resource Allocation Committee

No meeting was held.

24-03.15

Quebec English School Boards Association

a) Report from the Board of Directors

D. Ford-Caron and S. Burke did a report on the following topics:

Changes in the organization, Spring Conference, Bill 40.

The next meeting will be held on April 5th.

b) Report from Committees

The Executive Committee will meet on Tuesday to discuss the judgment on Bill 21 and its potential impact, as well as any implications regarding Bill 40.

24-03.16 **Next meeting**

The next regular meeting will be held on April 17, 2024.

24-03.17 **Question period**

a) Public

There were no questions.

b) Commissioners

There were no questions.

24-03.18 **In-camera session**

There was an in-camera session from 7:50 p.m. to 8:15 p.m.

A Special Meeting will be held on March 25, 2024, at 6 p.m. through the TEAMS platform, regarding the Job Description of Director General.

24-03.19 **Adjournment**

The meeting was ADJOURNED at 8:17 p.m. on a motion by J. Robert.

Vincent Laliberté
Secretary General

Stephen Burke
Chairman

Approved on April 17, 2024.